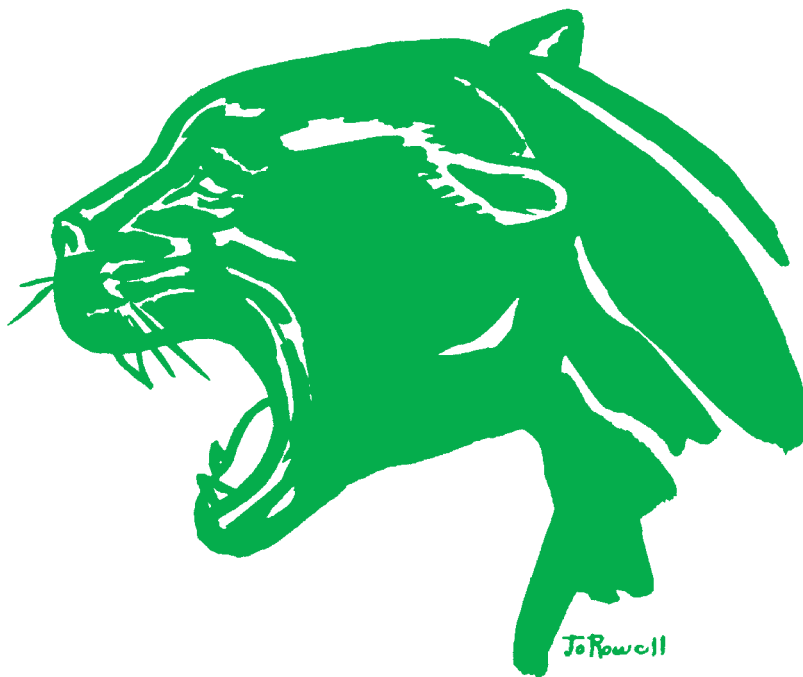


Yellville-Summit School District



**District Policies and
Student Handbook**

2015-2016

Yellville, Arkansas

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INTRODUCTION

This student handbook has been prepared for students, and their parents, of the Yellville-Summit Public Schools. The information contained herein will be of help to students, faculty, and parents in understanding the policies, regulations, and traditions of the Yellville-Summit School system. This handbook has been reviewed and approved on July 16th, 2015, by the Yellville-Summit Board of Education. District policies are also located on the district website.

This student handbook is for every student and is available without charge. Please keep it and read it carefully, as you are expected to know and apply its contents to your life at school.

NAME: _____ GRADE: _____

WELCOME

Our school welcomes you and we hope that you will always be conscious of its traditions and requirements. This school will be whatever you make it. Let us always have the spirit to do the things which will make it outstanding.

MISSION STATEMENT

We, the Yellville-Summit School community, are committed to making learning a lifelong process in which students take personal responsibility for achievement. Through a diverse curriculum, we are committed to providing the opportunity for each student to achieve personal success. Through staff guidance, students will be given the tools to identify their talents and become productive citizens in a democratic society.

BELIEVE...ACHIEVE...SUCCEED

“TOGETHER WE CAN”

CODE OF STUDENT CONDUCT

Development of good discipline is one of the most important goals of education. Discipline is the development of self-control, character, and proper consideration for other people. Understanding the purposes of discipline in school facilitates the formation of positive attitudes and assists the student in doing his/her part to become a better person and to make the school a better place.

In order that the Yellville-Summit School District can maintain the best possible learning environment, the administration and faculty have expectations of the students. These expectations are:

I. APPROPRIATE SCHOOL BEHAVIOR:

Classroom behavior that assures the right of every student to learn and the right of every teacher to teach. Appropriate out-of-classroom behavior demonstrates respect for the personal and property rights of other students, faculty, and staff.

II. Arrival at school and to class on time.

III. Daily school and class attendance.

IV. Appropriate use and care of the buildings and facilities of the school.

V. Cooperation with the school staff as they attempt to meet the varied educational needs of all students.

VI. Adherence to acceptable standards of courtesy, decency, and morality, and compliance with provisions of civil law.

Failure to meet these expectations will result in specified consequences for various infractions.

ACCREDITATION

The Yellville-Summit High School is fully accredited by the State of Arkansas. The State Department of Education has recognized for many years the quality of our program. All Yellville-Summit schools are accredited with AdvancEd (formerly NCA).

ADMINISTRATION
ADMINISTRATION

Mr. Wes Henderson, Superintendent
870-449-4061
870-449-5003 (fax)

Mr. Calvin Mallett, Principal (K-6)
870-449-4244
870-449-2214 (fax)

Mr. David Wyatt, Principal (7-12)
High School Office (9-12)
870-449-4066
870-449-4773 (fax)

Junior High Office (7 & 8)
870-449-6533
870-449-4330 (fax)

Yellville-Summit School District
1124 North Panther Drive
Yellville, AR 72687
yellvillesummitschools.com

SCHOOL CALENDAR 2015-2016

Staff Development (4 days).....	Aug 11,12,13,14
Staff Development/Open House.....	Aug 17
Classes Begin.....	Aug 19
Labor Day Holiday (State Dept. required).....	Sept 7
Parent/Teacher Conferences	Sept 24
Staff Development.....	Sept 25
First Quarter Ends (41 days).....	Oct 16
Thanksgiving Break.....	Nov 25-27
Classes Resume	Nov 30
Second Quarter Ends (42 days).....	Dec 18
Christmas Break.....	Dec 19-Jan 3
Classes Resume	Jan 4
Martin Luther King Day (Snow Day #1)	Jan 18
President's Day (Snow Day #2)	Feb 15
Third Quarter Ends (50 days).....	March 15
Parent/Teacher Conferences.....	March 17
Staff Development (Snow Day #3).....	March 18
Spring Break.....	March 21-25
Graduation (7 p.m.).....	May 13
(Snow Days #4-8).....	May 26-June 2
Memorial Day Holiday (State Dept. required).....	May 30
Fourth Quarter Ends (50 days).....	June 2
Staff Development (only if March 18 used for Snow)*	June 3

The school year may be shortened or extended due to weather dismissals.

Snow Days will be used immediately and in order how they appear in the calendar.

BELL SCHEDULE

7:45.....	Regular Day Begins
7:55.....	First Bell
8:00-8:50.....	First Period
8:55-9:45.....	Second Period
9:50-10:40.....	Third Period
10:45-11:35.....	Fourth Period
11:00-11:30.....	Lunch (K-3)
11:30-12:00.....	Lunch (4-6)
11:35-11:55.....	Activity Period (7-12)
12:00-12:30.....	Lunch (7-12)
12:35-1:25.....	Fifth Period
1:30-2:20.....	Sixth Period
2:25-3:15.....	Seventh Period

ALMA MATER

*Tho' deep blue horizons,
The woodlands and plains
May beckon, may call us,
Our thoughts will remain
At old Yellville-Summit
Our school which is dear;
And we will love it more
With each new coming year.*

*For dear Yellville-Summit
Our voices will ring,
And as we go onward
Her praises we'll sing.
When deep blue horizons
Call us far away,
We'll love our dear school
Just as we love it today.*

Written by:
Lou Annis Kelley

FIGHT SONG

Fight, fight, fight for Yellville
We must win this game,
Onward all you Panthers
Glory to your name,
RAH, RAH, RAH!!

Here's to both our colors
Here's to green and white,
So fight, fight, fight for victory
Fight you PANTHERS, fight---HEY!

COLORS AND EMBLEM

SCHOOL COLORS: Green & White
SCHOOL EMBLEM: Panther

DISTRICT POLICIES

ABSENCES (POLICY 4.7)

Education is more than the grades students receive in their courses. Important as that is, students' regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

If any student's Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student's IEP or 504 Plan take precedence.

After the sixth non-medical absence in a semester, all absences must be verified with medical or legal admission slips, or approval by the principal.

Excused Absences

Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement upon his/her return to school from the parent or legal guardian stating such reason. A written statement presented for an absence having occurred more than five (5) school days prior to its presentation will not be accepted.

1. The student's illness or when attendance could jeopardize the health of other students. A maximum of six (6) such days are allowed per semester unless the condition(s) causing such absences is of a chronic or recurring nature, is medically documented, and approved by the principal.
2. Death or serious illness in their immediate family;
3. Observance of recognized holidays observed by the student's faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal;
7. Participation in an FCCLA, FHA, or 4-H sanctioned activity; or
8. Participation in the election poll workers program for high school students.
9. Absences granted to allow a student to visit his/her parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting. The number of additional excused absences shall be at the discretion of the superintendent or designee.
10. Absences granted, at the Superintendent's discretion, to seventeen (17) year -old students who join the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and twelve (12).
11. Absences for students excluded from school by the Arkansas Department of Health during a disease outbreak because the student has an immunization waiver or whose immunizations are not up to date.

Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page.

Unexcused Absences

Absences not defined above or not having an accompanying note from the parent or legal guardian, presented in the timeline required by this policy, shall be considered as unexcused absences. Students with (5) unexcused absences in a course in a semester may not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstances of the unexcused absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has (2) unexcused absences, his/her parents, guardians, or persons in loco parentis shall be notified. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

Whenever a student exceeds (5) unexcused absences in a semester, the District may notify the prosecuting authority and the parent, guardian, or persons in loco parentis shall be subject to a civil penalty as prescribed by law.

It is the Arkansas General Assembly's intention that students having excessive absences be given assistance in obtaining credit for their courses. Therefore, at any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, guardian, or person in loco parentis may petition the school or district's administration for special arrangements to address the student's unexcused absences. If formal arrangements are granted, they shall be formalized into a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreement's requirements. The agreement shall be signed by the student, the student's parent, guardian, or person in loco parentis, and the school or district administrator or designee.

Students who attend in-school suspension shall not be counted absent for those days.

Days missed due to out-of-school suspension or expulsion shall be unexcused absences.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student's operator's license unless he/she meets certain requirements specified in the statute.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a "C" average for the previous semester or similar equivalent grading period for which grades are reported as part of the student's permanent record.

Date Adopted: January 10, 2005 Last Revised: July 16, 2015

ADVANCED PLACEMENT, INTERNATIONAL BACCALAUREATE, AND HONORS COURSES (POLICY 5.21)

Students in grades 7-12 who take advanced placement courses, International Baccalaureate courses, concurrent college credit, or honors courses approved for weighted credit by the Arkansas Department of Education shall be graded according to the following schedule.

A = 100 – 90 B = 89 – 80 C = 79 – 70 D = 69-60 F = 59 and below

For increased grade calculations for AP or International Baccalaureate courses, students must take the AP or IB exam after completing the entire course and the instructor must have received AP training. For the purpose of determining grade point averages, the numeric value of each letter grade shall be

A = 5 points B = 4 points C = 3 points D = 2 point F = 0 points

“Honors Courses” are those courses that have been approved by a Department of Education Committee as honors courses. Honors courses must stress higher order learning and be offered in addition to curriculum offerings required by the Standards for Accreditation, Arkansas Public Schools.

Students who transfer into the district will be given weighted credit for the Advanced Placement courses, International Baccalaureate courses, honors courses approved by the Arkansas Department of Education, and concurrent college courses taken for weighted credit at his/her previous school(s) according to the preceding scale.

Date Adopted: February 7, 2005 Last Revised: July 15, 2013

ALTERNATIVE LEARNING ENVIRONMENTS (POLICY 5.26)

The district shall have an alternative learning environment (ALE) which shall be part of an intervention program designed to provide guidance, counseling, and academic support to students who are experiencing emotional, social, or academic problems.

The superintendent or his/her designee shall appoint an Alternative Education Placement Team which shall have the responsibility of determining student placement in the ALE. The team should consist of at least a school counselor, the ALE director or principal, a parent or legal guardian, and a regular classroom teacher.

Students who are placed in the ALE shall exhibit at least two of the following characteristics:

- Disruptive behavior
- Drop out from school
- Personal or family problems or situations
- Recurring absenteeism

For the purposes of the ALE, personal or family problems or situations are conditions that negatively affect the student’s academic and social progress. These may include, but are not limited to:

- Ongoing, persistent lack of attaining proficiency levels in literacy and mathematics
- Abuse: physical, mental, or sexual
- Frequent relocation of residency
- Homelessness
- Inadequate emotional support
- Mental/physical health problem
- Pregnancy
- Single parenting

The teachers and administrator of the ALE shall determine exit criteria for students assigned to the district’s ALE on which to base the student’s return to the regular school program of instruction.

The district’s ALE program shall follow class size, staffing, curriculum, and expenditure requirements identified in the ADE Rules Governing the Distribution of Student Special Needs Funding and the Determination of Allowable Expenditure of These Funds.

Date adopted: July 14, 2011 Revised: July 14, 2014

ATTENDANCE REQUIREMENTS FOR STUDENTS IN GRADES 9-12 (POLICY 4.44)

Students in grades nine through twelve (9-12) are required to schedule and attend at least 350 minutes of regularly scheduled class time daily. Part of this requirement may be met by students taking post-secondary courses. Eligible students’ enrollment and attendance at a post-secondary institution shall count toward the required weekly time of school attendance. Each credit hour shall count as three (3) hours of attendance time. This means a three (3) hour course shall count as nine (9) hours of the weekly required time of attendance.

Study Halls

Students may be assigned to no more than one (1) class period each day for a study hall that the student shall be required to attend and participate in for the full period. Such study halls are to be used for the purposes of self-study or for organized tutoring which is to take place in the school building.

Extracurricular Classes

Students may be assigned to no more than one (1) class period each day for organized and scheduled student extracurricular classes that the student shall be required to attend and participate in for the full class period. Extracurricular classes related to a seasonal activity shall meet for an entire semester whether or not the season ends prior to the end of the semester. Students must attend and participate in the class for the entire semester in order to receive credit for the course. For the purpose of this policy, extracurricular classes is defined as school sponsored activities which are not an Arkansas Department of Education approved course counting toward graduation requirements or classes that have not been approved by the Arkansas Department of Education for academic credit. Such classes may include special interest, fine arts, technical, scholastic, intramural, and interscholastic opportunities.

Course Enrollment Outside of District

Enrollment and attendance in vocational-educational training courses, college courses, school work programs, and other department-sanctioned educational programs may be used to satisfy the student attendance requirement even if the programs are not located at the public schools. Attendance in such alternative programs must be pre-approved by the school's administration. The district shall strive to assign students who have been dropped from a course of study or removed from a school work program job during the semester into another placement or course of study. In the instances where a subsequent placement is unable to be made, the district may grant a waiver for the student for the duration of the semester in which the placement is unable to be made.

In rare instances, students may be granted waivers from the mandatory attendance requirement if they would experience proven financial hardships if required to attend a full day of school. For the purpose of this policy, proven financial hardships is defined as harm or suffering caused by a student's inability to obtain or provide basic life necessities of food, clothing, and shelter for the student or the student's family. The superintendent shall have the authority to grant such a waiver, on a case-by-case basis, only when convinced the student meets the definition of proven financial hardships.

In any instance where a provision of a student's Individual Education Plan (IEP) conflicts with a portion(s) of this policy, the IEP shall prevail.

Date Adopted: January 10, 2005

BULLYING (POLICY 4.43)

Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors. Students who bully another person shall be held accountable for their actions whether they occur on school equipment or property; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.

A school principal or his or her designee who receives a credible report or complaint of bullying shall promptly investigate the complaint or report and make a record of the investigation and any action taken as a result of the investigation.

Definitions:

Attribute means an actual or perceived personal characteristic including without limitation race, color, religion, ancestry, national origin, socioeconomic status, academic status, disability, gender, gender identity, physical appearance, health condition, or sexual orientation;

Bullying means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that may address an attribute of the other student, public school employee, or person with whom the other student or public school employee is associated and that causes or creates actual or reasonably foreseeable:

- Physical harm to a public school employee or student or damage to the public school employee's or student's property;
- Substantial interference with a student's education or with a public school employee's role in education;
- A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
- Substantial disruption of the orderly operation of the school or educational environment;

Electronic act means without limitation a communication or image transmitted by means of an electronic device, including without limitation a telephone, wireless phone or other wireless communications device, computer, or pager that results in the substantial disruption of the orderly operation of the school or educational environment.

Electronic acts of bullying are prohibited whether or not the electronic act originated on school property or with school equipment, if the electronic act is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school, and has a high likelihood of succeeding in that purpose;

Harassment means a pattern of unwelcome verbal or physical conduct relating to another person's constitutionally or statutorily protected status that causes, or reasonably should be expected to cause, substantial interference with the other's performance in the school environment; and

Substantial disruption means without limitation that any one or more of the following occur as a result of the bullying:

- Necessary cessation of instruction or educational activities;
- Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment;
- Severe or repetitive disciplinary measures are needed in the classroom or during educational activities; or
- Exhibition of other behaviors by students or educational staff that substantially interfere with the learning environment.

Cyberbullying of School Employees is expressly prohibited and includes, but is not limited to:

1. Building a fake profile or website of the employee;
2. Posting or encouraging others to post on the Internet private, personal, or sexual information pertaining to a school employee;
3. Posting an original or edited image of the school employee on the Internet;
4. Accessing, altering, or erasing any computer network, computer data program, or computer software, including breaking into a password-protected account or stealing or otherwise accessing passwords of a school employee; making repeated, continuing, or sustained electronic communications, including electronic mail or transmission, to a school employee;
5. Making, or causing to be made, and disseminating an unauthorized copy of data pertaining to a school employee in any form, including without limitation the printed or electronic form of computer data, computer programs, or computer software residing in, communicated by, or produced by a computer or computer network;
6. Signing up a school employee for a pornographic Internet site; or

7. Without authorization of the school employee, signing up a school employee for electronic mailing lists or to receive junk electronic messages and instant messages.

Examples of "Bullying" may also include but are not limited to a pattern of behavior involving one or more of the following:

1. Sarcastic comments "compliments" about another student's personal appearance or actual or perceived attributes,
2. Pointed questions intended to embarrass or humiliate,
3. Mocking, taunting or belittling,
4. Non-verbal threats and/or intimidation such as "fronting" or "chesting" a person,
5. Demeaning humor relating to a student's race, gender, ethnicity or actual or perceived attributes,
6. Blackmail, extortion, demands for protection money or other involuntary donations or loans,
7. Blocking access to school property or facilities,
8. Deliberate physical contact or injury to person or property,
9. Stealing or hiding books or belongings,
10. Threats of harm to student(s), possessions, or others,
11. Sexual harassment, as governed by policy 4.27, is also a form of bullying, and/or
12. Teasing or name-calling based on the belief or perception that an individual is not conforming to expected gender roles (Example: "Slut") or conduct or is homosexual, regardless of whether the student self-identifies as homosexual (Examples: "You are so gay." "Fag" "Queer").

Students are encouraged to report behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, to their teacher or the building principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, shall report the incident(s) to the principal. Parents or legal guardians may submit written reports of incidents they feel constitute bullying, or if allowed to continue would constitute bullying, to the principal. The principal shall be responsible for investigating the incident(s) to determine if disciplinary action is warranted.

The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of the student handbook which may have simultaneously occurred.

Notice of what constitutes bullying, the District's prohibition against bullying, and the consequences for students who bully shall be conspicuously posted in every classroom, cafeteria, restroom, gymnasium,

auditorium, and school bus. Parents, students, school volunteers, and employees shall be given copies of the notice.

Copies of this policy shall be available upon request.

Date Adopted: January 10, 2005 Last Revised: July 15, 2013

CHEMICAL SCREEN FOR EXTRA-CURRICULAR ACTIVITIES (POLICY 4.46)

It shall be the policy of the Yellville-Summit School District to provide chemical screen tests for those students that elect to participate in the listed extra-curricular activities. Students that elect to participate in the following activities voluntarily submit to chemical screen testing as stipulated in the Athletic and Student Handbooks:

- | | |
|---------------|---------------------|
| 1. Football | 6. Softball |
| 2. Basketball | 7. Golf |
| 3. Volleyball | 8. Band |
| 4. Track | 9. Cheerleader |
| 5. Baseball | 10. Shooting Sports |

Procedures for implementing the chemical screen and consequences shall be specified in detail in the Athletic Handbook, and shall be subject to the annual review and approval of the Board.

Cross Reference: Athletic Handbook

Date adopted: January 10, 2005 Revised: June 13, 2011

CLOSED CAMPUS (POLICY 4.10)

All schools in the District shall operate closed campuses, except for grades 11 and 12 during lunch. Students are required to stay on campus from their arrival until dismissal at the end of the regular school day. Students may be given permission to leave the campus by a school official and must sign out in the office upon their departure.

Beginning with the 2011-12 school year, the Yellville-Summit Board of Education adopted an open campus policy, restricted to grades 11 and 12 for the school lunch period (12:00-12:30), with the understanding that it is a privilege that can be revoked at any time; further, two resultant 5th period tardies will carry the consequence of loss of this privilege for the remainder of the semester in which the tardies occurred. Students are required to obtain a qualified parking tag from the office and display visibly in their vehicle at all times. No more than two students will be allowed per vehicle as set forth by Arkansas Law, and the campus will remain closed for grades K-10. This privilege may also be revoked at any time due to disciplinary infractions or attendance problems.

Date Adopted: January 10, 2005 Revised: July 14, 2014

COMMUNICABLE DISEASES AND PARASITES (POLICY 4.34)

Students with communicable diseases or with human host parasites that are transmittable in a school environment shall demonstrate respect for other students by not attending school while they are capable of transmitting their condition to others. Students whom the school nurse determines

are unwell or unfit for school attendance or who are believed to have a communicable disease or condition will be required to be picked up by their parent or guardian. Specific examples include, but are not limited to: chicken pox, measles, scabies, conjunctivitis (Pink Eye), impetigo/MRSA (Methicillin-resistant Staphylococcus aureus), streptococcal and staphylococcal infections, ringworm, mononucleosis, Hepatitis B or C, mumps, vomiting, diarrhea, and fever (100.4 F when taken orally). A student who has been sent home by the school nurse will be subsequently readmitted, at the discretion of the school nurse, when the student is no longer a transmission risk. In some instances, a letter from a health care provider may be required prior to the student being readmitted to the school.

To help control the possible spread of communicable diseases, school personnel shall follow the District's exposure control plan when dealing with any bloodborne, foodborne, and airborne pathogens exposures. Standard precautions shall be followed relating to the handling, disposal, and cleanup of blood and other potentially infectious materials such as all body fluids, secretions and excretions (except sweat).

The District shall maintain a copy of each student's immunization record and a list of individuals with exemptions from immunization which shall be education records as defined in policy 4.13. That policy provides that an education record may be disclosed to appropriate parties in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.

A student enrolled in the District who has an immunization exemption may be removed from school at the discretion of the Arkansas Department of Health during an outbreak of the disease for which the student is not vaccinated. The student may not return to the school until the outbreak has been resolved and the student's return to school is approved by the Arkansas Department of Health.

The parents or legal guardians of students found to have live human host parasites that are transmittable in a school environment will be asked to pick their child up at school. The parents or legal guardians will be given information concerning the eradication and control of human host parasites. A student may be readmitted after the school nurse or designee has determined the student no longer has live human host parasites that are transmittable in a school environment.

Each school may conduct screenings of students for human host parasites that are transmittable in a school environment as needed. The screenings shall be conducted in a manner that respects the privacy and confidentiality of each student.

Date Adopted: January 10, 2005 Revised: July 9, 2012

COMPLAINTS (POLICY 6.7)

It is a goal of the Board and the District to be responsive to the community it serves and to continuously improve the educational program offered in its schools. The Board or the District encourages the community to be actively engaged in the process and welcomes constructive input in formulating educational policy that will benefit the instruction of all students when it is offered with the intent of improving the quality of the system's educational program or the delivery of the District's services.

The Board formulates and adopts policies to achieve the District's vision and elects a Superintendent to implement its policies. The administrative functions of the District are delegated to the Superintendent who is responsible for the effective administration and supervision of the District. Individuals with complaints concerning personnel, curriculum, discipline, coaching, or the day to day management of the schools need to address those complaints according to the following sequence:

1. Teacher, coach, or other staff member against whom the complaint is directed
2. Principal
3. Superintendent

Other than in the few instances where statutorily allowed or required, student discipline and personnel matters may not be discussed in Board meetings. Board members shall adhere to a code of ethics that requires that individual members engage in no private action that will compromise the confidentiality of privileged information, and that board members shall remain neutral on all personnel and student matters until the superintendent presents a recommendation to the entire Board. Individuals with complaints regarding such matters need to follow the sequence outlined above.

Unless authorized by the Board as a whole for a specific purpose, no individual Board member has any authority when acting alone. District constituents are reminded that the Board serves as jury in matters regarding student suspensions initiated by the Superintendent, expulsions, and personnel discipline. As such, individual board members must avoid responding on a personal level in order to maintain neutral position in the event that student suspensions, expulsions, or personnel discipline require a hearing before the entire Board.

The procedure for community members that wish to be on the agenda to address the Board is stated in Board Policy 1.14 in Section 1.

Date Adopted: April 11, 2005

COMPULSORY ATTENDANCE REQUIREMENTS (POLICY 4.3)

Every parent, guardian, or other person having custody or charge of any child age five (5) through seventeen (17) years on or before August 1 of that year who resides, as defined by policy (4.1 RESIDENCE REQUIREMENTS), within the District shall enroll and send the child to a District school with the following exceptions.

1. The child is enrolled in private or parochial school.
2. The child is being home-schooled and the conditions of policy (4.6 HOME SCHOOLING) have been met.
3. The child will not be age six (6) on or before August 1 of that particular school year and the parent, guardian, or other person having custody or charge of the child elects not to have him/her attend kindergarten. A kindergarten waiver form prescribed by regulation of the Department of Education must be signed and on file with the District administrative office.
4. The child has received a high school diploma or its equivalent as determined by the State Board of Education.
5. The child is age sixteen (16) or above and is enrolled in a post-secondary vocational-technical institution, a community college, or a two-year or four-year institution of higher education.
6. The child is age sixteen (16) or seventeen (17) and has met the requirements to enroll in an adult education program as defined by A.C.A. § 6-18-201 (b).

Date Adopted: January 10, 2005 Last Revised: January 11, 2010, July 14, 2011

CONCURRENT CREDIT (POLICY 5.22)

A ninth through twelfth grade student who successfully completes a college course(s) from an institution approved by the Arkansas Department of Education shall be given credit toward high school grades and graduation at the rate of one high school credit for each three (3) semester hours of college credit. Unless approved by the school's principal, **prior to enrolling for the course**, the concurrent credit shall be applied toward the student's graduation requirements as an elective.

A student who takes a three-semester hour remedial/developmental education course as permitted by the ADE Rules Governing Concurrent College and High School Credit, shall be the equivalent of one-half unit of credit for a high school career focus elective. The remedial/developmental education course cannot be used to meet the core subject area/unit requirements in English and mathematics.

