

# **YELLVILLE-SUMMIT HIGH SCHOOL PARENT AND FAMILY ENGAGEMENT PLAN**

## **2017-2018**

### **1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.**

According to ACT940, the school shall report in writing to the parent/guardian of students in grades K-8 the independent reading level of their student. (David Wyatt, Principal, 870-449-4066)

Using log-in information supplied by appointed staff, each parent/guardian is encouraged to access Home Access Center (HAC), which provides current classroom grades, instructor contact information, upcoming project/assignments, and a method for point in time interventions. (David Wyatt, Principal, 870-449-4066)

Instructors, using stationery printed with the school colors and mascot, will contact each parent/guardian early in the academic year to facilitate conversations between school and home and foster an environment that welcomes the participation of parents in the academic lives of their students. These initial contacts will be positive and establish the tone for collaborative relationships that will strengthen each student's support network. (Kary Duffy, Counselor, 449-4066)

The school will provide progress reports at the mid-point of each nine week grading period and report cards at the end of each period which reflect a student's academic progress, days in attendance, and appropriate contact information. (David Wyatt, Principal, 449-4066)

The district will utilize appropriate communicative media such as local television stations, newspapers, electronic mail, flyers, marquees of local businesses, school website and facebook page, etc. to publish information related to meetings, workshops, trainings, and events related to the business of the school. (Hannah Shipman, Facilitator, 449-4066)

The District Policies indicate and are reflective of the policies set-forth by the Arkansas School Board Association in regard to parent/community involvement program guidelines and stated expectations for both the parents and the school. (Donna Tennison, District School Improvement Chair, 449-4066)

In response to the desire of parents/guardians to be contacted via internet, instructors

are asked to weekly update pertinent information such as grades and assignments in HAC and share information via electronic means. (David Wyatt, Principal, 870-449-4066)

- 2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

In addition to the early contacts made to welcome parents into the academic worlds of their children, the district will, shortly after the release of the first quarter progress reports, host parent/teacher conferences (October 19, 2017, and after midterm third quarter progress reports (February 15, 2018), to discuss student learning progress, areas requiring attention and those worthy of praise. Parents/guardians will be given interventions being used to assist learning, asked for suggestions and engaged in discussions about how each party involved can support these efforts. (Kary Duffy, Counselor, 449-4066)

At the district open house, "Back to School Bash," parents/guardians are given the opportunity to meet student's instructors, review class schedules, tour the facilities, meet administrators and hear the district's expectations for the upcoming school year. (Donna Tennison, District Chair, 449-4066)

Instructor contact information is posted on the district website. Parents/guardians are encouraged to meet with instructors before/after school or during their preparation period. The building administrator is available to attend these meetings at the request of instructor or parent. (David Wyatt, Principal, 449-4066)

The school will hold an orientation for parents and the public to inform them about the school's participation in the Title I program and to encourage parents/guardians to be involved with reviewing and revising said plan. This year's meeting was hosted in the high school media center on September 11, 2017, at 3:30 p.m. (Donna Tennison, District Federal Programs Chair, 449-4066)

Seniors are required to create a Senior Memory Book which recalls the life of the student chapter by chapter highlighting behavioral growth, favorite instructors, life lessons, lasting memories, athletic achievements, first loves, academic milestones and not-so-great memories of school days gone by. A community-wide reception is hosted in the high school media center to share the books with friends and family. (Hannah Shipman, Senior English Instructor, 449-4066)

The school will encourage parents/guardians to participate in celebrating their student's efforts by attending choir concerts, academic achievement ceremonies, sports competitions, band performances, class plays, athletic awards ceremonies, etc. (David

Wyatt, Principal, 449-4066)

Parents/guardians will be asked to serve in various capacities throughout the school to foster an ease with the surroundings and engagement with their students. Such roles might include but are not limited to: library assistant, mentor, guest speaker, field day volunteer, technology advisor, wellness committee member, art assistant, school improvement committee member, etc. (Hannah Shipman, Facilitator, 449-4066)

**3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

During the fall open-house, the district, in order to provide a smooth transition from one school to the next, will host meetings with instructors and administrators, to express a welcome, transitional procedures, opportunities for support, parental awareness, new expectations and other relevant information to both effected students and their parents. (David Wyatt, Principal, 449-4066)

The district will provide instruction to parents/guardians on how to incorporate developmentally appropriate learning activities in the home environment, the use of and access to the Arkansas Department of Education ([arkansased.org](http://arkansased.org)) website tools for parents, assistance with nutritional meal planning and preparation in conjunction with our Consolidated School Health director and wellness committee members and to those participating in other curricula such as the Delta Garden Study. (Kary Duffy, Counselor, 449-4066)

The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for instructors designed to enhance the understanding of effective parent and family engagement strategies every four years. (Wes Henderson, Superintendent, 449-4061)

**4. How will your school work with parents to create a School-Parent-Compact?**

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help students achieve the state's high academic standards. All stakeholders will sign the compact. (David Wyatt, Principal, 449-4066)

