

YELLVILLE-SUMMIT ELEMENTARY PARENT AND FAMILY ENGAGEMENT PLAN

2017-2018

1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.

- Each K-6 instructor will send home a folder containing student papers and work samples each week. Parents/guardians will be asked to sign the folder and send it back to school.
- Instructors will routinely contact parents/guardians on an individual basis to communicate about their student's progress.
- According to ACT940, the school shall report in writing to the parent/guardian of students in grades K-8 the independent reading level of their student.
- Using log-in information supplied by appointed staff, each parent/guardian is encouraged to access Home Access Center (HAC), which provides current classroom grades, instructor contact information, upcoming project/assignments, and a method for point in time interventions.
- The school will provide to parents/guardians reports/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events.
- The school will send brochures home with students, post notices in school facilities and public buildings, and provide information for local newspapers and radio stations about parent and family workshops and meetings.
- Teachers will use Remind.com to communicate with parents/guardians.
- Calvin Mallett, Principal, 870-449-4244

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

- Meetings with parents will be held at various times during the day or evening to better accommodate parents.
- A series of Garden Club activities for students and parents will be organized that include healthy snacks, gardening tips, garden crafts, games, and projects on Wednesday afternoons in October and April. (Katherine Quinn, Garden Coordinator, and Jaunie Lunceford, Facilitator 449-4244)
- Instructors will hold conferences individually with parents/guardians of children in their classrooms on October 19, 2017, and February 15, 2018; 2:00-7:00 p.m. Parents/guardians will be given a summary of the student's test scores and an

explanation of the interventions instructors are using to assist the student in reaching achievement goals. Parents/guardians will be asked to engage in discussion of how they can support these efforts. Parents/guardians will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.

- K-6 will hold a Grandparents Day Celebration on September 8, 2017, in which grandparents may come and eat breakfast with their grandchild.
- K-6 will hold a Spring Fling on March 15, 2018, 5:00-7:30 p.m. with grade level projects and books for Bingo prizes.
- Calvin Mallett, Principal 449-4244

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

- The School will provide opportunities for parents/guardians and community members to support the instructional programs. (Jaunie Lunceford, Facilitator, 449-4244)
- The School will provide instruction to a parent/guardian on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. (Liz Leatherman, Counselor, 449-4244)
- The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for instructors designed to enhance the understanding of effective parent and family engagement strategies every four years. (Wes Henderson, Superintendent, 449-4061)

4. How will your school work with parents to create a School-Parent-Compact?

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help students achieve the state's high academic standards. All stakeholders will sign the compact. (Calvin Mallett, Principal, 449-4244)

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

- The school will involve parents/guardians on school improvement planning committees. To support this process, the school will offer both school staff and parental training on how to contribute to this process in a meaningful way. (Donna Tennison, District School Improvement Chair, 449-4066)
- Parents/guardians will be encouraged to attend and participate in the annual Public Title I meeting. (Donna Tennison, District School Improvement Chair, 449-4066)
- Parents/guardians are oriented to the School Improvement process during meetings with members of the Leadership Teams each fall during in-service and asked to participate in identifying needs, strategies, and resources available to impact student achievement. (Donna Tennison, District School Improvement Chair, 449-4066)
- To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. (Marilyn Pangle, 449-4244)
- The school shall enable the formation of a Parent Teacher Organization that will foster parental and community involvement within the school. (Jaunie Lunceford, Facilitator, 449-4244)
- The school will coordinate and integrate parent and family engagement strategies under other programs. (Jaunie Lunceford, Facilitator, 449-4244)

6. How will your school provide resources for parents?

- Parents/guardians may check out materials, use the computer to check grades, and visit educational Web sites. Parents/guardians will be encouraged to view the School Improvement Plan located on the district website. A suggestion sheet will also be available for parental input. The school will open the parental resource center (PIE SHOP) at hours that are convenient to parents. (Calvin Mallett, Principal, 449-4244)
- The School will make available informational packets each year that include a copy of the school's parent and family engagement plan, a survey for volunteer interests, recommended roles for parents/instructors/students and school, suggestions of ways parents can become involved in their student's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (note, phone calls, email) (Jaunie Lunceford, Facilitator, 449-4244)
- To promote and support responsible parenting, the school shall, as funds are available, purchase parenting books, magazines, and other informative materials regarding responsible parenting, advertise the current selection and give parents the opportunity to borrow the materials for review. (Jaunie Lunceford, Facilitator, 449-4244)
- Included in the District Policy Handbook is the school's process for resolving parental concerns, including how to define a problem, who to approach first, and how to develop solutions. (Donna Tennison, District Chair, 449-4066)
- The principal shall designate one (1) certified staff member who is willing to serve as parent and family engagement facilitator. (Wes Henderson, Superintendent, 449-4061)

7. How will your school engage parents in the evaluation of your parent and family engagement efforts?

The school will engage parents/guardians in the annual evaluation of the parent and family engagement efforts through an annual evaluation using a comprehensive needs assessment filled out by instructors, parents, and school staff. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents/guardians participating in workshops and meetings; (2) specific needs of parents/guardians; (3) effectiveness of specific strategies; and (4) engagement of parents/guardians in activities to support student academic growth. The Parent and Family Engagement Committee, compiled of instructors, parents, and school staff, will determine the effectiveness of the parent and family engagement plan and make changes if warranted. (Donna Tennison, District Chair, 449-4066, and Jaunie Lunceford, Facilitator, 449-4244)

8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?

A parental interest survey will be distributed at Back to School Bash (open house) in August and fall parent/teacher conferences to get opinions and/or concerns from parents/guardians about activities to support their student(s) academically and socially. The school will use the results of the parental interest surveys to plan the parent and family engagement activities and/or improvements for the year. The school will re-evaluate the suggestions by the parents/guardians at the end of the year as part of the annual parent and family engagement plan evaluation and consider suggestions for the following year. (Jaunie Lunceford, Facilitator, 449-4244)

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

The District is Title I schoolwide, therefore all students participate in the Title I programs. The School will hold its annual Title I meeting at such a time to ensure that there is ample time to provide a description/explanation of school curriculum, information or forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. This year the meeting was held on Monday, September 11, 2017, at 3:30, in the high school media center. (Donna Tennison, Federal Coordinator, 449-4066)

COMMITTEE MEMBERS

Jaunie Lunceford, Second Grade Instructor, K-6 Facilitator

Donna Tennison, Business Instructor, District Chair

Calvin Mallett, K-6 Principal

Pam Darnell, Kindergarten Instructor

Lisa Gilley, First Grade Instructor

Dawn Melton, Second Grade Instructor

Marilyn Pangle, Third Grade Instructor

Sharon Devore, Fourth Grade Instructor

Renee Thieme, Fifth Grade Instructor

Maggie Davenport, Sixth Grade Instructor

Misty Holland, Parent, PTO President

Krista McCalla, Parent