Participation in the concurrent high school and college credit program must be documented by a written agreement between:

- The District's student and his or her parent(s) or guardian(s) if the public school student is under the age of eighteen (18);
- The District; and
- The publicly supported community college, technical college, four-year college or university, or private institution the student attends to take the concurrent credit course.

Students will retain credit earned through the concurrent credit program which was applied toward a course required for high school graduation from a previously attended, accredited, public school.

Any and all costs of higher education courses taken for concurrent credit are the student's responsibility.

Date Adopted: February 7, 2005 Revised: July 15, 2013

CONDUCT TO AND FROM SCHOOL (POLICY 4.19)

Students are subject to the same rules of conduct while traveling to and from school as they are while on school grounds. Appropriate disciplinary actions may be taken against commuting students who violate student code of conduct rules.

The preceding paragraph also applies to student conduct while on school buses. The driver of a school bus shall not operate the school bus until every passenger is seated. Disciplinary measures for problems related to bus behavior shall include suspension or expulsion from school, or suspending or terminating the student's transportation privileges. Transporting students to and from school who have lost their transportation privileges shall become the responsibility of the student's parent or legal guardian.

Date Adopted: January 10, 2005

CONTACT WITH STUDENTS WHILE AT SCHOOL (POLICY 4.15)

Parents wishing to visit their children during the school day shall register first with the office. If there is any question concerning the legal custody of the student, the parent shall present documentation to the principal or his/her designee establishing the parent's custody of the student or legal right of visitation. It shall be the responsibility of the custodial parent to make any visitation restrictions regarding the non-custodial parent known to the principal by presenting a copy of a file-marked court order. Estranged parents may visit their child during school hours with the consent of the custodial parent.

Questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant. Investigators for the Professional Licensure Standards Board may meet with students during the school day to carry out the investigation of an ethics complaint. If the District makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal's designee shall make a good faith effort to contact the student's parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis on student enrollment forms.

Principals must release a student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or to an agent of the social services with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student's parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis notice that the student has been taken into custody by law enforcement personnel or a social services agency. If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and an after hours telephone number.

Date Adopted: January 10, 2005 Revised: July 16, 2015

CORPORAL PUNISHMENT (POLICY 4.39)

The Yellville-Summit School Board authorizes the use of corporal punishment to be administered in accordance with this policy by the Superintendent or his/her designated staff members who are required to have a state-issued license as a condition of their employment.

Prior to the administration of corporal punishment, the student receiving the corporal punishment shall be given an explanation of the reasons for the punishment and be given an opportunity to refute the charges.

All corporal punishment shall be administered privately, i.e. out of the sight and hearing of other students, shall not be excessive, or administered with malice, and shall be administered in the presence of another school administrator or designee who shall be a licensed staff member employed by the District.

Date Adopted: January 10, 2005

DIGITAL LEARNING COURSES (POLICY 5.11)

Definitions

For the purposes of this policy:

"Blended Learning" is education in which instruction and content are delivered through supervised instruction in a classroom and online delivery of

instruction with some element of student control over time, place, path, or pace.

“Digital Learning” means a digital technology or internet-based educational delivery model that does not rely exclusively on compressed interactive video (CIV). Digital learning includes online and blended learning.

“Highly Qualified Teacher” means a teacher who holds at least a Bachelor’s Degree and has demonstrated subject area competence in each of the core academic subjects in which the teacher teaches. A highly qualified teacher that delivers digital learning courses under these rules is not required to be licensed as a teacher or administrator by the State Board of Education. This definition, however, does not override the fact that Federal laws or regulations may require teachers in certain subject areas to hold a teaching license (e.g., special education teachers who teach core academic subjects).

“Instructional Materials” means:

1. Traditional books, textbooks, and trade books in printed and bound form;
2. Activity-oriented programs that may include:
 - a. Manipulatives;
 - b. Hand-held calculators;
 - c. Other hands-on materials; and
3. Technology-based materials that require the use of electronic equipment in order to be used in the learning process.

“Online Learning” is education in which instruction and content are delivered primarily over the Internet. The term does not include print-based correspondence education, broadcast television or radio, videocassettes, compact disks and stand-alone educational software programs that do not have a significant Internet-based instructional component.

Digital Course Offerings

The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format and shall be tailored to meet the needs of each student.

All digitally offered courses shall meet or exceed the State Board of Education’s curriculum standards and requirements and be capable of being assessed and measured through standardized or local assessments. Additionally, the District shall ensure there is sufficient infrastructure to handle and facilitate a quality digital learning environment.

As an approved digital learning provider, the District shall annually determine what District created digital learning courses it will provide to our students. The District may also choose to provide digital learning courses by contracting with outside providers of such courses, who have been pre-approved by the Arkansas Department of Education (ADE). The Superintendent shall ensure that all digital learning courses provided to District students, regardless of the source of the course, have been approved by ADE.

District created digital courses and any digital courses the district purchases from outside providers shall adhere to the guidelines for the use of digitally transmitted copyrighted materials set forth in Policy 5.8 USE OF COPYRIGHTED MATERIALS as well as applicable statutory requirements.

The District shall require all outside providers to incorporate Policy 5.8 as a condition of the service contract. Failure of the outside provider to abide by Policy 5.8 shall constitute a breach of contract and the outside provider shall be responsible for any costs resulting from such breach.

Students may take multiple digital learning courses. Students must be physically present for each digital learning class he/she takes.

Regardless of any other provisions of this policy, the District may restrict a student’s access to digital courses when the student’s school principal determines the student’s participation in such a course would not be academically appropriate based on the student’s past performance in digital courses. Furthermore, the student’s school principal may revoke a student’s eligibility to continue taking a digital learning course if the student’s performance during the semester indicates the student is not succeeding in the course.

Date Adopted: July 14, 2014

DISRUPTION OF SCHOOL (POLICY 4.20)

No student shall by the use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct, intentionally cause the disruption of any lawful mission, process, or function of the school, or engage in any such conduct for the purpose of causing disruption or obstruction of any lawful mission, process, or function. Nor shall any student encourage any other student to engage in such activities.

Disorderly activities by any student or group of students that adversely affect the school’s orderly educational environment shall not be tolerated at any time on school grounds. Teachers may remove from class and send to the principal or principal’s designee office a student whose behavior is so unruly, disruptive, or abusive that it seriously interferes with the teacher’s ability to teach the students, the class, or with the ability of the student’s classmates to learn. Students who refuse to leave the classroom voluntarily will be escorted from the classroom by the school administration.

Date Adopted: January 10, 2005

DISTRIBUTION OF PRINTED MATERIALS (POLICY 6.8)

The District shall devise and maintain a system for distributing District communications and other printed materials between the Administration and the schools. Use of the system by employees or employee organizations shall be with prior approval of the Superintendent or his/her designee.

Distribution of printed materials, flyers, photographs, or other visual or auditory materials not originating within District schools to students or staff shall have prior approval of the Superintendent or his/her designee.

Date Adopted: April 11, 2005

DISTRICT WEB SITE (POLICY 5.20)

The Yellville-Summit School District shall maintain a web page to provide information about its schools, students, and activities to the community. This policy is adopted to promote continuity between the different pages on the district web site by establishing guidelines for their construction and operation.

The Yellville-Summit School District web site shall be used for educational purposes only. It shall not create either a public or a limited public

forum. Any link from any page on the District's site may only be to another educational site. The web site shall not use "cookies" to collect or retain identifying information about visitors to its web site nor shall any such information be given to "third parties." Any data collected shall be used solely for the purpose of monitoring site activity to help the district improve the usefulness of the site to its visitors.

Each school's web page shall be under the supervision of the school's Web Master and the District's web site shall be under the supervision of the District's Web Master. They shall have the responsibility for ensuring that web pages meet appropriate levels of academic standards and are in compliance with these guidelines and any additional administrative regulations. To this end the District and School Web Masters shall have the authority to review and edit any proposed changes to web pages to ensure their compliance with this policy. All such editing shall be viewpoint neutral.

District and school web pages shall also conform to the following guidelines.

- 1) All pages on the District's web site may contain advertising and links only to educational sources.
- 2) The District's home page shall contain links to existing individual school's web pages and the school home pages shall link back to the District's home page. The District's home page may also include links to educational extracurricular organization's web pages which shall also link back to the District's home page.
- 3) Photos and other identifying information such as address, home phone number, and parent's name shall only be posted on web pages after receiving written permission from the student or their parents if under the age of 18.
- 4) The District's web server shall host the Yellville-Summit District's web site.
- 5) No web page on the District web site may contain public message boards or chat rooms.
- 6) All web pages on the District web site shall be constructed to download in a reasonable length of time.
- 7) The District's home page shall contain a link to a privacy policy notice which must be placed in a clear and prominent place and manner.
- 8) With the exception of students who may retain the copyright of material they have created that is displayed on a District web page, all materials displayed on the District web site are owned by Yellville-Summit School District.
- 9) Included on the District's web site shall be:
 - a. Local and state revenue sources;
 - b. Administrator and teacher salary and benefit expenditure data;
 - c. District balances, including legal balances and building fund balances;
 - d. Minutes of regular and special meetings of the school board;
 - e. The district's budget for the ensuing year;
 - f. A financial breakdown of monthly expenditures of the district;
 - g. The salary schedule for all employees including extended contract and supplementary pay amounts;
 - h. Current contract information (not including social security numbers, telephone numbers, personal addresses or signatures) for all district employees;
 - i. The district's annual budget;
 - j. The annual statistical report of the district;
 - k. The district's personnel policies.
 - l. ACSIP School Improvement Plan
 - m. Uses of NSL funding—current and previous year
 - n. Annual District/School Report Card
 - o. School Improvement status of each school
 - p. District status on any type of distress
 - q. Distress Plans
 - r. Parent Involvement Plan and Policy
 - s. Teacher qualification for all schools
 - t. District Policies and Student Handbook

The information and data required in 9) above shall be the actual data for the previous two school-years and the projected data for the current school-year.

Date Adopted: February 7, 2005 Revised: July 14, 2014

DRUGS AND ALCOHOL (POLICY 4.24)

An orderly and safe school environment that is conducive to promoting student achievement requires a student population free from the deleterious effects of alcohol and drugs. Their use is illegal, disruptive to the educational environment, and diminishes the capacity of students to learn and function properly in our schools.

Therefore, no student in the Yellville-Summit School District shall possess, attempt to possess, consume, use, distribute, sell, buy, attempt to sell, attempt to buy, give to any person, or be under the influence of any substance as defined in this policy, or what the student represents or believes to be any substance as defined in this policy. This policy applies to any student who; is on or about school property; is in attendance at school or any school sponsored activity; has left the school campus for any reason and returns to the campus; is en route to or from school or any school sponsored activity.

Prohibited substances shall include, but are not limited to, alcohol, or any alcoholic beverage, inhalants or any ingestible matter that alter a student's ability to act, think, or respond, LSD, or any other hallucinogen, marijuana, cocaine, heroin, or any other narcotic drug, PCP, amphetamines, steroids, "designer drugs," look-alike drugs, or any controlled substance.

Selling, distributing, or attempting to sell or distribute, or using over-the-counter or prescription drugs not in accordance with the recommended dosage is prohibited.

Date Adopted: January 10, 2005 Revised: July 9, 2012

EDUCATIONAL PHILOSOPHY (POLICY 5.1)

The Yellville-Summit School District assumes the responsibility of providing students attending its schools a high quality education that challenges each student to achieve to their maximum potential. The District shall endeavor to create the environment within the schools necessary to attain this goal. The creation of the necessary climate shall be based on the following core beliefs:

1. The District's vision statement will be developed with input from students, parents, business leaders, and other community members.
2. All students can be successful learners.
3. Students learn at different rates and in different ways.
4. A primary goal shall be to give students the skills they need to be life-long learners.
5. The education of all citizens is basic to our community's well-being.
6. Student achievement is affected positively by the involvement of parents and the community in the schools.
7. The District is responsible for helping cultivate good citizenship skills in its students.
8. Students reflect the moral and ethical values of their environment.
9. All people have a right to a safe environment.
10. Each person is responsible for his/her own actions.
11. Innovation involves taking risks.
12. Schools are responsible for creating the conditions that promote success.
13. Each person is entitled to retain his/her dignity.
14. All people have the right to be treated with respect and the responsibility to treat others respectfully.
15. For teachers to succeed in cultivating high student achievement, they need to be given the materials, training, and environment necessary to produce such results.

Date Adopted: February 7, 2005

EMERGENCY DRILLS (POLICY 4.37)

All schools in the District shall conduct fire drills at least monthly. Tornado drills shall also be conducted not fewer than three (3) times per year with at least one each in the months of September, January, and February. Students who ride school buses, shall also participate in emergency evacuation drills at least twice each school year.

The District shall annually conduct an active shooter drill and school safety assessment may be conducted for all District schools in collaboration, when possible, with local law enforcement and emergency management personnel. Students will be included in the drills to the extent that is developmentally appropriate to the age of both the students and grade configuration of the school .

Drills may be conducted during the instructional day or during non-instructional time periods.

Other types of emergency drills may also be conducted to test the implementation of the District's emergency plans in the event of an earthquake or terrorist attack that might include the use of biological or chemical agents. Students shall be included in the drills to the extent practicable.

Date Adopted: January 10, 2005 Revised: July 14, 2014

ENTRANCE REQUIREMENTS (POLICY 4.2)

To enroll in a school in the District, the child must be a resident of the District as defined in District policy (4.1—RESIDENCE REQUIREMENTS), meet the criteria outlined in policy 4.40—HOMELESS STUDENTS or in policy 4.52—STUDENTS WHO ARE FOSTER CHILDREN, be accepted as a transfer student under the provisions of policy 4.4, or participate under a school choice option and submit the required paperwork as required by the choice option.

Students may enter kindergarten if they will attain the age of five (5) on or before August 1 of the year in which they are seeking initial enrollment. Any student who has been enrolled in a state-accredited or state-approved kindergarten program in another state for at least sixty (60) days, who will become five (5) years old during the year in which he/she is enrolled in kindergarten, and who meets the basic residency requirement for school attendance may be enrolled in kindergarten upon written request to the District.

Any child who will be six (6) years of age on or before October 1 of the school year of enrollment and who has not completed a state-accredited kindergarten program shall be evaluated by the district and may be placed in the first grade if the results of the evaluation justify placement in the first grade and the child's parent or legal guardian agrees with placement in the first grade; otherwise the child shall be placed in kindergarten.

Any child may enter first grade in a District school if the child will attain the age of six (6) years during the school year in which the child is seeking enrollment and the child has successfully completed a kindergarten program in a public school in Arkansas.

Any child who has been enrolled in the first grade in a state-accredited or state-approved elementary school in another state for a period of at least sixty (60) days, who will become age six (6) years during the school year in which he/she is enrolled in grade one (1), and who meets the basic residency requirements for school attendance may be enrolled in the first grade.

Students who move into the District from an accredited school shall be assigned to the same grade as they were attending in their previous school (mid-year transfers) or as they would have been assigned in their previous school. Home-schooled and private school students shall be evaluated by the District to determine their appropriate grade placement.

The district shall make no attempt to ascertain the immigration status, legal or illegal, of any student or his/her parent or legal guardian presenting for enrollment.

Prior to the child's admission to a District school:

1. The parent, guardian, or other responsible person shall furnish the child's social security number, or if they request, the district will assign the child a nine (9) digit number designated by the department of education.
2. The parent, guardian, or other responsible person shall provide the district with one (1) of the following documents indicating the child's age:
 - a. A birth certificate;

- b. A statement by the local registrar or a county recorder certifying the child's date of birth;
 - c. An attested baptismal certificate;
 - d. A passport;
 - e. An affidavit of the date and place of birth by the child's parent or guardian;
 - f. United States military identification; or
 - g. Previous school records.
3. The parent, guardian, or other responsible person shall indicate on school registration forms whether the child has been expelled from school in any other school district or is a party to an expulsion proceeding. The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled from another school district to enroll as a student until the time of the person's expulsion has expired.
4. In accordance with Policy 4.57—IMMUNIZATIONS, the child shall be age appropriately immunized or have an exemption issued by the Arkansas Department of Health.

Uniformed Services Member's Children

For the purposes of this policy, "active duty members of the uniformed services" includes members of the National Guard and Reserve on active duty orders pursuant to 10 U.S.C. Section 1209 and 1211; "uniformed services" means the Army, Navy, Air Force, Marine Corps, Coast Guard as well as the Commissioned Corps of the National Oceanic and Atmospheric Administration, and Public Health Services; "veteran" means: a person who served in the uniformed services and who was discharged or released there from under conditions other than dishonorable.

"Eligible child" means the children of: active duty members of the uniformed services; members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of one (1) year after medical discharge or retirement; and members of the uniformed services who die on active duty or as a result of injuries sustained on active duty for a period of one (1) year after death.

An eligible child as defined in this policy shall:

- 1 be allowed to continue his/her enrollment at the grade level commensurate with his/her grade level he/she was in at the time of transition from his/her previous school, regardless of age;
- 2 be eligible for enrollment in the next highest grade level, regardless of age if the student has satisfactorily completed the prerequisite grade level in his/her previous school;
- 3 enter the District's school on the validated level from his/her previous accredited school when transferring into the District after the start of the school year;
- 4 be enrolled in courses and programs the same as or similar to the ones the student was enrolled in his/her previous school to extent that space is available. This does not prohibit the District from performing subsequent evaluations to ensure appropriate placement and continued enrollment of the student in the courses/and/or programs;
- 5 be provided services comparable to those the student with disabilities received in his/her previous school based on his/her previous Individualized Education Program (IEP). This does not preclude the District school from performing subsequent evaluations to ensure appropriate placement of the student;
- 6 make reasonable accommodations and modifications to address the needs of an incoming student with disabilities, subject to an existing 504 or Title II Plan, necessary to provide the student with equal access to education. This does not preclude the District school from performing subsequent evaluations to ensure appropriate placement of the student;
- 7 be enrolled by an individual who has been given the special power of attorney for the student's guardianship. The individual shall have the power to take all other actions requiring parental participation and/or consent;
- 8 be eligible to continue attending District schools if he/she has been placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty.

Date Adopted: January 10, 2005 Last Revised: July 16, 2015

EQUAL EDUCATIONAL OPPORTUNITY (POLICY 4.11)

No student in the Yellville-Summit School District shall, on the grounds of race, color, religion, national origin, sex, age, or disability be excluded from participation in, or denied the benefits of, or subjected to discrimination under any educational program or activity sponsored by the District.

Date Adopted: January 10, 2005

EXPULSION (POLICY 4.31)

The Board of Education may expel a student for a period longer than ten (10) school days for violation of the District's written discipline policies. The Superintendent may make a recommendation of expulsion to the Board of Education for student conduct deemed to be of such gravity that suspension would be inappropriate, or where the student's continued attendance at school would disrupt the orderly learning environment or would pose an unreasonable danger to the welfare of other students or staff.

The Superintendent or his/her designee shall give written notice to the parents or legal guardians (mailed to the address reflected on the District's records) that he/she will recommend to the Board of Education that the student be expelled for the specified length of time and state the reasons for the recommendation to expel. The notice shall give the date, hour, and place where the Board of Education will consider and dispose of the recommendation.

The hearing shall be conducted not later than ten (10) school days following the date of the notice, except that representatives of the Board and student may agree in writing to a date not conforming to this limitation.

The President of the Board, Hearing Officer, or other designated Board member shall preside at the hearing. The student may choose to be represented by legal counsel. The hearing shall be conducted in open session of the Board unless the parent, or student if age 18 or older, requests that the hearing be conducted in executive session. Any action taken by the Board shall be in open session.

During the hearing, the Superintendent will present evidence, including the calling of witnesses, that gave rise to the recommendation of expulsion. The student, or his/her representative, may then present evidence including statements from persons with personal knowledge of the events or circumstances relevant to the charges against the student. Formal cross-examination will not be permitted. However, any member of the Board, the Superintendent, or designee, the student, or his/her representative may question anyone making a statement and/or the student. The presiding officer shall decide questions concerning the appropriateness or relevance of any questions asked during the hearing.

The Superintendent shall recommend the expulsion of any student for a period of not less than one (1) year for possession of any firearm or other weapon prohibited on school campus by law. The Superintendent shall, however, have the discretion to modify the expulsion recommendation for a student on a case-by-case basis. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a weapons policy violation shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The Superintendent and the Board of Education shall complete the expulsion process of any student that was initiated because the student possessed a firearm or other prohibited weapon on school property regardless of the enrollment status of the student.

Date Adopted: January 10, 2005

EXTRACURRICULAR ACTIVITIES – ELEMENTARY (POLICY 4.56.1)

The Board believes in providing opportunities for students to participate in extracurricular activities that can help enrich the student's educational experience. At the same time, the Board believes that a student's participation in extracurricular activities cannot come at the expense of his/her classroom academic achievement. Interruptions of instructional time in the classroom are to be minimal and absences from class to participate in extracurricular activities shall not exceed six per semester per extracurricular activity (tournaments or other similar events excepted with approval of the Superintendent).

A student may lose his/her eligibility to participate in extracurricular activities when, in the opinion of the school's administration, the student's participation in such an activity may adversely jeopardize his/her academic achievement. Students may also be denied permission to participate in extracurricular activities as a consequence of disciplinary action taken by the administration for inappropriate behavior.

For the purposes of this policy, extracurricular activities are defined as: any school sponsored program where students from one or more schools meet, work, perform, practice under supervision outside of regular class time, or are competing for the purpose of receiving an award, rating, recognition, or criticism, or qualification for additional competition. Examples include, but are not limited to, interscholastic athletics, cheerleading, band, choral, math, or science competitions, and club activities.

Date Adopted: July 14, 2014

EXTRACURRICULAR ACTIVITIES – SECONDARY SCHOOLS (POLICY 4.56)

The Board believes in providing opportunities for students to participate in extracurricular activities that can help enrich the student's educational experience. At the same time, the Board believes that a student's participation in extracurricular activities cannot come at the expense of his/her classroom academic achievement. Interruptions of instructional time in the classroom are to be minimal and absences from class to participate in extracurricular activities shall not exceed twelve per semester per extracurricular activity (tournaments excepted). Additionally, a student's participation in, and the District's operation of, extracurricular activities shall be subject to the following policy. All students meeting this policy's criteria are eligible for extracurricular activities.

Definitions:

Extracurricular activities are defined as: any school sponsored program where students from one or more schools meet, work, perform, practice under supervision outside of regular class time, or are competing for the purpose of receiving an award, rating, recognition, or criticism, or qualification for additional competition. Examples include, but are not limited to, interscholastic athletics, cheerleading, band, choral, math, or science competitions, and club activities.

Academic Courses are those courses for which class time is scheduled, which can be credited to meet the minimum requirements for graduation, which is taught by a teacher required to have State certification in the course, and has a course content guide which has been approved by the Arkansas Department of Education. Any of these courses for which concurrent high school credit is earned may be from an institution of higher education recognized by the Arkansas Department of Education. If a student passes an academic course offered on a block schedule, the course can be counted twice toward meeting the requirement for students to pass four (4) academic courses per semester as required by this policy.

Supplemental Improvement Program is an additional instructional opportunity for identified students outside of their regular classroom and meets the criteria outlined in the current Arkansas Activities Association Handbook.

ACADEMIC REQUIREMENTS: Junior High

A student promoted from the sixth to the seventh grade automatically meets scholarship requirements. A student promoted from the seventh to the eighth grade automatically meets scholarship requirements for the first semester. The second semester eighth-grade student meets the scholarship requirements for junior high if he/she has successfully passed four (4) academic courses the previous semester, three (3) of which shall be in the core curriculum areas specified by the Arkansas Department of Education's Standards of Accreditation of Arkansas Public Schools.

The first semester ninth-grade student meets the scholarship requirements for junior high if he/she has successfully passed four (4) academic courses the previous semester, three (3) of which shall be in the core curriculum areas specified by the Arkansas Department of Education's Standards of Accreditation of Arkansas Public Schools.

The second semester ninth-grade student meets the scholarship requirements for junior high if he/she has successfully passed (4) academic courses the previous semester which count toward his/her graduation requirements.

Ninth-grade students must meet the requirements of the senior high scholarship rule by the end of the second semester in the ninth grade in order to be eligible to participate the fall semester of their tenth-grade year.

ACADEMIC REQUIREMENTS: Senior High

In order to remain eligible for competitive interscholastic activity, a student must have passed (4) academic courses the previous semester and either:

- 1) Have earned a minimum Grade Point Average of 2.0 from all academic courses the previous semester; or
- 2) If the student has passed four (4) academic courses the previous semester but does not have a 2.0 GPA the student must be enrolled and successfully participating in a supplemental instruction program to maintain their competitive interscholastic extracurricular eligibility.

STUDENTS WITH AN INDIVIDUAL EDUCATION PROGRAM

In order to be considered eligible to participate in competitive interscholastic activities, students with disabilities must pass at least four (4) courses per semester as required by their individual education program (IEP).

ARKANSAS ACTIVITIES ASSOCIATION

In addition to the foregoing rules, the district shall abide by the rules and regulations of the Arkansas Activities Association (AAA) governing interscholastic activities. AAA provides catastrophic insurance coverage for students participating in AAA governed extracurricular activities who are enrolled in school. As a matter of District policy, no student may participate in a AAA governed extracurricular activity unless he or she is enrolled in a district school, to ensure all students are eligible for AAA catastrophic insurance.

Date Adopted: July 14, 2014

FOOD SHARING AND ITS REMOVAL FROM FOOD SERVICE AREA (POLICY 4.58)

Food Sharing Table

In an effort to reduce wasted food and to provide students access to healthy foods when possible, the District shall have in the district cafeteria a food sharing table located at the end of the service line. Prior to leaving the service line, students may place on or retrieve items from the table, at no additional charge, any of the following:

- Raw whole fruit traditionally eaten without the peel (e.g. bananas and oranges);
- Raw whole fruit traditionally eaten with the peel provided the fruit is wrapped to prevent contamination (e.g. apples and grapes);
- Raw whole vegetables provided the vegetable is wrapped to prevent contamination (e.g. carrot sticks);
- Milk; and
- Juice.

Fruit and vegetables to be shared are to be placed into a designated container on the table. Milk and juice to be shared are to be placed in an ice-filled cooler. Milk and juice may not be taken by another student unless the carton is unopened and was completely covered by ice while in the cooler. A student may not return to the table to place an item for sharing after the student has left the service line.

At all times, the sharing table will be under the supervision of the food service staff. Remaining items should be discarded at the end of the meal period, and no item may remain on the table for longer than four (4) hours.

Removing Food Items From the Food Service Area

At the end of the meal period, a student may leave the cafeteria with up to one (1) school provided whole fruit or whole vegetable food items. Students may not remove from the cafeteria milk, juice, or any other item requiring a temperature controlled environment.