**5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

The school will involve parents/guardians on school improvement planning committees. To support this process, the school will offer both school staff and parents/guardians training on how to contribute to the process in a meaningful way. (Donna Tennison, District School Improvement Chair, 449-4066)

Parents/guardians are oriented to the School Improvement process during meetings with members of the Leadership Teams each fall during in-service and asked to participate in identifying needs, strategies, and resources available to impact student achievement. (Donna Tennison, District School Improvement Chair, 449-4066)

Parents/guardians will be encouraged to attend and participate in the annual Public Title I meeting. (Donna Tennison, District School Improvement Chair, 449-4066)

The school will coordinate and integrate parent and family engagement strategies under other programs. (Hannah Shipman, Facilitator, 449-4066)

To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory committee to provide advice and guidance for school improvement. Recent graduates, using social networking sites, will be asked to respond to questions concerning preparedness for college/career, strengths of the district's instructional program and also the weaknesses of said program. Results of said surveys will be shared with instructional staff and available for view in the counselor's office. The information will also be presented to juniors and seniors. (Hannah Shipman, Facilitator, and Kary Duffy, Counselor, 449-4066)

The school shall enable the formation of a parent/teacher organization that will foster parent, family, and community engagement within the school. (David Wyatt, Principal, 449-4066)

## **6. How will your school provide resources for parents?**

Parents are welcome to sign into the office, register as a guest, use the computer lab, check-out materials from the library, consult with staff, view and borrow materials in the parent center facilitated by the high school counselor, and schedule times convenient to them for conferences with staff. (David Wyatt, Principal, 449-4066)

Each year, the school makes available informational handouts to parents/guardians at open house and disseminates information throughout the year using both print and electronic media. Handouts include ball schedules, school maps, list of parent and family engagement activities, upcoming opportunities in which to participate and information about the various media that will be used to communicate. The parent and family engagement plan is posted on the District website. (Hannah Shipman, Facilitator, 449-4066)

To promote and support responsible parenting, the school shall, as funds are available: purchase parenting books, magazines, and other informative materials regarding responsible parenting through both our parent center and school library, advertise the collection, and make those items available for review. (Hannah Shipman, Facilitator, 449-4066)

In small, rural communities oftentimes local civic organizations donate materials to assist parents/guardians in raising strong students and active citizens. (Kary Duffy, Counselor, 449-4066)

Included in the District Policy Handbook is the school's process for resolving parental concerns, including how to define a problem, whom to approach first, the 'chain-of-command' to follow, and how to work toward solutions. (Donna Tennison, District Chair, 449-4066)

The principal shall designate one (1) certified staff member who is willing to serve as parent and family engagement facilitator. (Wes Henderson, Superintendent, 449-4061)

**7. How will your school engage parents in the evaluation of your parent and family engagement efforts?**

The school will engage parents/guardians in the annual evaluation of the parent and family engagement efforts through an annual evaluation using a comprehensive needs assessment filled out by instructors, parents, and school staff. The school improvement committees, compiled of instructors, parents, guardians, and school staff, will determine the effectiveness of the parent and family engagement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parent and family engagement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents/guardians participating in workshops and meetings; (2) specific needs of parents/guardians; (3) effectiveness of specific strategies; and (4) engagement of parents/guardians in activities to support student academic growth. (Hannah Shipman, Facilitator, 449-4066)

**8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?**

A parental interest survey will be distributed at Back to School Bash (open house) in August and fall parent/teacher conferences to get opinions and/or concerns from parents/guardians about activities to support their student(s) academically and socially. The school will use the results of the parent interest surveys and plan the parent and family engagement activities for the year. The school will re-evaluate the activities that were suggested by the parents/guardians at the end of the year as part of the annual parent and family engagement plan evaluation and consider suggestions for the

following year. (Hannah Shipman, Facilitator, 449-4066)

The school will sponsor seminars to inform the parents/guardians of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities. Each spring, the CAP program involves a high school advisor for each student who meets with that student and his/her parent(s)/guardian(s) to plan his/her schedule for the following year. (Kary Duffy, Counselor, 449-4066)

**9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

The District is Title I schoolwide, therefore all students participate in the Title I programs. The School will hold its annual Title I meeting at such a time to ensure that there is ample time to provide a description or explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. This year the meeting was held on Monday, September 11, 2017, at 3:30, in the high school media center. (Donna Tennison, District Federal Program Chair, 449-4066)

### **COMMITTEE MEMBERS**

Hannah Shipman, English Instructor, 7-12 Facilitator  
Donna Tennison, Business Instructor, District Chair  
David Wyatt, 7-12 Principal  
Hope Davenport, Math Instructor  
Kary Duffy, 7-12 Counselor  
Dawn Purdom, English Instructor  
Tina Burleson, Parent  
Loretta Kirkwood, Parent  
Tobey Norberg, Parent  
Robin Lee, Parent, School Board Member