

YELLVILLE-SUMMIT BOARD OF EDUCATION
Yellville, Arkansas

Minutes of Regular Meeting
June 12, 2017

The meeting was called to order at 5:00 p.m. with the following members present: Robin Lee, Jason Jones, Travis Doshier, Doug Keeter, and Eleanor Davenport. A quorum was established.

Also present were Donna Tennison, Calvin Mallett, David Wyatt, Wes Henderson, Tonya Lane, Sean Fletcher, Bennett Horne (Harrison Daily Times), Connie Burcham (Mountaineer Echo), Patsy Smith and Marilyn Pangle.

The meeting opened with the Pledge of Allegiance.

The Consent Agenda, consisting of the meeting agenda, as well as the Minutes from the regular meeting of May 8, 2017, and the Minutes of special board meeting of June 1, 2017 were approved. The motion was made by Travis, seconded by Robin and all voted to approve.

The Monthly Budget & Financial Reports were approved. The motion was made by Eleanor, seconded by Jason and all voted to approve.

The board approved the Financial Services Contract with Norman Hill LLC for the 2017-18 school year. The motion was made by Travis and seconded by Eleanor and all voted to approve.

The board approved the modification of a proposed change to the Certified Personnel Policy, section 3.11 concerning usage of personal days, a copy which is attached hereto and incorporated herein by reference. The motion was made by Jason, seconded by Eleanor and all voted to approve.

The board approved the Certified Personnel Policy 3.8 as presented by Sean Fletcher. The motion was made by Jason, seconded by Robin and all voted to approve.

The board approved the Special Ed Assurances and Agreements. The motion was made by Robin and seconded by Travis and all voted to approve.

The board approved all Wellness Policy Updates as presented by Valerie Davenport. The motion was made by and seconded by Eleanor and seconded by Travis and all voted to approve.

The board approved the Student Transfer Petition. The motion was made by Eleanor and seconded by Robin and all voted to approve.

Mr. Mallett, Elementary Principal, provided the Elementary School Report. Mr. Wyatt, Principal of the High School provided the High School Report. Mr. Henderson provided the Superintendent Update.

The board entered into executive session at 6:18 p.m. to discuss personnel. The board entered open session at 7:45 p.m.

The board approved to hire Greta Arrington as a secondary Science Teacher and Lucas Morris as a secondary Math, secondary PE and Head Football Coach for the 2017-18 school year, pending ADE approval. The motion was made by Travis, seconded by Robin, and all voted to approve.

The board approved to hire Natalie McClaine and Scott Rinker as custodians for the 2016-17 school year, pending ADE Approval. The motion was made by Jason and seconded by Eleanor, and all voted to approve.

The board accepted the resignations of Jessica Palmer as Elementary and High School Choir Teacher and Hannah Shipman as the ESOL Coordinator for the 2017-18 school year. The motion was made by Jason, seconded by Eleanor and all voted to approve.

Following the board member input segment, the meeting adjourned at 7:52 pm. The motion was made by Jason, seconded by Eleanor, and all voted to approve.



Doug Keeter, President



Wes Henderson, Superintendent



Travis Doshier, Secretary

3.11 PERSONAL LEAVE

Full-time employees have two (2) days of personal leave per contract year. An employee may take personal leave when he must be absent from work for reasons which do not entitle the employee to take sick leave.

Any employee desiring to take personal leave may do so by making a written request to his supervisor at least twenty-four (24) hours prior to the time of the requested leave. The twenty-four hour requirement may be waived by the supervisor when the supervisor deems it appropriate. Any usage of personal days in excess of ⁵/₃ consecutive school calendar days will require administration approval.

Personal leave may not be taken the day before or the day after a holiday without prior approval by administration.

Personal leave can accumulate up to ten days total, with the excess converting to sick days each contract year.

As an incentive to employees who do not frequently use their sick days, an employee of the district may convert their sick days to personal days according to the following chart. Employees may not use this method to acquire more than 10 total personal days in any calendar year. Employees may not convert more than 10 total days every 3 years. *(Ex: Year 1: 4 days, Year 2: 0 days, Year 3: 4 days. In Year 4, 6 days could be possible for conversion because the previous 2 years used only 4 days.)*

<u>Total accrued sick days</u>	<u>Maximum number of days to be converted</u>
0-10 days	1
11-20 days	2
21-30 days	3
31-40 days	4
41-50 days	5
51-60 days	6
61-70 days	7
71-80 days	8
81-90 days	9
91 days and above	10

3.8 SICK LEAVE

7. The Yellville-Summit School Board shall provide to all personnel that portion of unused sick leave not taken before the end of their contract upon furnishing proof of intent to retire in their state retirement system by June 1st of the year which the employee wishes to retire.

Compensation shall be based upon the following formula:

**For each year of service in district, the equivalent of their full time allotment of sick days
(ie. 5 years of service with a 9 month contract having 10 days yearly allotment
would yield a maximum of 50 days)**

**100% of days balance if over 10 years of service in district with a maximum possible
total of 140 days including 10 personal**

Daily rate equivalent to current certified substitute teacher pay

The Administration shall implement such procedures as required to maintain documentation for each employee.