Date Adopted: July 16, 2015

FUND RAISING (POLICY 6.6)

All fund raising activities held in the District or in the name of the District must be pre-approved in writing by the Superintendent and affected school principal. Approval will be predicated on the potential for return relative to the time and energy to be invested in the fund raising. Fund raising that conflicts excessively with and/or detracts from student or teacher instructional time in either the planning or the execution of the activity will not be approved.

Neither an individual school nor the District shall be liable for any contract between clubs or organizations and third parties.

Student participation in any fund raising activity shall:

1. Be voluntary. Students who choose not to participate shall not forfeit any school privileges. It shall not be considered discriminatory to reward those who participate; and
2. Not influence or affect the student's grade.

SECONDARY SCHOOLS

Fund raising in the secondary schools may only be done by officially sanctioned student clubs, spirit groups, school PTAs, or parent booster clubs. Student clubs and spirit groups must receive written approval from their sponsor and the school principal before submitting the fund raising proposal to the Superintendent.

Door to door fundraising activities are generally discouraged. If approved, students wishing to participate who are under the age of eighteen (18) must return to their sponsor a signed parental notification and permission form.

ELEMENTARY SCHOOLS

Fund raising in the elementary schools may only be done by the school or a school sponsored organization. Door to door fundraising activities are generally discouraged, but there shall be no more than one such activity per school per school year.

Schools must provide written notification of the following to parents or legal guardians of elementary students who participate in fund raising programs.

1. Student participation in fund raising programs is voluntary;
2. Students who do not participate will not forfeit any school privileges;
3. Students may not participate in fund raising programs without written parental permission returned to school authorities;
4. An elementary student who sells fund raising merchandise door to door must be accompanied by a parent or an adult; and
5. Unless the school provides supervision, parents must accept responsibility for appropriate adult supervision.

Date Adopted: April 11, 2005

GANGS AND GANG ACTIVITY (POLICY 4.26)

The Board is committed to ensuring a safe school environment conducive to promoting a learning environment where students and staff can excel. An orderly environment cannot exist where unlawful acts occur causing fear, intimidation, or physical harm to students or school staff. Gangs and their activities create such an atmosphere and shall not be allowed on school grounds or at school functions.

The following actions are prohibited by students on school property or at school functions:

1. Wearing or possessing any clothing, bandanas, jewelry, symbol, or other sign associated with membership in, or representative of, any gang;
2. Engaging in any verbal or nonverbal act such as throwing signs, gestures, or handshakes representative of membership in any gang;
3. Recruiting, soliciting, or encouraging any person through duress or intimidation to become or remain a member of any gang; and/or
4. Extorting payment from any individual in return for protection from harm from any gang.
5. Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion.

Students arrested for gang related activities occurring off school grounds shall be subject to the same disciplinary actions as if they had occurred on school grounds.

Date Adopted: January 10, 2005

GRADES (POLICY 5.15)

Parents or guardians shall be kept informed concerning the progress of their student. Parent-teacher conferences are encouraged and may be requested by parents, guardians, or teachers. If the progress of a student is unsatisfactory in a subject, the teacher shall attempt to schedule a parent-teacher conference. In the conference, the teacher shall explain the reasons for difficulties and shall develop, cooperatively with the parents, a plan for remediation which may enhance the probability of the student succeeding. The school shall also send timely progress reports and issue grades for each nine-week grading period* to keep parents/guardians informed of their student's progress.

The evaluation of each student's performance on a regular basis serves to give the parents/guardians, students, and the school necessary information to help effect academic improvement. Students' grades shall reflect only the extent to which a student has achieved the expressed educational objectives of the course.

All course work submitted by students to be considered in semester grade determination shall be turned in to teacher prior to date teachers turn in grades to office to be recorded on official transcript unless the Makeup Policy in Section 4 due to excused absence is applicable. Any request for exception due to extraordinary extenuating circumstances will be considered on a case-by-case basis, and will be granted only upon approval by the principal. If the principal grants a request for exception, grade will be recorded as I (incomplete), and the student will be advised of deadlines to submit course work to remove incomplete by the principal. The principal's determination to deny in cases of requests for exception shall be final.

The grading scale for all schools in the district shall be as follows.

A = 100 – 90 B = 89 – 80 C = 79 – 70 D = 69-60 F = 59 and below

For the purpose of determining grade point averages, the numeric value of each letter grade shall be

A = 4 points B = 3 points C = 2 points D = 1 point F = 0 points

The grade point values for AP, International Baccalaureate, and approved honor courses shall be one point greater than for regular courses with the exception that an F shall still be worth 0 points.

Date Adopted: February 7, 2005 Revised: September 12, 2011

HEALTH SERVICES (POLICY 5.18)

The Board believes that healthy children promote a better learning environment, are more capable of high student achievement, and will result in healthier, more productive adults. Therefore, the goal of the District's health services is to promote a healthy student body. This requires both the education of students concerning healthy behaviors, as well as providing health care services to pupils.

While the school nurse is under the supervision of the school principal, the delegation of health care duties shall be in accordance with the Arkansas Nurse Practice Act and the Arkansas State Board of Nursing Rules and Regulations Chapter Five: Delegation of Nursing Care.

Date Adopted: February 7, 2005

HOME SCHOOLING (POLICY 4.6)

Parents or legal guardians desiring to provide a home school for their children must give written notice to the Superintendent of their intent to do so and sign a waiver acknowledging that the State of Arkansas is not liable for the education of their children during the time the parents choose to home school. Notice shall be given:

1. At the beginning of each school year, but no later than August 15;
2. By December 15 for parents who decide to start home schooling at the beginning of the spring semester; or
3. Fourteen (14) calendar days prior to withdrawing the child (provided the student is not currently under disciplinary action for violation of any written school policy, including, but not limited to, excessive absences) and at the beginning of each school year thereafter.

The parents or legal guardians shall deliver written notice in person to the Superintendent the first time such notice is given and the notice must include:

1. The name, date of birth, grade level, and the name and address of the school last attended, if any;
2. The location of the home school;
3. The basic core curriculum to be offered;
4. The proposed schedule of instruction; and
5. The qualifications of the parent-teacher.

To aid the District in providing a free and appropriate public education to students in need of special education services, the parents or legal guardians home-schooling their children shall provide information which might indicate the need for special education services.

Date Adopted: January 10, 2005 Revised: July 9, 2012

HOMELESS STUDENTS (POLICY 4.40)

The Yellville-Summit School District will afford the same services and educational opportunities to homeless children as are afforded to non-homeless children. The Superintendent or his/her designee shall appoint an appropriate staff person to be the local educational liaison for homeless children

and youth whose responsibilities shall include coordinating with the state educational liaison for homeless children and youth to ensure that homeless children are not stigmatized or segregated on the basis of their status as homeless and such other duties as are prescribed by law and this policy.

Notwithstanding Policy 4.1, homeless students living in the district are entitled to enroll in the district's school that non-homeless students who live in the same attendance area are eligible to attend. If there is a question concerning the enrollment of a homeless child due to a conflict with Policy 4.1 or 4.2, the child shall be immediately admitted to the school in which enrollment is sought pending resolution of the dispute. It is the responsibility of the District's local educational liaison for homeless children and youth to carry out the dispute resolution process.

The District shall act, according to the best interests of a homeless child and to the extent feasible do one of the following. (For the purposes of this policy "school of origin" means the school the child attended when permanently housed or the school in which the child was last enrolled.)

1. continue educating the child who become homeless between academic years or during an academic year in their school of origin for the duration of their homelessness;
2. continue educating the child in his/her school of origin who become permanently housed during an academic year for the remainder of the academic year; or
3. enroll the homeless child in the school appropriate for the attendance zone where the child lives.

If the District elects to enroll a homeless child in a school other than their school of origin and such action is against the wishes of the child's parent or guardian, the District shall provide the parent or guardian with a written explanation of their reason for so doing which shall include a statement of the parent/guardian's right to appeal.

In any instance where the child is unaccompanied by a parent or guardian, the District's local educational liaison for homeless children and youth shall assist the child in determining his/her place of enrollment. The Liaison shall provide the child with a notice of his/her right to appeal the enrollment decision.

The District shall be responsible for providing transportation for a homeless child, at the request of the parent or guardian (or in the case of an unaccompanied youth, the Liaison), to and from the child's school of origin.*

For the purposes of this policy, students shall be considered homeless if they lack a fixed, regular, and adequate nighttime residence and (a) are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement; (b) have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings; (c) are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and includes (d) are migratory children who are living in circumstances described in clauses (a) through (c).

Date Adopted: January 10, 2005

HOMEWORK (POLICY 5.14)

Homework is considered to be part of the educational program of the District. Assignments shall be an extension of the teaching/learning experience that promotes the student's educational development. As an extension of the classroom, homework must be planned and organized and should be viewed by the students as purposeful.

Teachers should be aware of the potential problem students may have completing assignments from multiple teachers and vary the amount of homework they give from day to day.

Date Adopted: February 7, 2005

HONOR GRADUATES (POLICY 5.17)

Students who have successfully completed the minimum core of courses recommended for preparation for college as defined by the State Board of Higher Education and the State Board of Education and have a cumulative grade point average (GPA) of 3.65 will be designated as honor students. The GPA shall be derived from courses taken in public schools in grades nine (9) through twelve (12).

VALEDICTORIAN AND SALUTATORIAN

Honors determination and final class rank will be based upon eight semesters of course performance in grades nine through twelve. There will be one Valedictorian, chosen by the highest grade point average in class. There will be one Salutarian chosen by the second highest grade point average in class. Three AP courses must be taken during the 10th, 11th, and 12th grades to be eligible for these positions. If these two are tied to the third decimal (ex: 4.105 and 4.105), the student taking the most AP courses will be the Valedictorian and the other will be the Salutarian. In the case these two are still tied or in case of multiple ties, there will be Co-Valedictorians and no Salutarian that year. Multiple ties will follow the same procedure (ex: 4.150, 4.150, & 4.150).

Date Adopted: February 7, 2005 Last Revised: July 15, 2013

IMMUNIZATIONS (POLICY 4.57)

Definitions

"In process" means the student has received at least one dose of the required immunizations and is waiting the minimum time interval to receive the additional dose(s).

"Serologic testing" refers to a medical procedure used to determine an individual's immunity to Hepatitis B, Measles, Mumps, Rubella and Varicella.

General Requirements

Unless otherwise provided by law or this policy, no student shall be admitted to attend classes in the District who has not been age appropriately immunized against:

Poliomyelitis; Diphtheria; Tetanus; Pertussis; Red (rubeola) measles; Rubella; Mumps; Hepatitis A; Hepatitis B; Meningococcal disease; Varicella (chickenpox); and any other immunization required by the Arkansas Department of Health (ADH).

The District administration has the responsibility to evaluate the immunization status of District students. The District shall maintain a list of all

students who are not fully age appropriately immunized or who have an exemption provided by ADH to the immunization requirements based on medical, religious, or philosophical grounds. Students who are not fully age appropriately immunized when seeking admittance shall be referred to a medical authority for consultation.

The only types of proof of immunization the District will accept are immunization records provided by a:

Licensed physician; Health department; Military service; or Official record from another educational institution in Arkansas.

The proof of immunization must include the vaccine type and dates of vaccine administration. Documents stating “up-to-date”, “complete”, “adequate”, and the like will not be accepted as proof of immunization. No self or parental history of varicella disease will be accepted. Valid proof of immunization and of immunity based on serological testing shall be entered into the student’s record.

In order to continue attending classes in the District, the student must have submitted:

- 1) Proof of immunization showing the student to be fully age appropriately vaccinated;
- 2) Written documentation by a public health nurse or private physician of proof the student is in process of being age appropriately immunized, which includes a schedule of the student’s next immunization;
- 3) A copy of a letter from ADH indicating immunity based on serologic testing; and/or
- 4) A copy of the letter from ADH exempting the student from the immunization requirements for the current school year, or a copy of the application for an exemption for the current school year if the exemption letter has not yet arrived.

Students whose immunization records or serology results are lost or unavailable are required to receive all age appropriate vaccinations or submit number 4 above.

Temporary Admittance

While students who are not fully age appropriately immunized or have not yet submitted an immunization waiver may be enrolled to attend school, such students shall be allowed to attend school on a temporary basis only. Students admitted on a temporary basis may be admitted for a maximum of thirty (30) days (or until October 1st of the current school year for the tetanus, diphtheria, pertussis, and meningococcal vaccinations required at ages eleven (11) and sixteen (16) respectively if October 1st is later in the current school year than the thirty (30) days following the student’s admittance). No student shall be withdrawn and readmitted in order to extend the thirty (30) day period. Students may be allowed to continue attending beyond the thirty (30) day period if the student submits a copy of either number 2 or number 4 above.

Students who are in process shall be required to adhere to the submitted schedule. Failure of the student to submit written documentation from a public health nurse or private physician demonstrating the student received the vaccinations set forth in the schedule may lead to the revocation of the student’s temporary admittance; such students shall be excluded from school until the documentation is provided.

The District will not accept copies of applications requesting an exemption for the current school year that are older than two (2) weeks based on the date on the application. Students who submit a copy of an application to receive an exemption from the immunization requirements for the current year to gain temporary admittance have thirty (30) days from the admission date to submit either a letter from ADH granting the exemption or documentation demonstrating the student is in process and a copy of the immunization schedule. Failure to submit the necessary documentation by the close of the thirty (30) days will result in the student being excluded until the documentation is submitted.

Exclusion From School

In the event of an outbreak, students who are not fully age appropriately immunized, are in process, or are exempt from the immunization requirements may be required to be excluded from school in order to protect the student. ADH shall determine if it is necessary for students to be excluded in the event of an outbreak. Students may be excluded for twenty-one (21) days or longer depending on the outbreak. No student excluded due to an outbreak shall be allowed to return to school until the District receives approval from ADH.

Students who are excluded from school are not eligible to receive homebound instruction unless the excluded student had a pre-existing IEP or 504 Plan and the IEP/504 team determines homebound instruction to be in the best interest of the student. To the extent possible, the student’s teacher(s) shall place in the principal’s office a copy of the student’s assignments:

- for the remainder of the week by the end of the initial school day of the student’s exclusion; and
- by the end of each school’s calendar week for the upcoming week until the student returns to school.

It is the responsibility of the student or the student’s parent/legal guardian to make sure that the student’s assignments are collected.

Students excluded from school shall have five (5) school days from the day the student returns to school to submit any homework and to make up any examinations. State mandated assessments are not included in “examinations” and the District has no control over administering state mandated make-up assessments outside of the state’s schedule. Students shall receive a grade of zero for any assignment or examination not completed or submitted on time.

Date Adopted: July 16, 2015

INTERNET SAFETY AND ELECTRONIC DEVICE POLICY (POLICY 4.29)

The Yellville-Summit District makes electronic device(s) and/or electronic device Internet access available to students, to permit students to perform research and to allow students to learn how to use electronic device technology. Use of district electronic devices is for educational and/or instructional purposes only. Student use of electronic device(s) shall only be as directed or assigned by staff or teachers; students are advised that they enjoy no expectation of privacy in any aspect of their electronic device use, including email, and that monitoring of student electronic device use is continuous.

For the purposes of this policy, “electronic device” means anything that can be used to transmit or capture images, sound, or data.

No student will be granted Internet access until and unless an Internet and electronic device use agreement, signed by both the student and the parent or legal guardian (if the student is under the age of eighteen [18]) is on file. The current version of the Internet and electronic device use agreement is incorporated by reference into board policy and is considered part of the student handbook.

Technology Protection Measures

The District is dedicated to protecting students from materials on the Internet or world wide web that are inappropriate, obscene, or otherwise harmful to minors; therefore, it is the policy of the District to protect each electronic device with Internet filtering software that is designed to prevent students from accessing such materials. For purposes of this policy, "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:

- (A) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- (B) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
- (C) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

Internet Use and Safety

The District is dedicated to ensuring that students are capable of using the Internet in a safe and responsible manner. The District uses technology protection measures to aid in student safety and shall also educate students on appropriate online behavior and Internet use including, but not limited to:

- interacting with other individuals on social networking websites and in chat rooms;
- Cyberbullying awareness; and
- Cyberbullying response.

Misuse of Internet

The opportunity to use the District's technology to access the Internet is a privilege and not a right. Students who misuse electronic devices or Internet access in any way will face disciplinary action, as specified in the student handbook and/or Internet safety and electronic device use agreement. Misuse of the Internet includes:

- The disabling or bypassing of security procedures, compromising, attempting to compromise, or defeating the district's technology network security or Internet filtering software;
- The altering of data without authorization;
- Disclosing, using, or disseminating passwords, whether the passwords are the student's own or those of another student/faculty/community member, to other students;
- Divulging personally identifying information about himself/herself or anyone else either on the Internet or in an email unless it is a necessary and integral part of the student's academic endeavor. Personally identifying information includes full names, addresses, and phone numbers.
- Using electronic devices for any illegal activity, including electronic device hacking and copyright or intellectual property law violations;
- Using electronic devices to access or create sexually explicit or pornographic text or graphics;
- Using electronic devices to violate any other policy or is contrary to the Internet safety and electronic device use agreement.

Date Adopted: July 14, 2014

STUDENT ELECTRONIC DEVICE AND INTERNET USE AGREEMENT (POLICY 4.29F)

Student's Name (Please Print) _____ Grade Level _____
School _____ Date _____

The Yellville-Summit School District agrees to allow the student identified above ("Student") to use the district's technology to access the Internet under the following terms and conditions which apply whether the access is through a District or student owned electronic device (as used in this Agreement, "electronic device" means anything that can be used to transmit or capture images, sound, or data):

1. Conditional Privilege: The Student's use of the district's access to the Internet is a privilege conditioned on the Student's abiding to this agreement. No student may use the district's access to the Internet whether through a District or student owned electronic device unless the Student and his/her parent or guardian have read and signed this agreement.
2. Acceptable Use: The Student agrees that he/she will use the District's Internet access for educational purposes only. In using the Internet, the Student agrees to obey all federal and state laws and regulations. The Student also agrees to abide by any Internet use rules instituted at the Student's school or class, whether those rules are written or oral.
3. Penalties for Improper Use: If the Student violates this agreement and misuses the Internet, the Student shall be subject to disciplinary action as specified in the Student Handbook.
4. "Misuse of the District's access to the Internet" includes, but is not limited to, the following:
 - a) using the Internet for other than educational purposes;
 - b) gaining intentional access or maintaining access to materials which are "harmful to minors" as defined by Arkansas law;
 - c) using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
 - d) making unauthorized copies of computer software;
 - e) accessing "chat lines" unless authorized by the instructor for a class activity directly supervised by a staff member;
 - f) using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others (e.g. cyberbullying);
 - g) posting anonymous messages on the system;
 - h) using encryption software;
 - i) wasteful use of limited resources provided by the school including paper;
 - j) causing congestion of the network through lengthy downloads of files;
 - k) vandalizing data of another user;
 - l) obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
 - m) gaining or attempting to gain unauthorized access to resources or files;

- n) identifying oneself with another person's name or password or using an account or password of another user without proper authorization;
 - o) invading the privacy of individuals;
 - p) divulging personally identifying information about himself/herself or anyone else either on the Internet or in an email unless it is a necessary and integral part of the student's academic endeavor. Personally identifying information includes full names, address, and phone number.
 - q) using the network for financial or commercial gain without district permission;
 - r) theft or vandalism of data, equipment, or intellectual property;
 - s) attempting to gain access or gaining access to student records, grades, or files;
 - t) introducing a virus to, or otherwise improperly tampering with the system;
 - u) degrading or disrupting equipment or system performance;
 - v) creating a web page or associating a web page with the school or school district without proper authorization;
 - w) providing access to the District's Internet Access to unauthorized individuals;
 - x) failing to obey school or classroom Internet use rules; or
 - y) taking part in any activity related to Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of the district or any of its schools.
 - z) Installing or downloading software on district computers without prior approval of the technology director or his/her designee.
5. Liability for debts: Students and their cosigners shall be liable for any and all costs (debts) incurred through the student's use of the computers or the Internet including penalties for copyright violations.
 6. No Expectation of Privacy: The Student and parent/guardian signing below agree that if the Student uses the Internet through the District's access, that the Student waives any right to privacy the Student may have for such use. The Student and the parent/guardian agree that the district may monitor the Student's use of the District's Internet Access and may also examine all system activities the Student participates in, including but not limited to e-mail, voice, and video transmissions, to ensure proper use of the system. The District may share such transmissions with the Student's parents/guardians.
 7. No Guarantees: The District will make good faith efforts to protect children from improper or harmful matter which may be on the Internet. At the same time, in signing this agreement, the parent and Student recognize that the District makes no guarantees about preventing improper access to such materials on the part of the Student.
 8. Signatures: We, the persons who have signed below, have read this agreement and agree to be bound by the terms and conditions of this agreement.

Student's Signature _____ Date _____

Parent/Legal Guardian Signature: _____ Date _____

LASER POINTERS (POLICY 4.28)

Students shall not possess any hand held laser pointer while in school; on or about school property, before or after school; in attendance at school or any school-sponsored activity; en route to or from school or any school-sponsored activity; off the school grounds at any school bus stop or at any school-sponsored activity or event. School personnel shall seize any laser pointer from the student possessing it and the student may reclaim it at the close of the school year, or when the student is no longer enrolled in the District.

Date Adopted: January 10, 2005

MAKE-UP WORK (POLICY 4.8)

Students who miss school due to an absence shall be allowed to make up the work they missed during their absence under the following rules.

- Students are responsible for asking the teachers of the classes they missed what assignments they need to make up.
- Teachers are responsible for providing the missed assignments when asked by a returning student.
- Students are required to ask for their assignments on their first day back at school or their first class day after their return.
- Make up tests are to be rescheduled at the discretion of the teacher, but must be aligned with the schedule of the missed work to be made up.
- Students are responsible for turning in their make up work without the teacher having to ask for it.
- Students who are absent on the day their make up work is due must turn in their work the day they return to school.

Work may be made up for credit when the absence is the involuntary result of out-of-school suspension imposed by principal and option of in-school suspension is not offered. In order to receive make-up credit it is the student's responsibility to find out any class assignments during suspension, complete the work, and turn in to teacher on the first day of school after suspension is concluded. Any missed tests during suspension must be taken on the first day of school after suspension. Failure to cooperate fully during in-school suspension will result in out-of-school suspension, which will be considered a voluntary suspension and make-up work for credit not allowed.

Students who are absent because of a school activity will be required to obtain the assignment before leaving school and will be expected to turn in all assignments the following school day.

Date Adopted: January 10, 2005 Revised: July 14, 2014

PARENTAL/COMMUNITY INVOLVEMENT – DISTRICT (POLICY 6.11)

The Yellville-Summit School District understands the importance of involving parents and the community as a whole in promoting higher student achievement and general good will between the district and those it serves. Therefore, the district shall strive to develop and maintain the capacity for meaningful and productive parental and community involvement that will result in partnerships that are mutually beneficial to the school, students, parents, and the community. To achieve such ends, the district shall work to

- Involve parents and the community in the development of the long range planning of the district;
- Give the schools in the district the support necessary to enable them to plan and implement effective parental involvement activities;
- Have a coordinated involvement program where the involvement activities of the district enhance the involvement strategies of other programs

- such as Head Start, HIPPY, Parents as Partners, Parents as Teachers, and Even Start;
- Explain to parents and the community the State's content and achievement standards, State and local student assessments and how the district's curriculum is aligned with the assessments and how parents can work with the district to improve their child's academic achievement;
- Provide parents with the materials and training they need to be better able to help their child achieve. The district may use parent resource centers or other community based organizations to foster parental involvement and provide literacy and technology training to parents.
- Educate district staff, with the assistance of parents, in ways to work and communicate with parents and to know how to implement parent involvement programs that will promote positive partnerships between the school and parents;
- Keep parents informed about parental involvement programs, meetings, and other activities they could be involved in. Such communication shall be, to the extent practicable, in a language the parents can understand;
- Find ways to eliminate barriers that work to keep parents from being involved in their child's education. This may include providing transportation and child care to enable parents to participate, arranging meetings at a variety of times, and being creative with parent/teacher conferences;
- Find and modify other successful parent and community involvement programs to suit the needs of our district;
- Train parents to enhance and promote the involvement of other parents;
- Provide reasonable support for other parental involvement activities as parents may reasonably request.

To ensure the continued improvement of the district's parental/community involvement program, the district will conduct an annual review of its parental involvement policies to examine their affect on promoting higher student achievement. The review shall be done by a committee consisting of parents and other community members, certified and classified staff, and member(s) of the administration.

This policy shall be part of the school's Title I plan and shall be distributed to parents of the district's students and provided, to the extent practicable, in a language the parents can understand.

Date Adopted: April 11, 2005

PARENTAL/COMMUNITY INVOLVEMENT – SCHOOL (POLICY 6.12)

Yellville-Summit Schools understand the importance of involving parents and the community as a whole in promoting higher student achievement and general good will between the school and those it serves. Therefore, Yellville-Summit Schools shall strive to develop and maintain the capacity for meaningful and productive parental and community involvement that will result in partnerships that are mutually beneficial to the school, students, parents, and the community. To achieve such ends, the school shall work to

- Involve parents and the community in the development and improvement of Title I programs for the school;
- Have a coordinated involvement program where the involvement activities of the school enhance the involvement strategies of other programs such as Head Start, HIPPY, Parents as Partners, Parents as Teachers, and Even Start;
- Explain to parents and the community the State's content and achievement standards, State and local student assessments and how the school's curriculum is aligned with the assessments and how parents can work with the school to improve their child's academic achievement;
- Provide parents with the materials and training they need to be better able to help their child achieve. The school may use parent resource centers or other community based organizations to foster parental involvement and provide literacy and technology training to parents.
- Educate school staff, with the assistance of parents, in ways to work and communicate with parents and to know how to implement parent involvement programs that will promote positive partnerships between the school and parents;
- Keep parents informed about parental involvement programs, meetings, and other activities they could be involved in. Such communication shall be, to the extent practicable, in a language the parents can understand;
- Find ways to eliminate barriers that work to keep parents from being involved in their child's education. This may include providing transportation and child care to enable parents to participate, arranging meetings at a variety of times, and being creative with parent/teacher conferences;
- Find and modify other successful parent and community involvement programs to suit the needs of our school;
- Train parents to enhance and promote the involvement of other parents;
- Provide reasonable support for other parental involvement activities as parents may reasonably request.

To help promote an understanding of each party's role in improving student learning, the Yellville-Summit Schools shall develop a compact that outlines the responsibilities of parents, students, and the school staff in raising student academic achievement and in building the partnerships that will enable students to meet the State's academic standards.

The Yellville-Summit Schools shall convene an annual meeting, or several meetings at varying times if necessary to adequately reach parents of participating students, to inform parents of the school's participation in Title I, its requirements regarding parental involvement, and the parents right to be involved in the education of their child.

The Yellville-Summit Schools shall, at least annually, involve parents in reviewing the school's Title I program and parental involvement policy in order to help ensure their continued improvement.

This policy shall be part of the school's Title I plan and shall be distributed to parents of the district's students and provided, to the extent practicable, in a language the parents can understand.

Date Adopted: April 11, 2005

PARENT/GUARDIAN INVOLVEMENT PROGRAM GUIDELINES:

The Parent/Guardian Program in the Yellville-Summit School District shall:

1. involve parents/guardians of students at all grade levels in a variety of roles,
2. be comprehensive and coordinated in nature,
3. recognize that communication between the home and the District should be regular, two-way and meaningful,
4. promote and support responsible parenting,
5. acknowledge that parents/guardians play an integral role in assisting student learning,
6. welcome parents/guardians in the school and seek parental support and assistance,
7. recognize that a parent/guardian is a full partner in the decisions that affect his or her child and family,

8. recognize that community resources strengthen school programs, family practices, and student learning,
9. support the development, implementation, and regular evaluation of the program to involve parents/guardians in the decisions and practices of the Yellville-Summit School District.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT REGULATIONS:

FERPA regulations restrict access to student educational records, allowing parents (and adult students or those enrolled in postsecondary education) to control their personally identifiable information, except under certain conditions.

PARENTS HAVE ACCESS TO:

Educational records, including directory information, special education records, test protocols and assessments, discipline records, medical and health records, reports and evaluations from external agencies, in any permanent form, including audio, video, and print

PARENTS DO NOT HAVE ACCESS TO:

Notes and files made by school employees and kept in their possession (unless shared with anyone other than a substitute)
 Records kept and maintained by school law enforcement units for law enforcement purposes

PARENTAL CONSENT IS NEEDED TO DISCLOSE:

Personally identifiable information to third parties

PARENTAL CONSENT IS NOT NEEDED TO DISCLOSE:

Directory information
 Records to school employees with a legitimate need to know
 Records to school board attorneys, expert witnesses, and courts during legal actions
 Records to schools to which the student intends to enroll or parties considering financial aid
 Records to protect the health and safety of the student or others during emergencies
 Records of discipline if risk of safety or well-being of the community exists
 Records to juvenile justice officials prior to adjudication

RECOMMENDED ROLES

BELIEVE---ACHIEVE---SUCCEED

Parents---Students---Teachers

Together We Can!

Parent/Guardian: Be familiar with the curriculum that is taught; assist children at home; participate in school events; visit the school campus; become involved through volunteering, PTO participation, tutoring, etc.; attend parent/teacher conferences, PTO programs, awards programs, fine arts programs, booster club meetings (band and athletics).

Student: Meet all challenges with confidence and determination; doing his/her best by coming to school every day, working to make the best grades, being a good citizen, evaluating situations carefully, and doing the right thing.

Teacher: Have the welfare of the student be his/her first concern; strive to be fair and impartial in dealing with students; strive to allow for individual differences in ability, personality, and interest; make every effort to communicate with parents concerning the progress of their child; strive to make the school program most effective in the development of the youth of the community.

School: We at the Y-S Elementary School believe that all children can achieve and succeed in the necessary skills to prepare them for life-long learning.

We at the Y-S Middle School are committed to helping every student be successful academically and become a responsible and productive citizen.

We at the Y-S High School believe that education must be a combined effort involving students, faculty, parents/guardians, and other interested community members. Together we can make learning a lifelong process in which students are expected to take personal responsibility for achievement. Through a diverse curriculum, we are committed to providing the opportunity for each student to achieve personal success. Through staff guidance, students will be given the tools to identify their talents and become productive citizens in a democratic society.

PARENTAL CONCERNS

Communication is very important to us in the Yellville-Summit School. There is an established chain of command for addressing questions and concerns. If you have questions or concerns, it is best to address them first at the school level, directly with the teacher; then, if necessary, with the building principal. If the issue, question, or concern is still unresolved, it will be forwarded to the Superintendent. By following this process, we can ensure that the situation will be addressed with those closest to the issues(s). Thank you in advance for helping us to improve communication and for following this chain of command.

PERMANENT RECORDS (POLICY 4.38)

Permanent school records, as required by the Arkansas Department of Education, shall be maintained for each student enrolled in the District until the student graduates or is beyond the age of compulsory school attendance. A copy of the student's permanent record shall be provided to the receiving school district upon the transfer of the student to another district.

Date Adopted: January 10, 2005

PHYSICAL EXAMINATIONS OR SCREENINGS (POLICY 4.41)

The Yellville-Summit School District may provide from time to time for the administration of physical exams or screenings of its students. The intent of the exams or screenings shall be to detect contagious or infectious diseases or defects in hearing, vision, or other elements of health that would adversely affect the student's ability to achieve to their full potential.

The district shall notify parents, at least annually, of the specific or approximate dates of any non-emergency, invasive physical examination or

screening that is:

1. required as a condition of attendance;
2. administered by the school and scheduled by the school in advance; and
3. not necessary to protect the immediate health and safety of the student, or of other students.

For the purposes of this policy, "Invasive Physical Examination" is defined as any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

Except in instances where a student is suspected of having a contagious or infectious disease, parents shall have the right to opt their student out of the exams or screenings by using form 4.41F or by providing certification from a physician that he/she has recently examined the student.

A student may be required to pass a physical exam before being allowed to participate in certain extracurricular activities to help ensure they are physically capable of withstanding the rigors of the activity. It is understood that students who refuse to take such an exam will not be allowed to participate in the desired activity.

The rights provided to parents under this policy transfer to the student when he/she turns 18 years old.

Date Adopted: January 10, 2005

OBJECTION TO PHYSICAL EXAMINATIONS OR SCREENINGS (POLICY 4.41F)

I, the undersigned, being a parent or guardian of a student, or a student eighteen (18) years of age or older, hereby note my objection to the physical examination or screening of the student named below.

Physical examination or screening being objected to:

- Vision test
- Hearing test
- Scoliosis test
- Other, please specify _____
- Non-emergency, invasive physical examination as defined in Policy 4.41

Comments:

Name of student (Printed)

Signature of parent (or student, if 18 or older)

Date form was filed (To be filled in by office personnel)

POSSESSION AND USE OF CELL PHONES & OTHER ELECTRONIC DEVICES (POLICY 4.47)

Students are responsible for conducting themselves in a manner that respects the rights of others. Possession and use of any electronic device, whether district or student owned, that interferes with a positive, orderly classroom environment does not respect the rights of others and is expressly forbidden.

To protect the security of state originated tests that are administered as part of the Arkansas Comprehensive, Testing, Assessment and Accountability Program (ACTAAP), no electronic device as defined in this policy shall be accessible by a student at any time during test administration unless specifically permitted by a student's IEP or individual health plan. This means that when a student is taking an ACTAAP assessment, the student shall not have his/her electronic device in his/her possession. Any student violating this provision shall be subject to this policy's disciplinary provisions.

As used in this policy, "electronic devices" means anything that can be used to transmit or capture images, sound, or data.

Misuse of electronic devices includes, but is not limited to:

1. Using electronic devices during class time in any manner other than specifically permitted by the classroom instructor;
2. Permitting any audible sound to come from the device when not being used for reason #1 above;
3. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
4. Using the device to take photographs in locker rooms or bathrooms;
5. Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person.

Use of an electronic device is permitted to the extent it is approved in a student's individualized education program (IEP) or it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Before and after normal school hours, possession of electronic devices is permitted on the school campus. The use of such devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.

During non-instructional time, with permission of teacher, possession of cell phones or other electronic device(s) is permitted on the school campus.

The student and/or the student's parents or guardians expressly assume any risk associated with students owning or possessing electronic devices. Students misusing electronic devices shall have them confiscated. Confiscated devices may be picked up at the school's administration office by the student's parents or guardians. Students have no right of privacy as to the content contained on any electronic devices that have been confiscated.

Students who use a school issued computer for non-school purposes, except as permitted by the district's Internet/computer use policy, shall be subject to discipline, up to and including suspension or expulsion. Students are forbidden from using school issued cell phones while driving any vehicle at

any time. Violation may result in disciplinary action up to and including expulsion.

No student shall use any wireless communication device for the purposes of browsing the internet; composing or reading emails and text messages; or making or answering phone calls while driving a motor vehicle which is in motion and on school property. Violation may result in disciplinary action up to and including suspension.

Date Adopted: July 14, 2011 Revised: July 16, 2015

PRIVACY OF STUDENTS' RECORDS/DIRECTORY INFORMATION (POLICY 4.13)

Except when a court order regarding a student has been presented to the district to the contrary, all students' education records are available for inspection and copying by the parent of his/her student who is under the age of eighteen (18). At the age of eighteen (18), the right to inspect and copy a student's records transfers to the student. A student's parent or the student, if over the age of 18, requesting to review the student's education records will be allowed to do so within no more than forty five (45) days of the request. The district forwards education records, including disciplinary records, to schools that have requested them and in which the student seeks or intends to enroll, or is already enrolled so long as the disclosure is for purposes related to the student's enrollment or transfer.

The district shall receive written permission before releasing education records to any agency or individual not authorized by law to receive and/or view the education records without prior parental permission. The District shall maintain a record of requests by such agencies or individuals for access to, and each disclosure of, personally identifiable information (hereinafter "PII") from the education records of each student. Disclosure of education records is authorized by law to school officials with legitimate educational interests. A personal record kept by a school staff member is not considered an education record if it meets the following tests.

- it is in the sole possession of the individual who made it;
- it is used only as a personal memory aid; and
- information contained in it has never been revealed or made available to any other person, except the maker's temporary substitute.

For the purposes of this policy a school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

For the purposes of this policy a school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility, contracted duty, or duty of elected office.

In addition to releasing PII to school officials without permission, the District may disclose PII from the education records of students in foster care placement to the student's caseworker or to the caseworker's representative without getting prior consent of the parent (or the student if the student is over eighteen (18)). For the District to release the student's PII without getting permission:

- The student must be in foster care;
- The individual to whom the PII will be released must have legal access to the student's case plan; and
- The Arkansas Department of Human Services, or a sub-agency of the Department, must be legally responsible for the care and protection of the student.

The District discloses PII from an education record to appropriate parties, including parents, in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals. The superintendent or designee shall determine who will have access to and the responsibility for disclosing information in emergency situations.

When deciding whether to release PII in a health or safety emergency, the District may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the District determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to any person whose knowledge of the information is necessary to protect the health or safety of the student or other individuals.

For purposes of this policy, the Yellville-Summit School District does not distinguish between a custodial and noncustodial parent, or a non-parent such as a person acting in loco parentis or a foster parent with respect to gaining access to a student's records. Unless a court order restricting such access has been presented to the district to the contrary, the fact of a person's status as parent or guardian, alone, enables that parent or guardian to review and copy his child's records.

If there exists a court order which directs that a parent not have access to a student or his/her records, the parent, guardian, person acting in loco parentis, or an agent of the Department of Human Services must present a file-marked copy of such order to the building principal and the superintendent. The school will make good-faith efforts to act in accordance with such court order, but the failure to do so does not impose legal liability upon the school. The actual responsibility for enforcement of such court orders rests with the parents or guardians, their attorneys and the court which issued the order.

A parent or guardian does not have the right to remove any material from a student's records, but such parent or guardian may challenge the accuracy of a record. The right to challenge the accuracy of a record does not include the right to dispute a grade, disciplinary rulings, disability placements, or other such determinations, which must be done only through the appropriate teacher and/or administrator, the decision of whom is final. A challenge to the accuracy of material contained in a student's file must be initiated with the building principal, with an appeal available to the Superintendent or his/her designee. The challenge shall clearly identify the part of the student's record the parent wants changed and specify why he/she believes it is inaccurate or misleading. If the school determines not to amend the record as requested, the school will notify the requesting parent or student of the decision and inform them of their right to a hearing regarding the request for amending the record. The parent or eligible student will be provided information regarding the hearing procedure when notified of the right to a hearing.

Unless the parent or guardian of a student (or student, if above the age of eighteen [18]) objects, "directory information" about a student may be made available to the public, military recruiters, post-secondary educational institutions, prospective employers of those students, as well as school

publications such as annual yearbooks and graduation announcements. "Directory information" includes, but is not limited to, a student's name, address, telephone number, electronic mail address, photograph, date and place of birth, dates of attendance, his/her placement on the honor role (or the receipt of other types of honors), as well as his/her participation in school clubs and extracurricular activities, among others. If the student participates in inherently public activities (for example, basketball, football, or other interscholastic activities), the publication of such information will be beyond the control of the District. "Directory information" also includes a student identification (ID) number, user ID, or other unique personal identifier used by a student for purposes of accessing or communicating in electronic systems and a student ID number or other unique personal identifier that is displayed on a student's ID badge, provided the ID cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password or other factor known or possessed only by the authorized user.

A student's name and photograph will only be displayed on the district or school's web page(s) after receiving the written permission from the student's parent or student if over the age of 18.

The form for objecting to making directory information available is located in the District Policies and Student Handbook and must be completed and signed by the parent or age-eligible student and filed with the building principal's office no later than ten (10) school days after the beginning of each school year or the date the student is enrolled for school. Failure to file an objection by that time is considered a specific grant of permission. The district is required to continue to honor any signed-opt out form for any student no longer in attendance at the district.

The right to opt out of the disclosure of directory information under Family Educational Rights and Privacy Act (FERPA) does not prevent the District from disclosing or requiring a student to disclose the student's name, identifier, or institutional email address in a class in which the student is enrolled.

Parents and students over the age of 18 who believe the district has failed to comply with the requirements for the lawful release of student records may file a complaint with the U.S. Department of Education (DOE) at Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202.

Date Adopted: January 10, 2005 Revised: July 16, 2015

OBJECTION TO PUBLICATION OF DIRECTORY INFORMATION (POLICY 4.13F)

(Not to be filed if the parent/student has no objection)

I, the undersigned, being a parent of a student, or a student eighteen (18) years of age or older, hereby note my objection to the disclosure or publication by the Yellville-Summit School District of directory information, as defined in Policy No. 4.13 (Privacy of Students' Records), concerning the student named below.

I understand that the participation by the below-named student in any interscholastic activity, including athletics and school clubs, may make the publication of some directory information unavoidable, and the publication of such information in other forms, such as telephone directories, church directories, etc., is not within the control of the District.

I understand that this form must be filed with the office of the appropriate building principal within ten (10) school days from the beginning of the current school year in order for the District to be bound by this objection. Failure to file this form within that time is a specific grant of permission to publish such information.

My objection is to the disclosure or publication of directory information to

Military recruiters _____

Public and school sources _____

Both military recruiters and public and school sources _____

Name of student (Printed)

Signature of parent (or student, if 18 or older)

Date form was filed (To be filled in by office personnel)

PROHIBITED CONDUCT (POLICY 4.18)

Students and staff require a safe and orderly learning environment that is conducive to high student achievement. Certain student behaviors are unacceptable in such an environment and are hereby prohibited by the Board. Prohibited behaviors include, but shall not be limited to the following.

1. Disrespect for school employees and failing to comply with their reasonable directions or otherwise demonstrating insubordination;
2. Disruptive behavior that interferes with orderly school operations;
3. Willfully and intentionally assaulting or threatening to assault or physically abusing any student or school employee;
4. Possession of any weapon that can reasonably be considered capable of causing bodily harm to another individual;
5. Possession or use of tobacco in any form (including, but not limited to, cigarettes, cigars, chewing tobacco, snuff, e-cigarettes, e-cigars, and e-pips) in or on any property owned or leased by any public school;
6. Willfully or intentionally damaging, destroying, or stealing school property;
7. Possession of any electronic communication device on the school campus during normal school hours unless specifically exempted by the administration for health or other compelling reasons;
8. Possession, selling, distributing, buying, attempting to buy, or being under the influence of an alcoholic beverage, any illegal drug, unauthorized inhalants, or the inappropriate use or sharing of prescription or over the counter drugs, or other intoxicants, or anything represented to be a drug;
9. Sharing, diverting, transferring, applying to others (such as needles or lancets), or in any way misusing medication or any medical supplies in their possession;

10. Inappropriate public displays of affection;
11. Cheating, copying, or claiming another person's work to be his/her own (plagiarism);
12. Gambling;
13. Inappropriate student dress;
14. Use of vulgar, profane, or obscene language or gestures;
15. Truancy;
16. Excessive tardiness;
17. Engaging in behavior designed to taunt, degrade, or ridicule another person on the basis of race, ethnicity, national origin, sex, or disability;
18. Possess, view, distribute or electronically transmit sexually explicit or vulgar images or representations, whether electronically, on a data storage device, or in hard copy form;
19. Hazing, or aiding in the hazing of another student;
20. Gangs or gang-related activities, including belonging to secret societies of any kind, are forbidden on school property. Gang insignias, clothing, "throwing signs" or other gestures associated with gangs are prohibited;
21. Sexual harassment;
22. Bullying; and
23. Operating a vehicle on school grounds while using a wireless communication device.

The Board directs each school in the District to develop implementation regulations for prohibited student conduct consistent with applicable Board policy, State and Federal laws, and judicial decisions.

Cross-References:

- Prohibited Conduct #1—Policy # 3.17
- Prohibited Conduct #2—Policy #4.20
- Prohibited Conduct #3—Policy #4.21, 4.26
- Prohibited Conduct #4—Policy #4.22
- Prohibited Conduct #5—Policy #4.23
- Prohibited Conduct #7—Policy #4.47
- Prohibited Conduct #8—Policy #4.24
- Prohibited Conduct #13—Policy #4.25
- Prohibited Conduct #14—Policy #4.21
- Prohibited Conduct #15—Policy #4.7
- Prohibited Conduct #16—Policy #4.9
- Prohibited Conduct #17—Policy #4.43
- Prohibited Conduct #19—Policy #4.12
- Prohibited Conduct #20—Policy #4.26
- Prohibited Conduct #21—Policy #4.27
- Prohibited Conduct #22—Policy #4.43
- Prohibited Conduct #23—Policy #4.47

Date Adopted: January 10, 2005 Last Revised: July 16, 2016

RELIGION IN THE SCHOOLS (POLICY 5.10)

The First Amendment of the Constitution states that "Congress shall make no law respecting the establishment of religion, or prohibiting the free exercise thereof..." As the Supreme Court has stated (*Abington School District vs. Schempp*, 374 U.S. 203) the Amendment thus, "embraces two concepts—freedom to believe and freedom to act. The first is absolute but, in the nature of things, the second cannot be." Therefore, it is the Board's policy that the school system, as an agency of the government, shall be neutral in matters regarding religion and will not engage in any activity that either advocates or disparages religion. The District shall assume no role or responsibility for the religious training of any student.

The need for neutrality does not diminish our school system's educational responsibility to address the historical role of religion in the development of our culture. Since we live in a diverse society, the District's goal shall be to address the subject of religion objectively in such a way that it promotes an understanding of, and tolerance for, each other's religious or non-religious views.

Discussions concerning religious concepts, practices, or disciplines are permissible when presented in a secular context in their relation to an inclusive study of religion or to the study of a particular region or country. The discussions shall be so that they are objective and academically informational and do not advocate any particular form of religious practice.

Instructional activities in the schools that are contrary to a pupil's religious beliefs or teachings shall be optional.

The teacher in charge of each classroom may, at the opening of school each day, conduct a brief period of silence with the participation of all students in the classroom who desire to participate.

Students and employees may engage in personal religious practices, such as prayer, at any time, and shall do so in a manner and at a time so that the educational process is not disrupted.

Date Adopted: February 7, 2005

RESIDENCE REQUIREMENTS (POLICY 4.1)

Definitions:

"Reside" means to be physically present and to maintain a permanent place of abode for an average of no fewer than four (4) calendar days and nights per week for a primary purpose other than school attendance.

"Resident" means a student whose parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons

standing in loco parentis reside in the school district.

“Residential address” means the physical location where the student’s parents, legal guardians, persons having legal, lawful control of the student under order of a court, or persons standing in loco parentis reside. A student may use the residential address of a legal guardian, person having legal, lawful control of the student under order of a court, or person standing in loco parentis only if the student resides at the same residential address and if the guardianship or other legal authority is not granted solely for educational needs or school attendance purposes.

The schools of the District shall be open and free through the completion of the secondary program to all persons between the ages of five (5) and twenty one (21) years whose parents, legal guardians, or other persons having lawful control of the person under an order of a court reside within the District and to all persons between those ages who have been legally transferred to the District for educational purposes.

Any person eighteen (18) years of age or older may establish a residence separate and apart from his or her parents or guardians for school attendance purposes.

In order for a person under the age of eighteen (18) years to establish a residence for the purpose of attending the District’s schools separate and apart from his or her parents, guardians, or other persons having lawful control of him or her under an order of a court, the person must actually reside in the District for a primary purpose other than that of school attendance. However, a student previously enrolled in the district who is placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty may continue to attend district schools. A foster child who was previously enrolled in a District school and who has had a change in placement to a residence outside the District, may continue to remain enrolled in his/her current school unless the presiding court rules otherwise.

The children or wards of any person who is at least a half-time employee of this district but reside in another district are eligible to enroll in District schools.

Date Adopted: January 10, 2005 Revised: July 14, 2011

SCHOOL CHOICE (POLICY 4.5)

STANDARD SCHOOL CHOICE

Definition

“Sibling” means each of two (2) or more children having a common parent in common by blood, adoption, marriage, or foster care.

Transfers Into the District

Capacity Determination and Public Pronouncement

The Board of Directors will adopt a resolution containing the capacity standards for the District. The resolution will contain the acceptance determination criteria identified by academic program, class, grade level, and individual school. The school is not obligated to add any teachers, other staff, or classrooms to accommodate choice applications. The District may only deny a Standard School Choice application if the District has a lack of capacity by the District having reached ninety percent (90%) of the maximum student population in a program, class, grade level, or school building authorized by the Standards or other State/Federal law.

The District shall advertise in appropriate broadcast media and either print media or on the Internet to inform students and parents in adjoining districts of the range of possible openings available under the School Choice program. The public pronouncements shall state the application deadline and the requirements and procedures for participation in the program. Such pronouncements shall be made in the spring, but in no case later than March 1.

Application Process

The student’s parent shall submit a school choice application on a form approved by ADE to this district. The transfer application must be postmarked or hand delivered on or before May 1 of the year preceding the fall semester the applicant would begin school in the District. The District shall date and time stamp all applications as they are received in the District’s central office. It is the District’s responsibility to send a copy of the application that includes the date and time stamp to the student’s resident district. Applications postmarked or hand delivered on or after May 2 will not be accepted. Statutorily, preference is required to be given to siblings of students who are already enrolled in the District. Therefore, siblings whose applications fit the capacity standards approved by the Board of Directors may be approved ahead of an otherwise qualified non-sibling applicant who submitted an earlier application as identified by the application’s date and time stamp.

The approval of any application for a choice transfer into the District is potentially limited by the applicant’s resident district’s statutory limitation of losing no more than three percent (3%) of its past year’s student enrollment due to Standard School Choice. As such, any District approval of a choice application prior to July 1 is provisional pending a determination that the resident district’s three percent (3%) cap has not been reached.

The Superintendent will consider all properly submitted applications for School Choice. By July 1, the Superintendent shall notify the parent and the student’s resident district, in writing, of the decision to accept or reject the application.

Accepted Applications

Applications which fit within the District’s stated capacity standards shall be provisionally accepted, in writing, with the notification letter stating a reasonable timeline by which the student shall enroll in the District by taking the steps detailed in the letter, including submission of all required documents. If the student fails to enroll within the stated timeline, or if all necessary steps to complete the enrollment are not taken, or examination of the documentation indicates the applicant does not meet the District’s stated capacity standards, the acceptance shall be null and void.

A student, whose application has been accepted and who has enrolled in the District, is eligible to continue enrollment until completing his/her secondary education. Continued enrollment is conditioned upon the student meeting applicable statutory and District policy requirements. Any student who has been accepted under choice and who either fails to initially enroll under the timelines and provisions provided in this policy or who chooses to return to his/her resident district voids the transfer and must reapply if, in the future, the student seeks another school choice transfer. A subsequent transfer application will be subject to the capacity standards applicable to the year in which the application is considered by the District.

A present or future sibling of a student who continues enrollment in this District may enroll in the District by submitting a Standard School Choice

application. Applications of siblings of presently enrolled choice students are subject to the provisions of this policy including the capacity standards applicable to the year in which the sibling's application is considered by the District. A sibling who enrolls in the District through Standard School choice is eligible to remain in the District until completing his/her secondary education.

Students whose applications have been accepted and who have enrolled in the district shall not be discriminated against on the basis of gender, national origin, race, ethnicity, religion, or disability.

Rejected Applications

The District may reject an application for a transfer into the District under Standard School Choice due to a lack of capacity. However, the decision to accept or reject an application may not be based on the student's previous academic achievement, athletic or other extracurricular ability, English proficiency level, or previous disciplinary proceedings other than a current expulsion.

An application may be provisionally rejected if it is for an opening that was included in the District's capacity resolution, but was provisionally filled by an earlier applicant. If the provisionally approved applicant subsequently does not enroll in the District, the provisionally rejected applicant could be provisionally approved and would have to meet the acceptance requirements to be eligible to enroll in the district.

Rejection of applications shall be in writing and shall state the reason(s) for the rejection. A student whose application was rejected may request a hearing before the State Board of Education to reconsider the application which must be done, in writing to the State Board within ten (10) days of receiving the rejection letter from the District.

Any applications that are denied due to the student's resident district reaching the three percent (3%) limitation cap shall be given priority for a choice transfer the following year in the order that the District received the original applications.

Transfers Out of the District

All Standard School Choice applications shall be granted unless the approval would cause the District to have a net enrollment loss (students transferring out minus those transferring in) of more than three percent (3%) of the average daily membership on October 15 of the immediately preceding year. By December 15 of each year, ADE shall determine and notify the District of the net number of allowable choice transfers. For the purpose of determining the three percent (3%) cap, siblings are counted as one student, and students are not counted if the student transfers from a school or district in:

- Academic Distress under either A.C.A. § 6-15-430(c)(1) or A.C.A. § 6-18-227; or
- Facilities Distress under A.C.A. § 6-21-812.

If, prior to July 1, the District receives sufficient copies of requests from other districts for its students to transfer to other districts to trigger the three percent (3%) cap, it shall notify each district the District received Standard School Choice applications from that it has tentatively reached the limitation cap. The District will use confirmations of approved choice applications from receiving districts to make a final determination of which applications it received that exceeded the limitation cap and notify each district that was the recipient of an application to that effect.

Date Adopted: January 10, 2005 Last Revised: July 16, 2015

SEARCH, SEIZURE, AND INTERROGATIONS (POLICY 4.32)

The District respects the rights of its students against arbitrary intrusion of their person and property. At the same time, it is the responsibility of school officials to protect the health, safety, and welfare of all students enrolled in the District in order to promote an environment conducive to student learning. The Superintendent, principals, and their designees have the right to inspect and search school property and equipment. They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable and individualized suspicion to believe such student or property contains illegal items or other items in violation of Board policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the appropriate authority.

School property shall include, but not be limited to, lockers, desks, and parking lots, as well as personal effects left there by students. When possible, prior notice will be given and the student will be allowed to be present along with an adult witness, however, searches may be done at any time with or without notice or the student's consent. A personal search must not be excessively intrusive in light of the age and sex of the student and the nature of the infraction.

The Superintendent, principals, and their designees may request the assistance of law enforcement officials to help conduct searches. Such searches may include the use of specially trained dogs.

A school official of the same sex shall conduct personal searches with an adult witness of the same sex present.

Questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant. If the District makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal's designee shall make a good faith effort to contact the student's parent, legal guardian, or other person having lawful control by court order, or person acting in loco parentis on student enrollment forms.

Date Adopted: January 10, 2005 Revised: July 16, 2015

SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS FOR THE CLASSES OF 2016 AND 2017 (POLICY 4.45)

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are 18 years of age or older, sign a Smart Core Waiver Form to not participate. While Smart Core is the default option, both a Smart Core Informed Consent Form and a Smart Core Waiver Form will be sent home with students prior to their enrolling in seventh grade, or when a 7-12 grade student enrolls in the district for the first time and there is not a signed form in the student's permanent record. Parents must sign one of the forms and return it to the school so it can be placed in the students' permanent records. This policy is to be included in student handbooks for grades 6-12 and both students and parents must

sign an acknowledgement they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the requirements of their IEP (when applicable) to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the time they are required to sign the consent forms.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum providing they would be able to complete the required course of study by the end of their senior year. Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing paths.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents at least every other year to determine if changes need to be made to better serve the needs of the district's students. The superintendent, or his/her designee, shall select the composition of the review panel.

Sufficient information relating to Smart Core and the district's graduation requirements shall be communicated to parents and students to ensure their informed understanding of each. This may be accomplished through any or all of the following means.

- Inclusion in the student handbook of the Smart Core curriculum and graduation requirements;
- Discussion of the Smart Core curriculum and graduation requirements at the school's annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter;
- Discussions held by the school's counselors with students and their parents; and/or
- Distribution of a newsletter(s) to parents or guardians of the district's students.

Administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district's annual professional development shall include the training required by this paragraph.

GRADUATION REQUIREMENTS

The number of units students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of 22 units is required for graduation for a student participating in either the Smart Core or Core curriculum. In addition to the 22 units required for graduation by the Arkansas Department of Education, the district requires an additional two (2) units to graduate for a total of 24 units. The additional required units may be taken from any electives offered by the district. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

SMART CORE: Sixteen (16) units

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half (1/2) unit

Mathematics: four (4) units (all students under Smart Core must take a mathematics course in grade 11 or 12 and complete Algebra II.)

1. Algebra I or Algebra A & B* which may be taken in grades 7-8 or 8-9
2. Geometry or Investigating Geometry or Geometry A & B* which may be taken in grades 8-9 or 9-10

* A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the **graduation** requirement, but only serve as one unit each toward fulfilling the **Smart Core** requirement..

Smart Core requirements:

3. Algebra II; and
4. The fourth unit may be either:
 - A math unit beyond Algebra II: this can include Pre-Calculus, Calculus, AP Statistics, Algebra III, Advanced Topic and Modeling in Mathematics, Mathematical Applications and Algorithms, Linear Systems and Statistics, or any of several IB or Advanced Placement math courses (Comparable concurrent credit college courses may be substituted where applicable); or
 - One unit of computer science chosen from ADE Essentials of Computer Programming, ADE Computer Science and Mathematics, AP Computer Science, IB Computer Science, or other options approved by ADE.

Natural Science: a total of three (3) units with lab experience chosen from

One unit of Biology; and either:

Two units chosen from the following three categories (there are acceptable options listed by the ADE for each)

- Physical Science
- Chemistry
- Physics or Principles of Technology I & II or PIC Physics; or

One unit from the three categories above and one unit of computer science chosen from ADE Essentials of Computer Programming, ADE Computer Science and Mathematics, AP Computer Science, IB Computer Science, or other options approved by ADE.

Social Studies: three (3) units

- Civics one-half (1/2) unit
- World History - one unit
- American History - one unit

Physical Education: one-half (1/2) unit

Note: While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (1/2) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

CORE: Sixteen (16) units

English: four (4) units – 9, 10, 11, and 12

Oral Communications: one-half (1/2) unit

Mathematics: four (4) units

- Algebra or its equivalent* - 1 unit
 - Geometry or its equivalent* - 1 unit
 - All math units must build on the base of algebra and geometry knowledge and skills.
 - (Comparable concurrent credit college courses may be substituted where applicable)
 - One unit of computer science chosen from ADE Essentials of Computer Programming, ADE Computer Science and Mathematics, AP Computer Science, IB Computer Science, or other options approved by ADE may be substituted for a math credit beyond Algebra I and Geometry.
- * A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

Science: three (3) units

- at least one (1) unit of biology or its equivalent; and

Two units chosen from the following three categories

- Physical Science
- Chemistry
- Physics; or

One unit from the three categories above and one unit of computer science chosen from ADE Essentials of Computer Programming, ADE Computer Science and Mathematics, AP Computer Science, IB Computer Science, or other options approved by ADE.

Social Studies: three (3) units

- Civics one-half (1/2) unit
- World history, one (1) unit
- American History, one (1) unit

Physical Education: one-half (1/2) unit

Note: While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (1/2) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

Date Adopted: July 12, 2010 Last Revised: July 16, 2015

SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS FOR THE CLASS 2018 AND THEREAFTER (POLICY 4.45.1)

All students are required to participate in the Smart Core curriculum unless their parents or guardians, or the students if they are 18 years of age or older, sign a Smart Core Waiver Form to not participate. While Smart Core is the default option, both a Smart Core Informed Consent Form and a Smart Core Waiver Form will be sent home with students prior to their enrolling in seventh grade, or when a 7-12 grade student enrolls in the district for the first time and there is not a signed form in the student's permanent record. Parents must sign one of the forms and return it to the school so it can be placed in the students' permanent records. This policy is to be included in student handbooks for grades 6-12 and both students and parents must sign an acknowledgement they have received the policy. Those students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the requirements of their IEP (when applicable) to be eligible for graduation. Counseling by trained personnel shall be available to students and their parents or legal guardians prior to the time they are required to sign the consent forms.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized. Students initially choosing the Core curriculum may subsequently change to the Smart Core curriculum providing they would be able to complete the required course of study by the end of their senior year. Students wishing to change their choice of curriculums must consult with their counselor to determine the feasibility of changing paths.

This policy, the Smart Core curriculum, and the courses necessary for graduation shall be reviewed by staff, students, and parents at least every other year to determine if changes need to be made to better serve the needs of the district's students. The superintendent, or his/her designee, shall select the composition of the review panel.

Sufficient information relating to Smart Core and the district's graduation requirements shall be communicated to parents and students to ensure their informed understanding of each. This may be accomplished through any or all of the following means.

- Inclusion in the student handbook of the Smart Core curriculum and graduation requirements;
- Discussion of the Smart Core curriculum and graduation requirements at the school's annual public meeting, PTA meetings, or a meeting held specifically for the purpose of informing the public on this matter;
- Discussions held by the school's counselors with students and their parents; and/or
- Distribution of a newsletter(s) to parents or guardians of the district's students.

Administrators, or their designees, shall train newly hired employees, required to be licensed as a condition of their employment, regarding this policy. The district's annual professional development shall include the training required by this paragraph.

GRADUATION REQUIREMENTS

The number of units students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of 22 units is required for graduation for a student participating in either the Smart Core or Core curriculum. In addition to the 22 units required for graduation by the Arkansas Department of Education, the district requires an additional two (2) units to graduate for a total of 24 units. The additional required units may be taken from any electives offered by the district. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

Digital Learning Courses

The District shall offer one or more digital learning courses(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format. In addition to the other graduation requirements contained in this policy, students are required to take at least one (1) digital learning course for credit while in high school.

SMART CORE: Sixteen (16) units

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half (1/2) unit

Mathematics: four (4) units (all students under Smart Core must take a mathematics course in grade 11 or 12 and complete Algebra II.)

1. Algebra I or Algebra A & B* which may be taken in grades 7-8 or 8-9
2. Geometry or Investigating Geometry or Geometry A & B* which may be taken in grades 8-9 or 9-10

* A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the **graduation** requirement, but only serve as one unit each toward fulfilling the **Smart Core** requirement..

Smart Core requirements:

3. Algebra II; and
4. The fourth unit may be either:
 - A math unit beyond Algebra II: this can include Pre-Calculus, Calculus, AP Statistics, Algebra III, Advanced Topic and Modeling in Mathematics, Mathematical Applications and Algorithms, Linear Systems and Statistics, or any of several IB or Advanced Placement math courses (Comparable concurrent credit college courses may be substituted where applicable); or
 - One unit of computer science chosen from ADE Essentials of Computer Programming, ADE Computer Science and Mathematics, AP Computer Science, IB Computer Science, or other options approved by ADE.

Natural Science: a total of three (3) units with lab experience chosen from

One unit of Biology; and either:

Two units chosen from the following three categories (there are acceptable options listed by the ADE for each)

- Physical Science
- Chemistry
- Physics or Principles of Technology I & II or PIC Physics; or

One unit from the three categories above and one unit of computer science chosen from ADE Essentials of Computer Programming, ADE Computer Science and Mathematics, AP Computer Science, IB Computer Science, or other options approved by ADE.

Social Studies: three (3) units

- Civics one-half (1/2) unit
- World History - one unit
- American History - one unit

Physical Education: one-half (1/2) unit

Note: While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit

Economics – one half (1/2) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (1/2) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

CORE: Sixteen (16) units

English: four (4) units – 9, 10, 11, and 12

Oral Communications: one-half (1/2) unit

Mathematics: four (4) units

- Algebra or its equivalent* - 1 unit
- Geometry or its equivalent* - 1 unit
- All math units must build on the base of algebra and geometry knowledge and skills.
- (Comparable concurrent credit college courses may be substituted where applicable)
- One unit of computer science chosen from ADE Essentials of Computer Programming, ADE Computer Science and Mathematics, AP Computer Science, IB Computer Science, or other options approved by ADE may be substituted for a math credit beyond Algebra I and Geometry.

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

Science: three (3) units

- at least one (1) unit of biology or its equivalent; and

Two units chosen from the following three categories;

- Physical Science;
- Chemistry;
- Physics; or

One unit from the three categories above and one unit of computer science chosen from ADE Essentials of Computer Programming, ADE Computer Science and Mathematics, AP Computer Science, IB Computer Science, or other options approved by ADE.

Social Studies: three (3) units

- Civics one-half (1/2) unit
 - World history, one (1) unit
 - American History, one (1) unit
- Physical Education: one-half (1/2) unit

Note: While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (1/2) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (1/2) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

Date Adopted: July 14,2014 Revsed: July 15, 2015

STUDENT ACCELERATION (POLICY 4.54)

The Board believes that acceleration is an effective and research-based intervention for the academic growth of students who are ready for an advanced or faster-paced curriculum. It can allow a student to move through the traditional educational setting more rapidly, based on assessed readiness, capability and motivation. At the same time, the Board understands that acceleration is not a replacement for gifted education services or programs.

Generally, acceleration can occur through one of two broad categories: content based and grade based. Grade based acceleration shortens the number of years a student would otherwise spend in K-12 education, while content based acceleration occurs within the normal K-12 time span. Either form of acceleration can be triggered by either a parent/guardian, student, or community member's request or by the referral of school personnel. In either case, the process of determining the appropriateness of the request shall be under the direction of the district/school Gifted and Talented Program Coordinator who shall convene the individuals necessary to make an informed decision which shall include the student's parents or guardians.

While the needs of the student should dictate when acceleration decisions are considered, the Board believes the optimal time for referrals is in the spring which gives adequate time for working through the determination process and for preparing those concerned for a smooth transition to the acceleration beginning in the following school-year.

The District's Gifted and Talented Program Coordinator will create a written format to govern the referral and determination process which shall be made available to any parent or staff member upon request.

The parents/guardians of any student whose request for acceleration has been denied may appeal the decision, in writing, to the District's GT Coordinator. The Districts GT Coordinator and the Acceleration Placement Committee will again thoroughly review the case study that was completed on the student. Upon completion of the review, the Committee will either request additional new testing be conducted to help the Committee make its determination or it will uphold the initial decision. The Committee's decision may not be further appealed.

Date Adopted: July 15, 2013

STUDENT ASSAULT OR BATTERY (POLICY 4.21)

A student shall not threaten, physically abuse, or attempt to physically abuse, or behave in such a way as to be perceived to threaten bodily harm to any other person (student, school employee, or school visitor). Any gestures, vulgar, abusive or insulting language, taunting, threatening, harassing, or intimidating remarks by a student toward another person that threatens their well-being is strictly forbidden. This includes, but is not limited to, fighting, racial, ethnic, religious, or sexual slurs.

Furthermore, it is unlawful, during regular school hours, and in a place where a public school employee is required to be in the course of his or her duties, for any person to address a public school employee using language which, in its common understanding, is calculated to: a) cause a breach of the peace; b) materially and substantially interfere with the operation of the school; c) arouse the person to whom it is addressed to anger, to the extent likely to cause imminent retaliation. Students guilty of such an offense may be subject to legal proceedings in addition to student disciplinary measures.

Date Adopted: January 10, 2005

STUDENT DISCIPLINE (POLICY 4.17)

The Yellville-Summit Board of Education has a responsibility to protect the health, safety, and welfare of the District's students and employees. To help maintain a safe environment conducive to high student achievement, the Board establishes policies necessary to regulate student behavior to promote an orderly school environment that is respectful of the rights of others and ensures the uniform enforcement of student discipline. Students are responsible for their conduct that occurs: at any time on the school grounds; off school grounds at a school sponsored function, activity, or event; going to and from school or a school activity.

Disciplinary decisions will be determined by the school administration depending on severity of the offense. Consequences will consist of a minimum of a verbal warning or a maximum of expulsion. Other consequences could include corporal punishment, in-school suspension, out-of-school suspension, referral to juvenile services, loss of course credit, and /or a recommendation of expulsion. Law enforcement agencies will be contacted when deemed necessary by the school administration. Adjustments to the disciplinary plan will be made for students who misbehave during the last few weeks of a semester since all options will not be available.

The District's administrators may also take disciplinary action against a student for off-campus conduct occurring at any time that would have a detrimental impact on school discipline, the educational environment, or the welfare of the students and/or staff. A student who has committed a criminal act while off campus and whose presence on campus could cause a substantial disruption to school or endanger the welfare of other students or staff is subject to disciplinary action up to and including expulsion. Such acts could include, but are not limited to a felony or an act that would be considered a felony if committed by an adult, an assault or battery, drug law violations, or sexual misconduct of a serious nature. Any disciplinary action pursued by the District shall be in accordance with the student's appropriate due process rights.

The District's licensed personnel policy committee shall review the student discipline policies annually and may recommend changes in the policies to the Yellville-Summit School Board. The Board has the responsibility of determining whether to approve any recommended changes to student discipline policies.

The District's student discipline policies shall be distributed to each student during the first week of school each year and to new students upon their enrollment. Each student's parent or legal guardian shall sign and return to the school an acknowledgement form documenting that they have received the policies.

It is required by law that the principal or the person in charge report to the police any incidents the person has personal knowledge of or has received information leading to a reasonable belief that a person has committed or threatened to commit an act of violence or any crime involving a deadly weapon on school property or while under school supervision. If the person making the report is not the Superintendent, that person shall also inform the Superintendent of the incident. Additionally, the principal shall inform any school employee or other person who initially reported the incident that a report has been made to the appropriate law enforcement agency. The Superintendent or designee shall inform the Board of Directors of any such report made to law enforcement.

Date Adopted: January 10, 2005 Last Revised: January 15, 2013

STUDENT DRESS AND GROOMING (POLICY 4.25)

The Yellville-Summit Board of Education recognizes that dress can be a matter of personal taste and preference. At the same time, the District has a responsibility to promote an environment conducive to student learning. This requires limitations to student dress and grooming that could be disruptive to the educational process because they are immodest, disruptive, unsanitary, unsafe, could cause property damage, or are offensive to common standards of decency.

Students are prohibited from wearing, while on the school grounds during the school day and at school-sponsored events, clothing that exposes underwear, buttocks, or the breast of a female. This prohibition does not apply, however to a costume or uniform worn by a student while participating in a school-sponsored activity or event.

The Superintendent shall establish student dress codes for the District's schools, to be included in the student handbook, and are consistent with the above criteria.

Date Adopted: January 10, 2005 Revised: July 14, 2011

STUDENT HANDBOOK (POLICY 4.42)

It shall be the policy of the Yellville-Summit School District that the most recently adopted version of the Student Handbook be incorporated by reference into the policies of this district. In the event that there is a conflict between the student handbook and a general board policy or policies, and the student handbook is more recently adopted than the general board policy, the student handbook will be considered binding and controlling on the matter.

Date Adopted: January 10, 2005

STUDENT ILLNESS/ACCIDENT (POLICY 4.36)

If a student becomes too ill to remain in class and/or could be contagious to other students, the principal or designee will attempt to notify the student's parent or legal guardian. The student will remain in the school's health room or a place where he/she can be supervised until the end of the school day or until the parent/legal guardian can check the student out of school.

If a student becomes seriously ill or is injured while at school and the parent/legal guardian cannot be contacted, the failure to make such contact shall not unreasonably delay the school's expeditious transport of the student to an appropriate medical care facility. The school assumes no responsibility for treatment of the student. When available, current, and applicable, the student's emergency contact numbers and medical information will be utilized. Parents are strongly encouraged to keep this information up to date.

Note: Students who are eighteen (18) years of age or older are considered to be legal adults, and as such have the right to check themselves out of school.

Date Adopted: January 10, 2005

STUDENT MEDICATIONS (POLICY 4.35)

Prior to the administration of any medication to any student under the age of eighteen (18), written parental consent is required. The consent form shall include authorization to administer the medication and relieve the Board and its employees of civil liability for damages or injuries resulting from the administration of medication to students in accordance with this policy. All signed medication consent forms are to be maintained by the school nurse.

Unless authorized to self-administer, students are not allowed to carry any medications, including over-the-counter medications or any perceived health remedy not regulated by the US Food and Drug Administration, while at school. The parent or legal guardian shall bring the student's medication to the school nurse. The student may bring the medication if accompanied by a written authorization from the parent or legal guardian. When medications are brought to the school nurse, the nurse shall document, in the presence of the parent, the quantity and type of the medication(s). If the medications are brought by a student, the school nurse shall ask another school employee to verify, in the presence of the student the quantity of the medication(s). Each person present shall sign a form verifying the quantity and type of the medication(s).

Medications, including those for self-administration, must be in the original container and be properly labeled with the student's name, the ordering health care provider's name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings. Schedule II medications that are permitted by this policy to be brought to school shall be stored in a double locked cabinet.

Students with an individualized health plan (IHP) may be given over-the-counter medications to the extent giving such medications are included in the student's IHP.

Students taking Schedule II medications methylphenidate (e.g. Ritalin or closely related medications as determined by the school nurse), dextroamphetamine (Dexedrine), and amphetamine sulfate (e.g. Adderall or closely related medications as determined by the school nurse) shall be allowed to attend school.

Students taking Schedule II medications not included in the previous sentence shall be allowed to bring them to school under the provisions of this policy and shall be permitted to attend and participate in classes only to the extent the student's doctor has specifically authorized such attendance and participation. A doctor's prescription for a student's Schedule II medication is not an authorization. Attendance authorization shall specifically state the degree and potential danger of physical exertion the student is permitted to undertake in the student's classes and extracurricular activities. Without a doctor's written authorization, a student taking Schedule II medications, other than those specifically authorized in this policy, shall not be eligible to attend classes, but shall be eligible for homebound instruction if provided for in their IEP or 504 plans.

The district's supervising registered nurse shall be responsible for creating both on campus and off campus procedures for administering medications.

Students who have written permission from their parent or guardian and a licensed health care practitioner on file with the District may:

1. Self-administer either a rescue inhaler or auto-injectable epinephrine;
2. Perform his/her own blood glucose checks;
3. Administer insulin through the insulin delivery system the student uses;
4. Treat the student's own hypoglycemia and hyperglycemia; or
5. Possess on his or her person:
 - a) A rescue inhaler or auto-injectable epinephrine; or
 - b) the necessary supplies and equipment to perform his/her own diabetes monitoring and treatment functions.

Students who have a current consent form on file shall be allowed to carry and self-administer such medication while: in school; at an on-site school sponsored activity; while traveling to or from school; or at an off-site school sponsored activity.

A student is prohibited from sharing, transferring, or in any way diverting his/her medications to any other person. The fact that a student with a completed consent form on file is allowed to carry a rescue inhaler, auto-injectable epinephrine, diabetes medication, or combination does not require him/her to have such on his/her person. The parent or guardian of a student who qualifies under this policy to self-carry a rescue inhaler, auto-injectable epinephrine, diabetes medication, or any combination on his/her person shall provide the school with the appropriate medication, which shall be immediately available to the student in an emergency.

Students may be administered Glucagon, insulin, or both in emergency situations by the school nurse or, in the absence of the school nurse, a trained volunteer school employee designated as a care provider, provided the student has:

1. an IHP that provides for the administration of Glucagon, insulin, or both in emergency situations; and

2. a current, valid consent form on file from their parent or guardian.

A student shall have access to a private area to perform diabetes monitoring and treatment functions as outlined in the student's IHP.

Emergency Administration of Epinephrine

The school nurse or other school employees designated by the school nurse as a care provider who have been trained¹ and certified by a licensed physician may administer an epinephrine auto-injector in emergency situations to students who have an IHP developed under Section 504 of the Rehabilitation Act of 1973 which provides for the administration of an epinephrine auto-injector in emergency situations.

The parent of a student who has an authorizing IHP, or the student if over the age of eighteen (18), shall annually complete and sign a written consent form provided by the student's school nurse authorizing the nurse or other school employee certified to administer auto-injector epinephrine to the student when the employee believes the student is having a life-threatening anaphylactic reaction.

Students with an order from and a licensed health care provider to self-administer auto-injectable epinephrine and who have written permission from their parent or guardian shall provide the school nurse an epinephrine auto-injector. This epinephrine will be used in the event the school nurse, or other school employee certified to administer auto-injector epinephrine, in good faith professionally believes the student is having a life-threatening anaphylactic reaction and the student is either not self-carrying his/her /epinephrine auto-injector or the nurse is unable to locate it.

The school nurse for each District school shall keep epinephrine auto-injectors on hand that are suitable for the students the school serves. The school nurse or other school employee designated by the school nurse as a care provider who has been trained¹ and certified by a licensed physician may administer auto-injector epinephrine to those students who the school nurse, or other school employee certified to administer auto-injector epinephrine, in good faith professionally believes is having a life-threatening anaphylactic reaction.

The school shall not keep outdated medications or any medications past the end of the school year. Parents shall be notified ten (10) days in advance of the school's intention to dispose of any medication. Medications not picked up by the parents or legal guardians within the ten (10) day period shall be disposed of by the school nurse in accordance with current law and regulations.

All parental consent forms (Medication Administration, Medication Self-Administration, Glucagon Administration, and Epinephrine Emergency Administration) are available on District Web Site with Policy 4.35 and with school nurse.

Date Adopted: January 10, 2005 Last Revised: July 16, 2015

STUDENT ORGANIZATIONS/EQUAL ACCESS (POLICY 4.12)

Noncurriculum-related secondary school student organizations wishing to conduct meetings on school premises during noninstructional time shall not be denied equal access on the basis of the religious, political, philosophical, or other content of the speech at such meetings. Such meetings must meet the following criteria.

1. The meeting is to be voluntary and student initiated;
2. There is no sponsorship of the meeting by the school, the government, or its agents or employees;
3. The meeting must occur during noninstructional time;
4. Employees or agents of the school are present at religious meetings only in a nonparticipatory capacity;
5. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
6. Nonschool persons may not direct, conduct, control, or regularly attend activities of student groups.

All meetings held on school premises must be scheduled and approved by the principal. The school, its agents, and employees retain the authority to maintain order and discipline, to protect the well being of students and faculty, and to assure that attendance of students at meetings is voluntary.

Fraternal organizations, sororities, and secret societies are forbidden in the District's schools. Membership to student organizations shall not be by a vote of the organization's members, nor be restricted by the student's race, religion, sex, national origin, or other arbitrary criteria. Hazing, as defined by law, is forbidden in connection with initiation into, or affiliation with, any student organization, extracurricular activity or sport program. Students who are convicted of participation in hazing or the failure to report hazing shall be expelled.

Date Adopted: January 10, 2005 Revised: July 16, 2015

STUDENT PARTICIPATION IN SURVEYS (POLICY 5.24)

Section One: No student shall be required to submit to a survey, analysis, or evaluation which is administered or distributed by a school, and is funded in whole or in part by any program administered by the U.S. Department of Education without the prior written consent of the parent/guardian that reveals information concerning the following:

1. political affiliations;
2. mental and psychological problems potentially embarrassing to the student or his family;
3. sex behavior and attitudes;
4. illegal, anti-social, self-incriminating, and demeaning behavior;
5. critical appraisals of other individuals with whom respondents have close family relationships;
6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. religious practices, affiliations, or beliefs of the student or student's parent; or
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Section Two: No surveys shall be administered without the prior approval of the school principal. Any survey created by a third party, or funded, in whole or in part, as part of any US Department of Education administered program, containing one or more of the eight categories listed above shall be available to be inspected by a student's parent/guardian before the survey is administered or distributed by a school to a student. Parents/guardians shall have the right to deny permission for their child to participate in the taking of the survey. The school shall not penalize students whose parents/guardians exercise this option. The school shall take reasonable precautions to protect students' privacy during their participation in the administration of any survey, analysis, or evaluation containing one or more of the eight categories listed above.

Section Three: Parents or guardians wishing to inspect a survey, analysis, or evaluation shall be able to do so in the administrative office of the administering school where the surveys shall be available for inspection for a period of ten (10)* days (regular school days when school is in session) after the notice of intent to administer the survey is sent. Included in the notice shall be information regarding how the survey or questionnaire will be administered; how it will be utilized; and the persons or entities that will have access to the results of the completed survey or questionnaire. Parents may refuse to allow their student to participate before or after reviewing the survey or questionnaire.

The requirements of sections one, two, and three of this policy do not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (IDEA).

Section Four: Prior written parental permission is required before any survey or questionnaire (not including tests mandated by state or Federal law or regulation and standardized scholastic achievement tests) is administered to a student the responses to which are to be provided to a person or entity other than another public school, school district, or any branch of the Federal Government and which requests or requires a student to provide any of the eight (8) categories of information listed above and/or the following:

1. A student's name;
2. The name of the student's parent or member of the student's family;
3. The address, telephone number, or email address of a student or a member of a student's family;
4. A personal identification number, such as a social security number, driver's license number, or student identification number of a student or a member of the student's family;
5. Any information, the disclosure of which is regulated, or prohibited by any other state or federal law or regulation.

The rights provided to parents under this policy transfer to the student when he/she turns 18 years old.

Date Adopted: February 7, 2005

OBJECTION TO PARTICIPATION IN SURVEYS, ANALYSIS, OR EVALUATIONS (POLICY 5.24F1)

I, the undersigned, being a parent or guardian of a student, or a student eighteen (18) years of age or older, hereby note my objection to participation by the student named below in the following survey, analysis, or evaluation.

I choose not to have my student participate in the following survey, analysis, or evaluation.

Name of specific survey _____

____All surveys

Name of student (Printed)

Signature of parent (or student, if 18 or older)

Date form was filed (To be filled in by office personnel)

PERMISSION TO PARTICIPATE IN A SURVEY, ANALYSIS, OR EVALUATION (POLICY 5.24F2)

I, the undersigned, being a parent or guardian of a student, or a student eighteen (18) years of age or older, hereby grant my permission for the student named below to participate in the following survey, analysis, or evaluation.

Name of survey _____

Name of student (Printed)

Signature of parent (or student, if 18 or older)

Date form was filed (To be filled in by office personnel)

STUDENT PROMOTION AND RETENTION (POLICY 4.55)

A disservice is done to students through social promotion and is prohibited by state law. The district shall, at minimum, evaluate each student annually in an effort to help each student who is not performing at grade level. Each school in the Yellville-Summit School District shall include in the student handbook, the criteria for promotion of students to the next grade as well as the criteria for being required to retake a course, if applicable. Parents or guardians shall be kept informed concerning the progress of their student(s). Notice of a student's possible retention or required retaking of a course shall be included with the grades sent home to each parent/guardian or the student if 18 or older. Parent-teacher conferences are encouraged and may be held as necessary in an effort to improve a student's academic success.

Any grades, course credits, and/or promotions received by a student while enrolled in the Division of Youth Services system of education shall be considered transferable in the same manner as those grades, course credits, and promotions from other accredited Arkansas public educational entities.

Promotion or retention of students, or their required retaking of a course, shall be primarily based on the following criteria. If there is doubt concerning the promotion or retention of a student, or their required retaking of a course, a conference shall be held before a final decision is made that includes the following individuals: the building principal or designee; the student's teacher(s); school counselor; a 504/special education representative (if applicable); and the student's parents.

The conference shall be held at a time and place that best accommodates those participating in the conference. The school shall document participation or non-participation in required conferences. If the conference attendees fail to agree concerning the student's placement or receipt of course credit, the final decision to promote or retain shall rest with the principal or his/her designee.

Regardless of the student having earned passing grades, a student who falls under one of the following categories shall be considered for retention or shall not receive credit for the course associated with the applicable assessment. The student:

- does not take the State mandated assessment for the student's grade level or course within the time frame specified by the State;
- takes the State mandated assessment but does not put forth a good faith effort on the assessment as determined by the assessment administrator/proctor.

The Superintendent or designee may waive this provision when the student's failure was due to exceptional or extraordinary circumstances.

Students who do not score proficient or above on their grade level State assessments, shall be required to participate in an individualized Academic Improvement Plan (AIP). Each AIP shall be developed by school personnel and the student's parents and shall be designed to assist the student in attaining the expected achievement level. The AIP shall also state the parent's role as well as the consequences for the student's failure to participate in the plan, which shall include the student's retention in their present grade.

All students must successfully pass all end-of-course (EOC) assessments they are required to take, unless exempted by the student's Individualized Education Program (IEP). To receive academic credit on his/her transcript in a course requiring a student to take a EOC assessment, the student must either receive a passing score on the initial assessment or successfully participate in the remediation program identified in his/her Individualized Academic Improvement Plan (IAIP) which shall focus on the areas in which the student failed to meet the necessary passing score. Additionally, the lack of credit could jeopardize the student's grade promotion or classification.

To the extent required by the State Board of Education, students in grade eleven (11) and below who do not meet the required score on a college and career readiness measurement shall participate in the remediation activities prescribed in his/her IAIP which may include additional opportunities to retake the measurement. Such remediation shall not require the student to pass a subsequent college and career readiness measurement in order to graduate from high school.

Promotion/retention or graduation of students with an Individual Educational Plan (IEP) shall be based on their successful attainment of the goals set forth in their IEP.

In addition to the possibility of retention or withholding of course credit, students who either refuse to sit for a State assessment or attempt to boycott a State assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parents do not send their student to school on the dates the assessments are originally administered or scheduled as make-up days shall not be permitted to participate in any non-curriculum related extracurricular activity, including school dances, prom, homecoming, senior events, and may be prevented from walking or participating in graduation exercises. The student shall remain ineligible to participate until the student takes the same or a following State mandated assessment, as applicable, or completes the required remediation for the assessment the student failed to put forth a good faith effort on. The Superintendent or designee may waive this paragraph's provisions when the student's failure was due to exceptional or extraordinary circumstances. Students falling under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day.

Date Adopted: February 7, 2005 Last Revised: July 16, 2015

STUDENT PUBLICATIONS AND THE DISTRIBUTION OF LITERATURE (POLICY 4.14)

Student Publications

School sponsored publications are produced as part of the Yellville-Summit School District's educational curriculum. Student media helps educate students by providing an open forum of expression for journalists and the media's audiences, and as instruments through which students, faculty, administration and the public can gain insight into student thinking and concerns. Responsible exercise of freedom of expression involves adherence to the highest standards of journalism. Students also have an obligation to learn and observe the legal and ethical responsibilities expected of them as practicing journalists. It is the policy of the Yellville-Summit Board of Education that The Yell-Kat (newspaper) and The Panther (yearbook) have been established as forums for students to exercise their right of expression. Student media shall recognize that truth, fairness, accuracy and responsibility are essential to the practice of journalism.

There shall be no prior restraint of the material prepared for official school publications except when the material violates this section. Journalism advisers of students producing official school publications shall supervise the production of the student staff, to maintain professional standards of English and journalism, and to direct distribution of student publications to ensure that school operations are not interrupted, and to comply with this section.

All publications that are supported financially by the school or by use of school facilities, or are produced in conjunction with a class shall be considered school-sponsored publications. Such publications, as well as the content of student expression in school-sponsored activities, shall be subject to the editorial control of the District's administration whose actions shall be reasonably related to legitimate pedagogical concerns and adhere to the following limitations.

1. Advertising may be accepted for publications that does not condone or promote products that are inappropriate for the age and maturity of the audience or that endorse such things as tobacco, alcohol, or drugs.
2. Publications may be regulated to prohibit writings which are, in the opinion of the appropriate teacher and/or administrator, ungrammatical, poorly written, inadequately researched, biased or prejudiced, vulgar or profane, or unsuitable for immature audiences.
3. Publications may be regulated to refuse to publish material which might reasonably be perceived to advocate drug or alcohol use or irresponsible sex.
4. Prohibited publications include:
 - a. Those that are obscene as to minors;
 - b. Those that are libelous or slanderous, including material containing defamatory falsehoods about public figures or governmental officials,

- which are made with knowledge of their falsity or reckless disregard of the truth;
- c. Those that constitute an unwarranted invasion of privacy as defined by state law,
- d. Publications that suggest or urge the commission of unlawful acts on the school premises;
- e. Publications which suggest or urge the violation of lawful school regulations;
- f. Hate literature that scurrilously attacks ethnic, religious, or racial groups.

Student Publications on School Web Pages

Student publications that are displayed on school web pages shall follow the same guidelines as listed above plus they shall

Not contain any non-educational advertisements. Additionally, student web publications shall;

Not contain any personally identifying information, as defined by “Directory Information” in Policy 4.13 (Privacy of Student Records), without the written permission of the parent of the student or the student if over eighteen (18);

State that the views expressed are not necessarily those of the School Board or the employees of the district.

Nonschool Publications

School authorities shall review nonschool publications prior to their distribution and will bar from distribution those materials that are obscene, libelous, pervasively indecent, or advertise unlawful products or services. Material may also be barred from distribution if there is evidence that reasonably supports a forecast that disruption will likely result from the distribution.

Distribution of Literature

The school principal or designee shall establish reasonable regulations governing the time, place, and manner of student distribution of literature.

The regulations shall:

1. Be narrowly drawn to promote orderly administration of school activities by preventing disruption and may not be designed to stifle expression;
2. Be uniformly applied to all forms of literature;
3. Allow no interference with classes or school activities;
4. Specify times and places where distribution may and may not occur; and
5. Not inhibit a person's right to accept or reject any literature distributed in accordance with the regulations.

The Superintendent, along with the student publications advisors, shall develop administrative regulations for the implementation of this policy. The regulations shall include definitions of terms and timelines for the review of materials.

Date Adopted: January 10, 2005

STUDENT SEXUAL HARASSMENT (POLICY 4.27)

The Yellville-Summit School District is committed to having an academic environment in which all students are treated with respect and dignity. Student achievement is best attained in an atmosphere of equal educational opportunity that is free of discrimination. Sexual harassment is a form of discrimination that undermines the integrity of the educational environment and will not be tolerated.

Believing that prevention is the best policy, the District will periodically inform students and employees about the nature of sexual harassment, the procedures for registering a complaint, and the possible redress that is available. The information will stress that the district does not tolerate sexual harassment and that students can report inappropriate behavior of a sexual nature without fear of adverse consequences. The information will take into account and be appropriate to the age of the students.

It shall be a violation of this policy for any student to be subjected to, or to subject another person to, sexual harassment as defined in this policy. Any student found, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action up to, and including, expulsion.

Sexual harassment refers to unwelcome sexual advances, requests for sexual favors, or other personally offensive verbal, visual, or physical conduct of a sexual nature made by someone under any of the following conditions:

1. Submission to the conduct is made, either explicitly or implicitly, a term or condition of an individual's education;
2. Submission to, or rejection of, such conduct by an individual is used as the basis for academic decisions affecting that individual; and/or
3. Such conduct has the purpose or effect of substantially interfering with an individual's academic performance or creates an intimidating, hostile, or offensive academic environment.

The terms “intimidating,” “hostile,” and “offensive” include conduct of a sexual nature which has the effect of humiliation or embarrassment and is sufficiently severe, persistent, or pervasive that it limits the student's ability to participate in, or benefit from, an educational program or activity.

Actionable sexual harassment is generally established when an individual is exposed to a pattern of objectionable behaviors or when a single, serious act is committed. What is, or is not, sexual harassment will depend upon all of the surrounding circumstances. Depending upon such circumstances, examples of sexual harassment include, but are not limited to: unwelcome touching; crude jokes or pictures; discussions of sexual experiences; pressure for sexual activity; intimidation by words, actions, insults, or name calling; teasing related to sexual characteristics; and spreading rumors related to a person's alleged sexual activities.

Students who believe they have been subjected to sexual harassment, or parents of a student who believes their child has been subjected to sexual harassment, are encouraged to file a complaint by contacting a counselor, teacher, Title IX coordinator, or administrator who will assist them in the complaint process. Under no circumstances shall a student be required to first report allegations of sexual harassment to a school contact person if that person is the individual who is accused of the harassment.

To the extent possible, complaints will be treated in a confidential manner. Limited disclosure may be necessary in order to complete a thorough investigation. Students who file a complaint of sexual harassment will not be subject to retaliation or reprisal in any form.

Students who knowingly fabricate allegations of sexual harassment shall be subject to disciplinary action up to and including expulsion.

Individuals who withhold information, purposely provide inaccurate facts, or otherwise hinder an investigation of sexual harassment shall be subject to disciplinary action up to and including expulsion.

Date Adopted: January 10, 2005

STUDENT TRANSFERS (POLICY 4.4)

The Yellville-Summit School District shall review and accept or reject requests for transfers, both into and out of the district, on a case by case basis, at the June, July, August, or January regularly scheduled board meetings.

The District may reject a nonresident's application for admission if its acceptance would necessitate the addition of staff or classrooms, exceed the capacity of a program, class, grade level, or school building, or cause the District to provide educational services not currently provided in the affected school.

Any student transferring from a school accredited by the Department of Education to a school in this district shall be placed into the same grade the student would have been in had the student remained at the former school. Any grades, course credits, and/or promotions received by a student while enrolled in the Division of Youth Services system of education shall be considered transferable in the same manner as those grades, course credits, and promotions from other accredited Arkansas public educational entities.

Any student transferring from home school or a school that is not accredited by the Department of Education to a District school shall be evaluated by District staff to determine the student's appropriate grade placement.

The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled from another district to enroll as a student until the time of the person's expulsion has expired.

Except as otherwise required or permitted by law, the responsibility for transportation of any nonresident student admitted to a school in this District shall be borne by the student or the student's parents. The District and the resident district may enter into a written agreement with the student or student's parents to provide transportation to or from the District, or both.

Date Adopted: January 10, 2005 Last Revised: July 16, 2015

STUDENT VISITORS (POLICY 4.16)

Student visitors in the classroom can be disruptive to the educational process. Student visitation is strongly discouraged. Any visitation to the classroom shall be allowed only with the permission of the school principal.

Date Adopted: January 10, 2005

STUDENTS' VEHICLES (POLICY 4.33)

Students who have presented a valid driver's license and proof of insurance to the appropriate office personnel, may drive their vehicle to school. Vehicles driven to school shall be parked in the area designated for student parking.

Students are not permitted to loiter in parking areas and are not to return to their vehicles for any reason unless given permission to do so by school personnel.

It is understood that there is no expectation of privacy in vehicles in parking areas. Drivers of vehicles parked on a school campus will be held accountable for illegal substances or any other item prohibited by District policy found in their vehicle.

Date Adopted: January 10, 2005

SUSPENSION FROM SCHOOL (POLICY 4.30)

Students not present at school cannot benefit from the educational opportunities the school environment affords. Administrators, therefore, shall strive to find ways to keep students in school as participants in the educational process. There are instances, however, when the needs of the other students or the interests of the orderly learning environment require the removal of a student from school. The Board authorizes school principals or their designees to suspend students for disciplinary reasons for a period of time not to exceed ten (10) school days, including the day upon which the suspension is imposed. The suspension may be in school or out of school. Students are responsible for their conduct that occurs: at any time on the school grounds; off school grounds at a school-sponsored function, activity, or event; going to and from school or a school activity. A student may be suspended for behavior including, but not limited to that which:

1. Is in violation of school policies, rules, or regulations;
2. Substantially interferes with the safe and orderly educational environment;
3. School administrators believe will result in the substantial interference with the safe and orderly educational environment; and/or
4. Is insubordinate, incorrigible, violent, or involves moral turpitude.

The school principal or designee shall proceed as follows in deciding whether or not to suspend a student.

1. the student shall be given written notice or advised orally of the charges against him/her;
2. if the student denies the charges, he/she shall be given an explanation of the evidence against him/her and be allowed to present his/her version of the facts;
3. if the principal finds the student guilty of the misconduct, he/she may be suspended.

When possible, notice of the suspension, its duration, and any stipulations for the student's re-admittance to class will be given to the parent(s), legal guardian(s), or to the student if age 18 or older prior to the suspension. Such notice shall be handed to the parent(s), legal guardian(s), or to the student if age 18 or older or mailed to the last address reflected in the records of the school district.

Generally, notice and hearing should precede the student's removal from school, but if prior notice and hearing are not feasible, as where the student's presence endangers persons or property or threatens disruption of the academic process, thus justifying immediate removal from school, the necessary notice and hearing should follow as soon as practicable.

Out-of-school suspensions shall be treated as unexcused absences and during the period of suspension students shall not be permitted on campus except to attend a student/parent/administrator conference.

In-school suspension shall be treated as if the student was present at school. The student shall not attend any school-sponsored activities during the imposed suspension nor shall the student participate in any school-sponsored activities.

Suspensions initiated by the principal or his/her designee may be appealed to the Superintendent, but not to the Board.

Suspensions initiated by the Superintendent may be appealed to the Board.

Date Adopted: January 10, 2005

TARDINESS (POLICY 4.9)

Promptness is an important character trait that District staff is to encouraged to model and help develop in our schools' students. At the same time, promptness is the responsibility of each student. Students who are late to class show a disregard for both the teacher and their classmates which compromises potential student achievement.

Date Adopted: January 10, 2005

TOBACCO AND TOBACCO PRODUCTS (POLICY 4.23)

Smoking or use of tobacco or products containing tobacco/non-FDA regulated nicotine products in any form (including, but not limited to, cigarettes, cigars, chewing tobacco, snuff, e-cigarettes, e-cigars, and e-pips) by anyone in or on any property owned or leased by a District school, including school buses, or at school sponsored events on or off campus by anyone related to the event, is prohibited. The exhibition by students of tobacco-related gear or paraphernalia and tobacco industry sponsorship, marketing or giveaways is prohibited.

Procedures for Implementing and Enforcing Comprehensive Tobacco Control Policy:

- Students who violate this policy may be subject to legal proceedings in addition to student disciplinary measures:

1st offense:

- a) Tobacco products/non-FDA regulated nicotine products must be confiscated
- b) School shall contact parents
- c) Offer tobacco cessation/intervention education program

2nd and 3rd offense:

- a) Tobacco products/non-FDA regulated nicotine products must be confiscated
- b) School shall contact parents
- c) In-school suspension for one day
- d) Require tobacco cessation/intervention education program

- The District has the right to ask those that wish to use tobacco or products containing tobacco, to leave its school campus or school sponsored events.
- Students and staff who seek help quitting tobacco products will be offered assistance by the school district via access to online tobacco cessation programs as listed below or by contacting the Coordinated School Health Coordinator at (870)449-4066.
 - o www.tobaccofreemarion.org
 - o www.mylastdip.com
 - o ASPIRE www.2.mdanderson.org/depts/aspire/site.html
 - o QUIT NOW 1-800-784-8669
 - o LifeSynch 1-866-378-1645
- Signage posted of Tobacco Free Campus.
- Notification of any changes made to the Tobacco Policy provided to students, parents, faculty and staff.
- Following the Arkansas Department of Education Frameworks students K-12 are required to receive instruction on avoiding tobacco use.

Date Adopted: January 10, 2005 Last Revised: July 16, 2015

USE OF COPYRIGHTED MATERIALS (POLICY 5.8)

Use of Copyrighted Work in Face-to-Face Classroom

The Board of Education encourages the enrichment of the instructional program through the proper use of supplementary materials. To help ensure the appropriate use of copyrighted materials, the Superintendent, or designee, will provide district personnel with information regarding the "fair use" doctrine of the U.S. Copyright Code as detailed in the "Agreement on Guidelines for Classroom Copying in Not-for-Profit Educational Institutions with Respect to Books and Periodicals" and "Guidelines for Educational Uses of Music."

Use of Copyrighted Works in Digital Transmissions

Definitions

"Class session" means the length of time provided for students to access the materials necessary for the completion of course assignments and tests. Depending on the copyrighted work's overall importance to the course, which can vary from a single assignment to an entire course focusing on the copyrighted work, the class session will end on:

- The date set by the teacher for an assignment to be submitted; or
- The date on the school calendar for the end of classes.

"Course packs" are premade compilations of book excerpts; newspaper, magazine, and journal articles; and instructor-authored materials.

"Mediated Instructional activities" includes textbooks, workbooks, and course packs.

"Transmission" is the remote accessing, whether on or off campus, by students of a copyrighted work by means of a closed circuit television, an educational television channel, or in a digital format on a password protected secure webpage.

The District recognizes that advances in technology have resulted in the need for guidelines for the use of copyrighted materials that are transmitted to students through a digital network. While the requirements to use a copyrighted work in a digital transmission have many similarities to those required to use a copyrighted work in a face-to-face classroom, Federal law places several additional requirements on the District's teachers, IT staff,

and librarians for the use of a digitally transmitted copyrighted work. The District is dedicated to providing the tools necessary for teachers, IT staff, and librarians to meet these additional Federal requirements.

The District shall make sure the server where materials are stored is secured, whether the server is located locally or remotely.

The District's Informational Technologies staff shall develop the proper protocols and train teachers on their use in order to ensure:

1. The transmission of the copyrighted work is limited to only the students enrolled in the course;
 - Each student shall have a unique ID and password for accessing digital courses/materials; or
 - Each course shall have a unique password to access course materials; and
 - The password to access the course materials shall be changed immediately following the close of the course.
2. To prevent students from retaining or further disseminating the copyrighted work for more than one class session;
 - The print function will be disabled;
 - A transparency shall be placed over any literary work, sheet music, or photograph;
 - Audio and video transmissions will be set to be streamed; and
 - The link to the webpage with a copyrighted work shall be deactivated at the end of the applicable class session.

Teachers who wish to provide copyrighted works to students through a digital transmission as part of a digital course as well as teachers wishing to supplement a face-to-face classroom course with a digital transmission must meet applicable copyright statutes and policy 5.11—DIGITAL LEARNING COURSES as well as the following requirements in order to use a copyrighted work:

- A. The use of the copyrighted work(s), whether in whole or in part, must be a part of regular classroom instruction and must be directly related and of material assistance to the course content;
- B. The extent of a copyrighted work that is used must comply with one or more of the following criteria:
 - The entirety of a non dramatic literary or musical work may be used. A non dramatic literary work includes poems and short stories. A non dramatic musical work covers all music that is not part of an opera or musical and does not cover the use of the music video format of a song.
 - Dramatic literary and musical works as well as videos may only be used in limited portions. Dramatic literary and musical works may only be used in the same amount as set forth in the requirements for a face-to-face classroom while videos, including music videos, may only have the portion used that is directly related to the subject of the class session and may not be transmitted in their entirety.
 - Still images or slides that a teacher would have used in the ordinary course of a face-to-face classroom session on a projector or a transparency may be used in a transmission.
 - Works primarily produced or marketed for use in the digital education market may not be transmitted.
 - Works the teacher had knowledge or reasonably believes to be unlawfully made or acquired may not be used.
 - Mediated Instructional activities may not be transmitted.
- C. A statement that works may be subject to copyright shall be placed in at least one of the following areas to provide notice to students of copyright status:
 - Course syllabus;
 - Home webpage for the course;
 - Webpage for the particular class session; and/or
 - webpage with the copyrighted work.

The teacher and the District librarian shall work together when making digital copies of copyrighted work from physical or analog versions and shall fulfill the following requirements:

- I. The amount converted is only the amount allowed by law; and
- II. The District has no digital copy of the copyrighted work available; or
- III. The District's digital copy of the copyrighted work that is available has technological protections that prevent the use of the copyrighted work in the manner prescribed by law.

The District will not be responsible for any employee violations of the use of copyrighted materials.

Date Adopted: February 7, 2005 Revised: July 14, 2014

VIDEO SURVEILLANCE AND OTHER STUDENT MONITORING (POLICY 4.48)

The Board of Directors has a responsibility to maintain discipline, protect the safety, security, and welfare of its students, staff, and visitors while at the same time safeguarding district facilities, vehicles, and equipment. As part of fulfilling this responsibility, the board authorizes the use of video/audio surveillance cameras, automatic identification technology, data compilation devices, and technology capable of tracking the physical location of district equipment, students, and/or personnel.

The placement of video/audio surveillance cameras shall be based on the presumption and belief that students, staff and visitors have no reasonable expectation of privacy anywhere on or near school property, facilities, vehicles, or equipment, with the exception of places such as rest rooms or dressing areas where an expectation of privacy is reasonable and customary.

Signs shall be posted on campus buildings and in district vehicles to notify students, staff, and visitors that video cameras may be in use. Parents and students shall also be notified through the student handbook that cameras may be in use in school buildings, on school grounds and in school vehicles. Students will be held responsible for any violations of school discipline rules caught by the cameras and other technologies authorized in this policy.

The district shall retain copies of video recordings until they are erased which may be accomplished by either deletion or copying over with a new recording. Other than video recordings being retained under the provisions of this policy's following paragraph, the district's video recordings may be erased any time greater than 30 days after they were created.

Videos, automatic identification, or data compilations containing evidence of a violation of student conduct rules and/or state or federal law shall be retained until the issue of the misconduct is no longer subject to review or appeal as determined by board policy or student handbook; any release or viewing of such records shall be in accordance with current law.

Students who vandalize, damage, disable, or render inoperable (temporarily or permanently) surveillance cameras and equipment, automatic identification, or data compilation devices shall be subject to appropriate disciplinary action and referral to appropriate law enforcement authorities.

Date adopted: July 14, 2011 Revised: July 14, 2014

VISITORS TO THE SCHOOLS (POLICY 6.5)

Parents, grandparents, legal guardians, business, and community members are welcome and encouraged to visit District schools. To minimize the potential for disruption of the learning environment, visitors, for a purpose other than to attend an activity open to the general public, are required to first report to the school's main office. No one shall be exempt from this requirement.

Parents and legal guardians are encouraged to participate in regularly scheduled visitation events such as school open houses and parent/teacher conferences. Additional conferences are best when scheduled in advance. Conferences shall be scheduled at a time and place to accommodate those participating in the conference. Visits to individual classrooms during classtime are permitted on a limited basis with the principal's prior approval and the teacher's knowledge.

Visitors, including parents, wishing to speak with students during the school day shall register first with the office.

The District has the right to ask disruptive visitors to leave its school campuses. Principals are authorized to seek the assistance of law enforcement officers in removing any disruptive visitors who refuse to leave school property when requested to do so.

Date Adopted: April 11, 2005 Last Revised: July 16, 2015

WEAPONS AND DANGEROUS INSTRUMENTS (POLICY 4.22)

No student shall possess a weapon, display what appears to be a weapon, or threaten to use a weapon while in school, on or about school property, before or after school, in attendance at school or any school sponsored activity, en route to or from school or any school sponsored activity, off the school grounds at any school bus stop, or at any school sponsored activity or event. Military personnel, acting in the course of their official duties are exempted.

A weapon is defined as any firearm, knife, razor, ice pick, dirk, box cutter, numchucks, pepper spray or other noxious spray, explosive; Taser or other instrument that uses electrical current to cause neuromuscular incapacitation; or any other instrument or substance capable of causing bodily harm. For the purpose of this policy, "firearm" means any device designed, made, or adapted to expel a projectile by the action of an explosive or any device readily convertible to that use.

Possession means having a weapon, as defined in this policy, on the student's body or in an area under his/her control. If, a student discovers prior to any questioning or search by any school personnel that he/she has accidentally brought a weapon, other than a firearm, to school on his/her person, in a book bag/purse, or in his/her vehicle on school grounds, and the student informs the principal or a staff person immediately, the student will not be considered to be in possession of a weapon unless it is a firearm. The weapon shall be confiscated and held in the office until such time as the student's parent/legal guardian shall pick up the weapon from the school's office. Repeated offenses are unacceptable and shall be grounds for disciplinary action against the student as otherwise provided for in this policy.

Except as permitted in this policy, students found to be in possession on the school campus of a firearm shall be recommended for expulsion for a period of not less than one year. The School Board shall have the discretion to modify such expulsion recommendation for a student on a case-by-case basis. Parents or legal guardians of students expelled under this policy shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. Parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to readmitting the student. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a weapons policy violation shall also be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The mandatory expulsion requirement for possession of a firearm does not apply to a firearm brought to school for the purpose of participating in activities approved and authorized by the district that include the use of firearms. Such activities may include hunting safety or military education, or before or after-school hunting or rifle clubs. Firearms brought to school for such purposes shall be brought to the school employee designated to receive such firearms. The designated employee shall store the firearms in a secure location until they are removed for use in the approved activity.

The district shall report any student who brings a firearm to school to the criminal justice system or juvenile delinquency system by notifying local law enforcement.

Date Adopted: January 10, 2005 Last Revised: July 16, 2015

WELLNESS (POLICY 5.29)

Children need access to healthful foods and opportunities to be physically active in order to grow, learn, and thrive. Heart disease, cancer stroke, and diabetes are responsible for two-thirds of deaths in the United States, and major risk factors for those diseases, including unhealthy eating habits, physical inactivity, and obesity, often are established in childhood. School districts around the country are facing significant fiscal and scheduling constraints; therefore, community participation is essential to the development and implementation of successful school wellness policies.

The problem of obesity and inactivity is a public health issue. The board is keenly aware that it has taken years for this problem to reach its present level and will similarly take years to correct. The responsibility for addressing the problem lies not only with the schools and the Department of Education, but with the community and its residents, organizations and agencies. Therefore, the Yellville-Summit School district shall engage students, parents, teachers, food service professionals, health professionals, and other interested community members in developing, implementing, monitoring, and reviewing district-wide nutrition and physical activity policies.

Goals

In its efforts to improve the school nutrition environment, promote student health, and reduce childhood obesity, the district will adhere to the Arkansas Rules Governing Nutrition and Physical Activity Standards in Arkansas Public Schools. Adhering to these Rules will include, but is not limited to district efforts to:

1. Appoint a district school health coordinator who shall be responsible for ensuring that each school fulfills the requirements of this policy;
2. Implement a grade appropriate nutrition education program that will develop an awareness of--and appreciation for--nutrition and physical activity throughout the curriculum;
3. Enforce existing physical education requirements and engage students in healthy levels of vigorous physical activity;
4. Strive to improve the quality of physical education curricula and increase the training of physical education teachers;
5. Follow the Arkansas Physical Education and Health Education Frameworks in grades K-12;
6. Not use food or beverages as rewards for academic, classroom, or sports performances;
7. Ensure that drinking water is available without charge to all students;
8. Establish class schedules, and bus routes that don't directly or indirectly restrict meal access;
9. Provide students with ample time to eat their meals in pleasant cafeteria and dining areas;
10. Establish no more than nine (9) school-wide events which permit exceptions to the food and beverage limitations established by the Rules. The schedule of the events shall be by school, approved by the principal and shall be part of the annual school calendar;
11. Adhere to current maximum portion size list requirements;
12. Adhere to Federal Smart Snack regulations;
13. Meet or exceed the more stringent of Arkansas' or the U.S. Department of Agriculture's Nutrition Standards for reimbursable meals and a la carte foods served in the cafeteria;
14. Restrict access to vended foods, competitive foods and foods of minimal nutritional value (FMNV) as required by law and the Rules;
15. Conform new and/or renewed vending contracts to the content restrictions contained in the Rules and reduce district dependence on profits from the sale of FMNV.
16. Provide professional development to all district staff on the topics of nutrition and/or physical activity;
17. Plan and implement activities and policies that support efforts by staff to maintain a healthy lifestyle;
18. Establish and maintain a wellness committee/SNPAAC (meeting at least quarterly) made up of parents, students, school food authority, school board member, school administrator, school health professional, physical education teacher, other community representative, and other interested teachers;
19. Utilize the School Health Index available from the Center for Disease Control (CDC) to assess how well the district is doing at implementing this wellness policy and at promoting a healthy environment for its students;
20. Inform and update the public about the content and implementation of the local wellness policy including periodic measurements to assess the compliance with the policy.
21. Appoint LEA official to ensure that each school complies with the local school wellness policy.

Advisory Committee /SNPAAC

To enhance the district's efforts to improve the health of our students, a School Nutrition and Physical Activity Advisory Committee (SNPAAC) shall be formed. It shall be structured in a way that ensures age-appropriate recommendations are made which correlate to our district's grade configurations. The SNPAAC shall have the powers and responsibilities delegated to it by statute and the Rules. The overarching goal of the committee shall be to promote student wellness by monitoring how well the district is doing at implementing this policy. The SNPAAC shall use modules 1, 2, 3, 4 and 8 of the CDC's School Health Index as a basis for assessing each school's progress toward meeting the requirements of this policy. The results of the annual assessment shall be included in each school's ACSIP, provided to each school's principal and reported to the board.

Date Adopted: April 23, 2012 Revised: July 16, 2015

**ELEMENTARY AND
HIGH SCHOOL
PROCEDURES**

ELEMENTARY SCHOOL PROCEDURES

ACADEMIC HONORS

Honor Roll:

The academic honor roll is computed for each nine-weeks grading period. To qualify for the honor roll, a student must accumulate at least a 3.0 GPA

ALTERNATIVE EDUCATION CENTER

Yellville-Summit School has established its Alternative Learning Center to accomplish two goals as follows:

1. To provide an alternative learning environment for those students who have difficulty functioning in a regular classroom or social setting.
2. To provide the opportunity for a student to obtain missing high school credit(s) for graduation.

ARRIVAL TO SCHOOL

The elementary school campus opens at 7:45 a.m. each morning. During extremely cold or wet weather, students should come inside the elementary school building.

ASSEMBLIES

Assembly programs are presented each year. The programs are educational and replace class time; therefore, all students are required to attend. Exceptions to this rule would be occasional assemblies for which admission is charged.

ASSIGNMENTS/HOMEWORK

Students are required to complete all assignments and homework. Zeros will not be recorded by teachers. Students must complete all assignments in a timely manner; if not, they will be placed in In-School-Suspension until assignments are completed.

ATTENDANCE

Education is more than the grades students receive in their courses. Important as that is, students' regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

If any student's Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student's IEP or 504 Plan take precedence.

After the sixth non-medical absence in a semester, all absences must be verified with medical or legal admission slips, or approval by the principal.

Excused Absences

Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement upon his/her return to school from the parent or legal guardian stating such reason. A written statement presented for an absence having occurred more than five (5) school days prior to its presentation will not be accepted.

1. The student's illness or when attendance could jeopardize the health of other students. A maximum of six (6) such days are allowed per semester unless the condition(s) causing such absences is of a chronic or recurring nature, is medically documented, and approved by the principal.
2. Death or serious illness in their immediate family;
3. Observance of recognized holidays observed by the student's faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal;
7. Participation in an FCCLA, FHA, or 4-H sanctioned activity; or
8. Participation in the election poll workers program for high school students.
9. Absences granted to allow a student to visit his/her parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting. The number of additional excused absences shall be at the discretion of the superintendent or designee.
10. Absences granted, at the Superintendent's discretion, to seventeen (17) year -old students who join the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and twelve (12).

Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page

It is the Arkansas General Assembly's intention that students having excessive absences be given assistance in obtaining credit for their courses. Excessive absences may, however, be the basis for the denial of course credit, promotion, or graduation.

Unexcused Absences

Absences not defined above or not having an accompanying note from the parent or legal guardian, presented in the timeline required by this policy, shall be considered as unexcused absences. Students with (5) unexcused absences in a course in a semester may not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstances of the unexcused absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has (2) unexcused absences, his/her parents, guardians, or persons in loco parentis shall be notified. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

Whenever a student exceeds (5) unexcused absences in a semester, the District may notify the prosecuting authority and the parent, guardian, or persons in loco parentis shall be subject to a civil penalty as prescribed by law.

At any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, guardian, or person in loco parentis may petition the school or district's administration for special arrangements to address the student's unexcused absences. If formal arrangements are granted, they shall be formalized into a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreement's requirements. The agreement shall be signed by the student, the student's parent, guardian, or person in loco parentis, and the school or district administrator or designee.

Students who attend in-school suspension shall not be counted absent for those days.

Days missed due to out-of-school suspension or expulsion shall be unexcused absences.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student's operator's license unless he/she meets certain requirements specified in the statute.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a "C" average for the previous semester or similar equivalent grading period for which grades are reported as part of the student's permanent record.

BUS TRANSPORTATION

Bus routes are established to transport students in our school district. State transportation regulations must be observed at all times. The Board of Education establishes routes, stops, and other transportation policies. The bus driver is in complete charge of his/her bus and students are responsible for their actions. There is a great deal of responsibility connected with driving a school bus. Therefore, it is of great importance that proper conduct be observed at all times.

Students are subject to the same rules of conduct while traveling to and from school as they are while on school grounds. Appropriate disciplinary actions may be taken against commuting students who violate student code of conduct rules.

The driver of a school bus shall not operate the school bus until every passenger is seated. Disciplinary measures for problems related to bus behavior shall include suspension or expulsion from school, or suspending or terminating the student's transportation privileges. Transporting students who have lost their transportation privileges to and from school shall become the responsibility of the student's parent or legal guardian.

CAFETERIA

The school cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, a well-balanced lunch and/or breakfast is offered at a reasonable price.

The prices per lunch are \$2.00 for grades K-12; \$3.50 for adults. The price for breakfast is \$1.25; \$2.00 for adults. Reduced prices are \$.40 for lunch and \$.30 for breakfast. Extra milk is \$.40.

Lunch cards that are computer scanned maybe purchased at designated times in the cafetorium. There is no charge for the first card. A \$1.00 nominal fee is charged when a student has been without his/her lunch card for three school days or if lunch card has been lost.

It is the policy of the Yellville-Summit School District to allow students to **charge** meals **only on occasion** when money is unavailable and the student would have to miss meal service. This is a **courtesy** extended to the students and **should not occur on a regular basis**. More than **\$5.50** in charges will be considered excessive and will not be permitted. Any student denied meal service due to excessive charges will be encouraged to apply for free or reduced-price meals.

The lunchroom management and your fellow students will appreciate your cooperation in:

1. Depositing all lunch litter in wastebaskets;
2. Returning all trays and utensils to the dishwashing area;
3. Leaving the table and floor around your place in a clean condition for others.
4. Treating the lunchroom staff with respect and a pleasant attitude.

CELL PHONES

Students using their cell phones during instructional time without permission are subject to having the phone taken away, and their parents having to come to school to pick up the cell phone. Students that are non-compliant with this instruction are subject to appropriate disciplinary action.

DISCIPLINE

The Y-S Board of Education has a responsibility to protect the health, safety, and welfare of the District's students and employees. To help maintain a safe environment conducive to high student achievement, the Board establishes policies necessary to regulate student behavior to promote an orderly school environment that is respectful of the rights of others and ensures the uniform enforcement of student discipline. Students are responsible for their conduct that occurs: at any time on the school grounds; off school grounds at a school sponsored function, activity or event; going to and from school or a school activity.

Disciplinary decisions will be determined by the school administration depending on severity of the offense. Consequences will consist of a minimum of a verbal warning to a maximum of expulsion. Other consequences could include corporal punishment, in-school suspension, out-of-school suspension, referral to juvenile services, loss of course credit, and/or a recommendation of expulsion. Law enforcement agencies will be contacted when deemed necessary by the school administration. Adjustments to the disciplinary plan will be made for students who misbehave during the last few weeks of a semester since all options will not be available.

The District's administrators may also take disciplinary action against a student for off-campus conduct occurring at any time that would have a detrimental impact on school discipline, the educational environment, or the welfare of the students and/or staff. A student who has committed a

criminal act while off campus and whose presence on campus could cause a substantial disruption to school or endanger the welfare of other students or staff is subject to disciplinary action up to and including expulsion. Such acts could include, but are not limited to, a felony or an act that would be considered a felony if committed by an adult, an assault or battery, drug law violations, or sexual misconduct of a serious nature. Any disciplinary action pursued by the District shall be in accordance with the student's appropriate due process rights.

ASSAULT OR BATTERY

A student shall not threaten, physically abuse, or attempt to physically abuse, or behave in such a way as to be perceived to threaten bodily harm to any other person (student, school employee, or school visitor). Any gestures, vulgar, abusive or insulting language, taunting, threatening, harassing, or intimidating remarks by a student toward another person that threatens their well-being is strictly forbidden. This includes, but is not limited to, fighting, racial, ethnic, religious, or sexual slurs.

Furthermore, it is unlawful, during regular school hours, and in a place where a public school employee is required to be in the course of his or her duties, for any person to address a public school employee using language which, in its common understanding, is calculated to: a) cause a breach of the peace; b) materially and substantially interfere with the operation of the school; c) arouse the person to whom it is addressed to anger, to the extent likely to cause imminent retaliation. Students guilty of such an offense may be subject to legal proceedings in addition to student disciplinary measures.

BULLYING and CYBERBULLYING

"Bullying" means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that causes or creates a clear and present danger of: physical harm to a student or public school employee or damage to the student's property or public school employee's property; substantial interference with a student's education or with a public school employee's role in education; a hostile educational environment for one (1) or more students or public school employees due to the severity, persistence or pervasiveness of the act; or substantial disruption of the orderly operation of the school or educational environment. (Ark. Code 6-18-514)

"Cyberbullying" means a bullying act transmitted by means of an electronic device, including a telephone, wireless phone or other wireless communications device, computer, or pager. This applies to an electronic act whether or not the electronic act originated on school property or with school equipment, if the electronic act is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school, and has a high likelihood of succeeding in that purpose. (Ark. Code 6-18-514)

CORPORAL PUNISHMENT

Corporal punishment will be administered only for cause, will be reasonable, will follow warnings that the misbehavior will not be tolerated, and will be administered by a school administrator and only in the presence of another school administrator or his designee, who shall be a teacher employed by the school district.

DISRUPTION OF SCHOOL

No student shall by the use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct, intentionally cause the disruption of any lawful mission, process, or function of the school, or engage in any such conduct for the purpose of causing disruption or obstruction of any lawful mission, process, or function. Nor shall any student encourage any other student to engage in such activities.

Disorderly activities by any student or group of students that adversely affect the school's orderly educational environment shall not be tolerated at any time on school grounds. Teachers may remove from class and send to the principal or principal's designee a student whose behavior is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to teach the students, the class, or with the ability of the student's classmates to learn. Students who refuse to leave the classroom voluntarily will be escorted from the classroom by the school administration.

EXPULSION

The Board of Education may expel a student for a period longer than ten (10) school days for violation of the District's written discipline policies. The Superintendent may make a recommendation of expulsion to the Board for student conduct deemed to be of such gravity that suspension would be inappropriate, or where the student's continue attendance at school would disrupt the orderly learning environment or would pose an unreasonable danger to the welfare of other students or staff.

The Superintendent or his/her designee shall give written notice to the parents or legal guardians (mailed to the address reflected on the District's records) that he/she will recommend to the Board that the student be expelled for the specified length of time and state the reasons for the recommendation to expel. The notice shall give the date, hour, and place where the Board will consider and dispose of the recommendation.

The hearing shall be conducted not later than ten (10) school days following the date of the notice, except that representatives of the Board and student may agree in writing to a date not conforming to this limitation.

The President of the Board, Hearing Officer, or other designated Board member shall preside at the hearing. The student may choose to be represented by legal counsel. The hearing shall be conducted in open session of the Board unless the parent requests that the hearing be conducted in executive session. Any action taken by the Board shall be in open session.

During the hearing, the Superintendent will present evidence, including the calling of witnesses, that gave rise to the recommendation of expulsion. The student, or his/her representative, may then present evidence including statements from persons with personal knowledge of the events or circumstances relevant to the charges against the student. Formal cross-examination will not be permitted. However, any member of the Board, the Superintendent, or designee, the student, or his/her representative may question anyone making a statement and/or the student. The presiding officer shall decide questions concerning the appropriateness or relevance of any questions asked during the hearing.

The Superintendent shall recommend the expulsion of any student for a period of not less than one (1) year for possession of any firearm or other weapon prohibited on school campus by law. The Superintendent shall, however, have the discretion to modify the expulsion recommendation for a student on a case-by-case basis. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a weapons policy violation shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior

to the student being enrolled in school.

The Superintendent and the Board shall complete the expulsion process of any student that was initiated because the student possessed a firearm or other weapon on school property regardless of the enrollment status of the student.

Students expelled from the District will not be allowed to make up any work or assignments or receive credit while serving the expulsion.

An expelled student is not to be on the school grounds or attending any school function during the time of expulsion. Students violating this policy will be considered trespassing.

PLAGIARISM

Plagiarism, (or intellectual theft) is defined as “the reproduction, in whole or essential part, of a literary, artist, or musical work by one who falsely claims to be its creator.” *Encyclopedia Americana, 2003* Some examples might include but are not limited to:

- Downloading a paper from a “paper-mill”
- Submitting another student’s work
- Copying a portion of another’s work without citing it
- Copying material, supplying proper documentation, but leaving out quotes or indents
- Paraphrasing ideas without documentation

Plagiarism is regarded as a very serious offense. Many institutions of higher education expel students found guilty of plagiarism. In our effort to prepare all Yellville-Summit students for the future, we have established the following guidelines.

Violation first offense: Teacher documents the plagiarism, contacts the parent/guardian, and assigns zero credit for the assignment.

Violation second offense: Teacher documents the plagiarism, contacts the parent/guardian, assigns zero credit for the assignment, and discipline referral sent to principal for disciplinary action.

PROHIBITED CONDUCT

Students and staff require a safe and orderly learning environment that is conducive to high student achievement. Certain student behaviors are unacceptable in such an environment and are hereby prohibited by the Board. Prohibited behaviors include, but shall not be limited to the following:

1. Disrespect for school employees and failing to comply with their reasonable directions or otherwise demonstrating insubordination
2. Disruptive behavior that interferes with orderly school operations;
3. Willfully and intentionally assaulting or threatening to assault or physically abusing any student or school employee;
4. Possession of any weapon that can reasonably be considered capable of causing bodily harm to another individual;
5. Possession or use of tobacco in any form (including, but not limited to, cigarettes, cigars, chewing tobacco, snuff, e-cigarettes, e-cigars, and e-pips) in or on any property owned or leased by any public school;
6. Willfully or intentionally damaging, destroying, or stealing school property;
7. Possession of any electronic communication device on the school campus during normal school hours unless specifically exempted by the administration for health or other compelling reasons;
8. Possession, selling, distributing, or being under the influence of an alcoholic beverage, any illegal drug, unauthorized inhalants, or the inappropriate use or sharing of prescription or over the counter drugs, or other intoxicants, or anything represented to be a drug;
9. Sharing, diverting, transferring, applying to others (such as needles or lancets), or in any way misusing medication or any medical supplies in their possession;
10. Inappropriate public displays of affection;
11. Cheating, copying, or claiming another person’s work to be his/her own (plagiarism);
12. Gambling;
13. Inappropriate student dress;
14. Use of vulgar, profane, or obscene language or gestures;
15. Truancy;
16. Excessive tardiness;
17. Engaging in behavior designed to taunt, degrade, or ridicule another person on the basis of race, ethnicity, national origin, sex, or disability;
18. Possess, view, distribute or electronically transmit sexually explicit or vulgar images or representations, whether electronically, on a data storage device, or in hard copy form;
19. Hazing, or aiding in the hazing of another student;
20. Gangs or gang-related activities, including belonging to secret societies of any kind, are forbidden on school property. Gang insignias, clothing, “throwing signs” or other gestures associated with gangs are prohibited;
21. Sexual harassment;
22. Bullying; and
23. Operating a vehicle on school grounds while using a wireless communication device.

SEARCH, SEIZURE, AND INTERROGATIONS

The District respects the rights of its students against arbitrary intrusion of their person and property. At the same time, it is the responsibility of school officials to protect the health, safety, and welfare of all students enrolled in the District in order to promote an environment conducive to student learning. The Superintendent, principals, and their designees have the right to inspect and search school property and equipment. They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable suspicion to believe such student or property contains illegal items or other items in violation of Board policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the appropriate authority.

School property shall include, but not be limited to, lockers, desks, and parking lots, as well as personal effects left there by students. When possible, prior notice will be given and the student will be allowed to be present along with an adult witness, however, searches may be done at any time with or without notice or the student's consent. A personal search must not be excessively intrusive in light of the age and sex of the student and the nature of the infraction.

The Superintendent, principals, and their designees may request the assistance of law enforcement officials to help conduct searches. Such searches may include the use of specially trained dogs.

A school official of the same sex shall conduct personal searches with an adult witness of the same sex present.

SEXUAL HARASSMENT

The Y-S School District is committed to having an academic environment in which all students are treated with respect and dignity. Student achievement is best attained in an atmosphere of equal educational opportunity that is free of discrimination. Sexual harassment is a form of discrimination that undermines the integrity of the educational environment and will not be tolerated.

It shall be a violation of this policy for any student to be subjected to, or to subject another person to, sexual harassment as defined in this policy. Any student found, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action up to, and including, expulsion.

Sexual harassment refers to unwelcome sexual advances, requests for sexual favors, or other personally offensive verbal, visual, or physical conduct of a sexual nature made by someone under any of the following conditions:

1. Submission to the conduct is made, either explicitly or implicitly, a term or condition of an individual's education;
2. Submission to, or rejection of, such conduct by an individual is used as the basis for academic decisions affecting that individual; and/or
3. Such conduct has the purpose or effect of substantially interfering with an individual's academic performance or creates an intimidating, hostile, or offensive academic environment.

The terms "intimidating," "hostile," and "offensive" include conduct of a sexual nature which has the effect of humiliation or embarrassment and is sufficiently severe, persistent, or pervasive that it limits the student's ability to participate in, or benefit from an educational program or activity.

Actionable sexual harassment is generally established when an individual is exposed to a pattern of objectionable behaviors or when a single, serious act is committed. What is, or is not, sexual harassment will depend upon all of the surrounding circumstances. Depending upon such circumstances, examples of sexual harassment include, but are not limited to: unwelcome touching; crude jokes or pictures; discussions of sexual experiences; pressure for sexual activity; intimidation by words, actions, insults, or name calling; teasing related to sexual characteristics; and spreading rumors related to a person's alleged sexual activities.

Students who believe they have been subjected to sexual harassment, or parents of a student who believe their child has been subjected to sexual harassment, are encouraged to file a complaint by contacting a counselor, teacher, or administrator who will assist them in the complaint process. Under no circumstances shall a student be required to first report allegations of sexual harassment to a school contact person if that person is the individual who is accused of the harassment.

To the extent possible, complaints will be treated in a confidential manner. Limited disclosure may be necessary in order to complete a thorough investigation. Students who file a complaint of sexual harassment will not be subject to retaliation or reprisal in any form.

Students who knowingly fabricate allegations of sexual harassment shall be subject to disciplinary action up to and including expulsion.

Individuals who withhold information, purposely provide inaccurate facts, or otherwise hinder an investigation of sexual harassment shall be subject to disciplinary action up to and including expulsion.

SUSPENSION

Students not present at school cannot benefit from the educational opportunities the school environment affords. Administrators, therefore, shall strive to find ways to keep students in school as participants in the educational process. There are instances, however, when the needs of the other students or the interests of the orderly learning environment require the removal of a student from school. The Board authorizes school principals or their designees to suspend students for disciplinary reasons for a period of time not to exceed ten (10) school days, including the day upon which the suspension is imposed. The suspension may be in-school or out-of-school. Students are responsible for their conduct that occurs: at any time on the school grounds; off school grounds at a school-sponsored function, activity, or event; going to and from school or a school activity. A student may be suspended for behavior including, but not limited to that which:

1. Is in violation of school policies, rules, or regulations;
2. Substantially interferes with the safe and orderly educational environment;
3. Is insubordinate, incorrigible, violent, or involves moral turpitude; and/or
4. School administrators believe will result in the substantial interference with the safe and orderly educational environment.

The school principal or designee shall proceed as follows in deciding whether or not to suspend a student:

1. The student shall be given written notice or advised orally of the charges against him/her;
2. If the student denies the charges, he/she shall be given an explanation of the evidence against him/her and be allowed to present his/her version of the facts;
3. If the principal finds the student guilty of the misconduct, he/she may be suspended.

When possible, notice of the suspension, its duration, and any stipulations for the student's re-admittance to class will be given to the parent(s) or legal guardian(s) prior to the suspension. Such notice shall be handed to the parents(s) or legal guardian(s) or mailed to the last address reflected in the records of the District.

Out-of-school suspensions shall be treated as suspended absences and during the period of suspension students shall not be permitted on campus except to attend a student/parent/administrator conference. Students violating this policy will be considered trespassing.

In-school suspensions shall be treated as if the student was present at school. The student shall not attend any school-sponsored activities during the

imposed suspension nor shall the student participate in any school-sponsored activities.

If suspension from school is the choice made by the student and parent, then the student is not being required to stay away from school. Therefore, suspensions under this plan are unexcused absences and will count toward determining the awarding of credit.

Any student choosing to be placed in out-of-school suspension may not be allowed to makeup any work or assignments or receive credit while serving the suspension.

Suspensions initiated by the principal or his/her designee may be appealed to the Superintendent but not to the Board.

Suspensions initiated by the Superintendent may be appealed to the Board.

WEAPONS AND DANGEROUS INSTRUMENTS

No student shall possess a weapon, display what appears to be a weapon, or threaten to use a weapon while in school, on or about school property, before or after school, in attendance at school or any school sponsored activity, en route to or from school or any school sponsored activity, off the school grounds at any school bus stop, or at any school sponsored activity or event. Military personnel, acting in the course of their official duties are exempted.

A weapon is defined as any firearm, knife, razor, ice pick, dirk, box cutter, numchucks, pepper spray, mace or other noxious spray, explosive; taser or other instrument that uses electrical current to cause neuromuscular incapacitation; or any other instrument or substance capable of causing bodily harm. For the purpose of this policy, "firearm" means any device designed, made, or adapted to expel a projectile by the action of an explosive or any device readily convertible to that use.

Possession means having a weapon, as defined in this policy, on the student's body or in an area under his/her control. If a student discovers that he/she has accidentally brought a weapon, other than a firearm, to school on his/her person, in a book bag/purse, or his/her vehicle on school grounds, and the student informs the principal or a staff person immediately, the student will not be considered to be in possession of a weapon unless it is a firearm. The weapon shall be confiscated and held in the office until such time as the student's parent/legal guardian shall pick up the weapon from the school's office. Repeated offenses are unacceptable and shall be grounds for disciplinary action against the student as otherwise provided for in this policy.

Except as permitted in this policy, students found to be in possession on the school campus of a firearm shall be recommended for expulsion for a period of not less than one year. The School Board shall have the discretion to modify such expulsion recommendation for a student on a case-by-case basis. Parents or legal guardians of students expelled under this policy shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. Parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to readmitting the student. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a weapons policy violation shall also be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The mandatory expulsion requirement for possession of a firearm does not apply to a firearm brought to school for the purpose of participating in activities approved and authorized by the district that include the use of firearms. Such activities may include hunting safety or military education, or before or after-school hunting or rifle clubs. Firearms brought to school for such purposes shall be brought to the school employee designated to receive such firearms. The designated employee shall store the firearms in a secure location until they are removed for use in the approved activity.

The district shall report any student who brings a firearm to school to the criminal justice system or juvenile delinquency system by notifying local law enforcement.

DRESS CODE

Yellville-Summit students are expected to maintain a neat and clean appearance during the school day, and at all school activities. Students that do not abide by the student dress code at any school function, either on campus or away from campus, may be asked to leave the premises and will be subject to disciplinary actions by the school.

Yellville-Summit students are asked to comply with the following guidelines in regard to dress and grooming:

1. A student's dress should not be a threat to his or her safety or the safety of others.
2. Cleanliness is important.
3. A student's dress should not impair his or her health or the health of others.
4. Dress or grooming habits should not allow hazardous situation.
5. If the dress of any student is a clear distraction, it will not be allowed.
6. Students are prohibited from wearing, while on the school grounds during the school day and at school-sponsored events, clothing that exposes underwear, buttocks, or the breast of a female. This prohibition does not apply, however to a costume or uniform worn by a student while participating in a school-sponsored activity or event.

Specifically students are asked to:

1. Wear shoes at all times;
2. Wear shirts or blouses that cover their midsection. All shirts or blouses must be able to be tucked in and remain tucked in, even with raised hands;
3. Not wear clothing that advertises alcoholic beverages, tobacco products, drugs, or inappropriate actions;
4. Not wear hats, caps, stocking caps, bandanas, "beanies" or "do rags" in any building on campus. These hats will be confiscated when worn inappropriately;
5. Not wear shirts of the underwear type (tank tops, halters, clothing with spaghetti straps), or clothing that has tears, rips or holes above the mid-thigh;
6. Not wear bandanas or "do rags" or wear trousers in the "sagging" style or other gang related fashions;
7. Not wear shorts or skirts that are shorter than mid-thigh.

ELECTRONIC DEVICES

Students are strongly advised against bringing items of value to school. CD players, electronic games, radios, Ipods, MP3 players, and similar electronic

devices are of little value at school and are not the school's responsibility to locate if they become lost. Any item that is deemed to be an interference with the normal procedures of the school day will be confiscated and held for parents to pick up at the end of the normal school day.

Students shall not possess any hand held laser pointer while in school; on or about school property, before or after school; in attendance at school or any school-sponsored activity; en route to or from school or any school-sponsored activity; off the school grounds at any school bus stop or at any school-sponsored activity or event. School personnel shall seize any laser pointer from the student possessing it and the student may reclaim it at the close of the school year, or when the student is no longer enrolled in the District.

EMERGENCY PROCEDURES

Earthquake

No warning is usually given for an earthquake. If the building moves, or things begin to rattle and dance about, take cover away from windows and under a desk, table, or in a doorway. Evacuate the building after the shaking stops. Refer to plans posted in each room.

Fire

Fire drills are held at irregular intervals to help us clear the building quickly in case of fire. The fire signal is (1) three short bells in succession (2) verbal instructions from your teacher, or (3) fire alarm buzzer. You should notice the fire drill directions in each room, so that regardless of the time the bells ring, you will instantly know what to do. When the bell sounds, do not stop to put anything away; walk quickly with your group in single file to the proper exit and away from the building. Fire Marshals will take care of closing windows and doors.

Tornado

Tornado drills will be held during the year to help us protect ourselves in the event of weather related danger. Study the tornado drill instructions that are posted in each room so that you will know what to do in the event of a drill or alert. The tornado drill signal is (1) the continuous ringing of the bell, or (2) verbal instructions from your teacher.

FOOD AND BEVERAGES

Students will not be allowed to consume food or beverages in the school building without permission. Students bringing their lunch should keep it unopened until the lunch period. Previously opened beverage containers will be confiscated and thrown away.

GRADES

Grade cards are provided for parents following each nine-week marking period. Grades are based on educational objectives only.

Progress reports for all students are available through Home Access Center (HAC). HAC is a web based program that allows parents to monitor their child's grades at any time. Grades are updated each week. Once you have activated your account you will use the same user name and password each year. If you have not activated your account please contact the counselor in your student's building to receive an activation code. You may activate your activation code by going to www.yellvillesummit schools.com and click ESCHOOL HAC for directions.

One parent/teacher conference will be scheduled during the first and third nine-weeks. Additional conferences will be scheduled as needed by the school and/or parent/guardian.

An explanation of the grades is found on the cards. The following system will be used in determining grades for regular classes:

A-Excellent (90-100)	B-Superior (80-89)	C-Average (70-79)
D-Below Average (60-69)	F-Failing (59 or below)	
S-Satisfactory	U-Unsatisfactory	I-Incomplete
WP-Withdraw Passing	WF-Withdraw Failing	
NC-No credit, excessive absences or tardies		

A grade point average is computed from the semester grades by giving 4 points for an A, 3 points for a B, 2 points for a C, 1 point for a D, and 0 points for an F, S, U, I, WP, WF, or NC. All courses marked NA (Non-Academic) will not be figured in the grade point averages. ALL ACADEMIC COURSES WILL BE COMPUTED IN THE GPA.

Additional course work will not be accepted after January 15 (fall semester) and June 15 (spring semester) for grades earned the previous school year. If an error is suspected contact the teacher and/or principal as soon as possible.

GUIDANCE

In an effort to more fully meet the needs of its students, Yellville-Summit Elementary School has a certified counselor who is ready to assist students dealing with a wide range of issues, including those of academics, career exploration, and personal problems. A student may request to see the counselor at any time. Parents and teachers may request that the counselor meet with a student to discuss ideas which are of concern to them. All information exchanged during conferences is confidential. The main objective is to obtain a deeper understanding of the student so that the counselor may meet the individual needs of each student fully.

SCHOOL BASED MENTAL HEALTH SERVICES

School-based mental health services are provided to help students who are faced with emotional and/or behavioral problems that keep them from doing well in school. Examples might be trauma, divorce, death, incarceration/rehab, serious illness, depression, anxiety, adjustment issues, new baby or new step family. In addition, numerous discipline issues may result in a referral to this program. Through individual, group and family therapy support services and case management, this program will help children and families reduce the barriers to learning and improve the emotional and behavioral development of the child. This program provides an extra hand for support and an additional ear for listening. There is no cost for this program; the

program is funded through grant, Medicaid, AR Kids, or insurance. The therapist will meet with the student during school hours on campus and work with the family during and after school hours as well. A case manager will also be available to assist the student with educational support and also provide the student with additional tools and resources he or she needs in order to be successful in school and home. More information on this program is available from the school counselor, and all referrals to this program are made through the principal and school counselor.

HEALTH

It is important that the school have your **CORRECT** address and phone number. If you did not have a phone when your child started school, please send the number as soon as you obtain one.

Please notify the school if your address or phone number changes. It is important to keep this information current on each child.

If both parents are to be out of town, please call the school and give the names of the persons to be notified in case your child becomes ill or injured.

HEAD LICE POLICY

In order to insure proper health standards for the entire student body, this school district will implement and follow a **NO NIT POLICY**. It is the parent's responsibility to check their own child's head, especially if the child complains of excessive itching. Teachers and the school nurse will do head checks periodically. If a child is found to have head lice the following procedure will be followed:

First Occurrence Procedure

1. School personnel notify:
 - a. Child's parent(s) to pick-up child from school
 - b. Classroom teacher of child's siblings within the school system
2. Parents are instructed in treatment options and given treatment handout
3. Parents treat child
4. Parent returns child to school and waits until child is checked for effective treatment
5. Parents are responsible to follow instructions to properly treat house contents

Second Occurrence Procedure (within any three-month period)

1. School personnel notify:
 - a. Child's parent(s) to pick-up child from school
 - b. Classroom teacher of a child's siblings within the school system
2. Parents are instructed in treatment options and given treatment handout
3. Parent and school nurse complete resource checklist
If resources are lacking, parents are given resources from task force** to ensure proper treatment of child and home
4. Parents treat child
5. Parent returns child to school and waits until child is checked for effective treatment
6. Parents are responsible to follow instructions to properly treat house contents

** The task force is made of school nurse, health department, DCFS, school administration.

For third and fourth occurrence refer to school policy and procedure.

MEDICATION

Medication is given **ONLY** upon authorization and instruction by parent/guardian to the school principal, school nurse, or person authorized by the principal. Medication Authorization and Release forms are available from the homeroom teacher, elementary office, or Health Room.

ALL medications, including aspirin/Tylenol MUST be provided by parent/guardian.

In case of accident to children on the school grounds or buildings, the principal, or his/her designee, will render such services as deemed necessary, including first aid, calling a physician, or taking the child to the hospital emergency room, calling the parent, or getting the student home.

The school does **NOT** assume any financial responsibility for any of the above.

HEALTH HABITS

Physical and emotional development of the child and his/her training and skills are inseparable. With the knowledge that no one aspect of the child's well-being can be considered entirely apart from the whole, let us consider a little more specifically those things affecting health.

1. Sleep and rest are most important. The establishing of regular hours for sleep and rest contributes greatly to a child's well-being. For that reason, rest periods are important along with an early bedtime.
2. Good eating habits are important too. Especially important is eating a good breakfast.
3. If a child has been ill during the night, coughing a great deal, vomiting, or seems to have a fever, or appears to have a rash or suspicious skin disorder, (s)he should stay at home to see if it is something contagious or a cold.
4. School screening clinics (vision, hearing, etc.) are conducted for the welfare of the children.

HEALTH CENTER (YSHC)

Students with health needs will visit the school nurse. If it is determined by the school nurse that a student requires services of the YSHC, the parent will be notified prior to the delivery of services or a consent form signed by the parent/guardian must already be on file allowing treatment if parent is unavailable. No student will ever be sent directly to the clinic during school hours without an assessment from the school nurse (except in cases of emergency or directly scheduled follow up visits). Health Center enrollment forms may be faxed or emailed to parent or guardian upon request and are available for download on the school website.

INSURANCE

Each student is covered by limited, supplemental accident insurance that is in effect during the school day and while the student is participating in extracurricular activities. If you are injured, file an accident report within 2-3 days as it may be required for proof later. No matter how minor your injuries are, file an accident report! The insurance is a "secondary" policy and is not intended to provide primary coverage.

LEAVING SCHOOL DURING SCHOOL HOURS

1. If you ever need to pick up your child during school hours, please send a note to the teacher on the day the early pick-up is to occur. Report to the office upon entering the building and we will get your child for you.
2. **If your child is to go home in a different manner than usual (by bus instead of car, etc.), please send a note to the teacher on the day the change is to take place.** State specifically the changes that are to take place and for how long (2 days, 1 week, etc.).
3. We will **NOT** allow a student to leave school with anyone except the child's legal guardians or persons designated either in writing or on the phone by them. Please explain to anyone you send to pick up your child that they must report to the office when they enter the building.

LOST AND FOUND ARTICLES

Articles found on or near the school grounds or in the building should be turned in immediately to the principal's office. A lost article may be claimed at the principal's office upon proper identification.

Be sure your property is marked with your name and is in its proper place. Do not bring unnecessary money and/or personal property to school. **THE SCHOOL ASSUMES NO RESPONSIBILITY FOR LOST OR STOLEN PERSONAL PROPERTY!**

MEDIA CENTER

The media center is open from 7:45 a.m. to 3:30 p.m. It is a learning area where any student who wants to read, study quietly or browse through material is welcome. Regular circulation materials are checked out for two (2) weeks and may be renewed. Reference and reserve materials are checked out for one (1) period or overnight (checked out after school and returned before 1st period). Check out and return materials at the front circulation desk. Audiovisual materials are to be used in the media center or checked out for a class. Please return materials on time. Fines are charged at the rate of 5 cents per day or per period. If any materials are lost or damaged, the student will be charged for the replacement cost of the item. Feel free to ask for help.

OFFICE HOURS

The elementary school office is open on all regular school days from 7:30 a.m. to 3:30 p.m. Transaction of business by students should be courteous, quiet, and businesslike, and students should leave quickly when the business is completed.

QUIET AND ORDER

An atmosphere of calm is essential to learning, and nothing so contributes to this atmosphere as quiet: quiet voices, gentle handling of books, desks, silence in traffic areas such as halls, lobbies, stairways. Need we mention the library as a silent zone? Should a teacher be detained on his/her way to class, students are to begin work on their own and in an orderly fashion.

REMEDIATION

Students who score below proficient on the State Assessments will be required to participate in a remediation program. Failure to comply may result in retention.

SCHOOL PROPERTY

Pupils will be held responsible for proper care of all books, supplies, apparatus, and furniture furnished by the Board of Education. Pupils who deface or injure school property shall be required to pay all damages.

SCHOOL-SPONSORED FUNCTIONS

Functions sponsored by school organizations are the responsibility of the school. These functions must be properly chaperoned and approved by the principal. The school is not responsible for activities of this type that are not approved and properly chaperoned.

School-sponsored dances will be held periodically at our school this year. The functions will be properly chaperoned and school regulations will be followed by those attending. Those who attend school-sponsored dances are not to leave the dance area and return without permission from an adult in charge.

SCHOOL TRIPS

All school-sponsored field trips and out-of-town trips will be properly supervised and approved by the administration. The participants will depart and return as a group. Transportation to and from school events will be provided by the school. Students may not drive or ride in a private vehicle unless prior arrangements have been made and approved by the principal or his designee.

Students will be representing Yellville-Summit and are expected to conduct themselves accordingly. Their personal appearance and dress will not in any way reflect negatively on the school.

School trip privileges may be revoked depending upon degree of disciplinary infractions occurring during the school year and on required attendance on the day(s) prior to the school trip. All school trip privileges subject to principal approval.

Any violation of CIVIL LAW (ie. shoplifting) while on the trip will result in the following consequences:

1. 5-day suspension from school.
2. One calendar year suspension from ALL school trips.

STUDENT AFFECTION

The display of student affection or emotions is restricted, except on the basis of common courtesy. Examples of restricted student affection or emotions are as follows: kissing, hugging, sitting on laps, etc. Students who do not refrain from the above rules will be disciplined.

TARDINESS

Tardiness is defined as any appearance of a student beyond the scheduled time a class begins. When students are not in their classrooms or areas when class begins, he/she is considered tardy. A tardiness of ten or more minutes will be recorded as an absence.

Students who arrive on campus after start of their first period, or after 8:00 a.m., are to report to the principal's office before going to class. This is necessary in order for attendance records to be accurate.

TEXTBOOKS/CLASSROOM EQUIPMENT

Students are responsible for textbooks and classroom equipment assigned to them and must pay for any which are lost, destroyed, or damaged.

USE OF FACILITIES AFTER SCHOOL HOURS

Arrangements are to be made with the principal for all activities which require the use of facilities after school hours, and should be made at least one week in advance. An application should be filed by the teacher sponsoring the organization or activity. No students shall gather as a group without adult supervision.

WITHDRAWALS AND TRANSFERS

The procedure for withdrawal or transferring is as follows:

1. Secure authorization or transfer note from your parent or guardian.
2. Obtain appropriate forms from the elementary school office.
3. Have the forms completed by teachers, return all school books and property, and make sure all fees are paid.
4. Take completed forms to the elementary school office for final clearance.

Grades and/or records will be released to individuals or schools upon receipt of a written request from the receiving school, the parent, or the student who is 18 years of age or older.

HIGH SCHOOL PROCEDURES

ACADEMIC HONORS

Honor Roll:

The academic honor roll is computed for each nine-weeks grading period. To qualify for the honor roll, a student must be enrolled in a minimum of four (4) academic courses, accumulate at least a 3.0 GPA, and make no grade less than "C" during the grading period. Courses used to determine the honor roll are those marked "A" in the list of course offerings of this handbook.

The semester honor roll consists of those students who are enrolled in a minimum of four (4) academic courses, accumulate at least a 3.0 GPA, and make no semester grade less than "C".

Rank in Class:

Honors determination and final class rank will be based upon eight semesters of course performance in grades nine through twelve. There will be one Valedictorian, chosen by the highest grade point average in class. There will be one Salutatorian chosen by the second highest grade point average in class. Three AP courses must be taken during the 10th, 11th, and 12th grades to be eligible for these positions. If these two are tied to the third decimal (ex: 4.105 and 4.105), the student taking the most AP courses will be the Valedictorian and the other will be the Salutatorian. In the case these two are still tied or in case of multiple ties, there will be Co-Valedictorians and no Salutatorian that year. Multiple ties will follow the same procedure (ex: 4.150, 4.150, & 4.150).

Academic Distinction Award:

Students who maintain a grade point average of 3.65 and above, in the State recommended "core" curriculum, earn the Academic Distinction Award and will be noted on the graduation program and a gold cord will be worn at graduation.

Vocational Completers:

Students who complete three or more courses within a vocational program of study as outlined by the Arkansas Department of Workforce Education will wear a green and white cord at graduation.

Honor Society:

Members are selected by a faculty council based upon scholarship, honor, character, and service. A stole is worn at graduation.

ALTERNATIVE EDUCATION CENTER

Yellville-Summit School has established its Alternative Learning Center to accomplish two goals as follows:

1. To provide an alternative learning environment for those students who have difficulty functioning in a regular classroom or social setting.
2. To provide the opportunity for a student to obtain missing high school credit(s) for graduation.

ARRIVAL TO SCHOOL

The high school campus opens at 7:40 a.m. each morning. During extremely cold or wet weather, the area outside the principal's office, the gymnasium, the cafetorium, or the media center may be used for shelter.

ASSEMBLIES

Assembly programs are presented each year. The programs are educational and replace class time; therefore, all students are required to attend. Exceptions to this rule would be occasional assemblies for which admission is charged.

ASSIGNMENTS/HOMEWORK

Students are required to complete all assignments and homework. Zeros will not be recorded by teachers. Students must complete all assignments in a timely manner; if not, they will be placed in In-School-Suspension until assignments are completed.

ATHLETICS

Yellville-Summit School District sponsors the following sports activities: football, basketball, track, golf, volleyball, softball, and baseball, in which inter-school competition is scheduled. DRUG TESTING REQUIRED FOR PARTICIPATION.

ATTENDANCE

Education is more than the grades students receive in their courses. Important as that is, students' regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

If any student's Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student's IEP or 504 Plan take precedence.

After the sixth non-medical absence in a semester, all absences must be verified with medical or legal admission slips, or approval by the principal.

Excused Absences

Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement upon his/her return to school from the parent or legal guardian stating such reason. A written statement presented for an absence having occurred more than five (5) school days prior to its presentation will not be accepted.

1. The student's illness or when attendance could jeopardize the health of other students. A maximum of six (6) such days are allowed per semester

unless the condition(s) causing such absences is of a chronic or recurring nature, is medically documented, and approved by the principal.

2. Death or serious illness in their immediate family;
3. Observance of recognized holidays observed by the student's faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal;
7. Participation in an FCCLA, FHA, or 4-H sanctioned activity; or
8. Participation in the election poll workers program for high school students.
9. Absences granted to allow a student to visit his/her parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting. The number of additional excused absences shall be at the discretion of the superintendent or designee.
10. Absences granted, at the Superintendent's discretion, to seventeen (17) year -old students who join the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and twelve (12).

Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page

It is the Arkansas General Assembly's intention that students having excessive absences be given assistance in obtaining credit for their courses. Excessive absences may, however, be the basis for the denial of course credit, promotion, or graduation.

Unexcused Absences

Absences not defined above or not having an accompanying note from the parent or legal guardian, presented in the timeline required by this policy, shall be considered as unexcused absences. Students with (5) unexcused absences in a course in a semester may not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstances of the unexcused absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has (2) unexcused absences, his/her parents, guardians, or persons in loco parentis shall be notified. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

Whenever a student exceeds (5) unexcused absences in a semester, the District may notify the prosecuting authority and the parent, guardian, or persons in loco parentis shall be subject to a civil penalty as prescribed by law.

At any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, guardian, or person in loco parentis may petition the school or district's administration for special arrangements to address the student's unexcused absences. If formal arrangements are granted, they shall be formalized into a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreement's requirements. The agreement shall be signed by the student, the student's parent, guardian, or person in loco parentis, and the school or district administrator or designee.

Students who attend in-school suspension shall not be counted absent for those days.

Days missed due to out-of-school suspension or expulsion shall be unexcused absences.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student's operator's license unless he/she meets certain requirements specified in the statute.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a "C" average for the previous semester or similar equivalent grading period for which grades are reported as part of the student's permanent record.

BAND

The band is one of the most popular and active organizations in the Yellville-Summit school program. Activities for the band include pep rallies, parades, and performances at football and basketball games. **DRUG TESTING REQUIRED FOR PARTICIPATION.**

During the year, the band presents concerts and represents the school at clinics and festivals at both regional and state levels.

BUS TRANSPORTATION

Bus routes are established to transport students in our school district. State transportation regulations must be observed at all times. The Board of Education establishes routes, stops, and other transportation policies. The bus driver is in complete charge of his/her bus and students are responsible for their actions. There is a great deal of responsibility connected with driving a school bus. Therefore, it is of great importance that proper conduct be observed at all times.

Students are subject to the same rules of conduct while traveling to and from school as they are while on school grounds. Appropriate disciplinary actions may be taken against commuting students who violate student code of conduct rules.

The driver of a school bus shall not operate the school bus until every passenger is seated. Disciplinary measures for problems related to bus behavior shall include suspension or expulsion from school, or suspending or terminating the student's transportation privileges. Transporting students who have lost their transportation privileges to and from school shall become the responsibility of the student's parent or legal guardian.

CAFETERIA

The school cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, a well-balanced lunch and/or breakfast is offered at a reasonable price.

The prices per lunch are \$2.00 for grades K-12 and preschool; \$3.50 for adults. The price for breakfast is \$1.25; \$2.00 for adults. Reduced prices are \$

.40 for lunch and \$.30 for breakfast. Extra milk is \$.40.

Lunch cards that are computer scanned maybe purchased at designated times in the cafetorium. There is no charge for the first card. A \$1.00 nominal fee is charged when a student has been without his/her lunch card for three school days or if lunch card has been lost.

It is the policy of the Yellville-Summit School District to allow students to **charge** meals **only on occasion** when money is unavailable and the student would have to miss meal service. This is a **courtesy** extended to the students and **should not occur on a regular basis**. More than **\$5.50** in charges will be considered excessive and will not be permitted. Any student denied meal service due to excessive charges will be encouraged to apply for free or reduced-price meals.

The lunchroom management and your fellow students will appreciate your cooperation in:

1. Depositing all lunch litter in wastebaskets;
2. Returning all trays and utensils to the dishwashing area;
3. Leaving the table and floor around your place in a clean condition for others.
4. Treating the lunchroom staff with respect and a pleasant attitude.

CELL PHONES

Students using their cell phones during instructional time without permission are subject to having the phone taken away, and their parents having to come to school to pick up the cell phone. Students that are non-compliant with this instruction are subject to appropriate disciplinary action.

CLASS DEFINITION

Ninth grade standing requires that a student be promoted to the next grade level by passing three of four core classes. Tenth grade standing requires the passing of five (5) units, including English I. Eleventh grade standing requires the passing of ten (10) units, including English II. Twelfth grade standing requires the passing of 17 units, including English III. Credit is awarded to high school students for approved courses.

CLASS RINGS

Students may order class rings at school during the fall of their junior year. A deposit of \$50.00 is required upon ordering with the balance due when the ring is delivered. Instructions for ordering will be issued after a sale date is determined.

CURRICULUM

A minimum of twenty-four (24) credits (at least 22 academic credits) is required to receive a diploma from Yellville-Summit High School.

All students in graduating classes of 2010 and beyond are required to participate in the Smart Core curriculum unless their parents or guardians, or the students, if they are 18 years of age or older, sign an *Informed Consent Form* to not participate. These students not participating in the Smart Core curriculum will be required to fulfill the Core curriculum or the requirements of their IEP (when applicable) to be eligible for graduation.

While there are similarities between the two curriculums, following the Core curriculum may not qualify students for some scholarships and admission to certain colleges could be jeopardized.

- I. Student may participate in the student assistant program for credit only one (1) period per semester.
- II. Students who wish to participate in competitions between schools (athletic teams, band contests, choir contests, speech/debate, etc.), must meet the guidelines and requirements outlined by the Arkansas State Board of Education and the Arkansas Activities Association.
- III. College-bound students need to know the requirements of the college(s) of their choice in planning their four-year plan of studies.
- IV. A student with an Individual Education Plan (I.E.P.) must meet its requirements for graduation.
- V. Yellville-Summit School District provides 504 services for eligible students.
- VI. Course requirements are based on the Y-S Handbook at time of enrollment in the ninth grade. Course requirements for transfer students are based on the Y-S Handbook in effect at the time of enrollment.

Generally, those subjects with a State Department of Education approved “frameworks” are used to compute a grade point average (GPA). Student assistant/volunteer work cannot be used.

DISCIPLINE

The Y-S Board of Education has a responsibility to protect the health, safety, and welfare of the District’s students and employees. To help maintain a safe environment conducive to high student achievement, the Board establishes policies necessary to regulate student behavior to promote an orderly school environment that is respectful of the rights of others and ensures the uniform enforcement of student discipline. Students are responsible for their conduct that occurs: at any time on the school grounds; off school grounds at a school sponsored function, activity or event; going to and from school or a school activity.

Disciplinary decisions will be determined by the school administration depending on severity of the offense. Consequences will consist of a minimum of a verbal warning to a maximum of expulsion. Other consequences could include corporal punishment, in-school suspension, out-of-school suspension, referral to juvenile services, loss of course credit, and/or a recommendation of expulsion. Law enforcement agencies will be contacted when deemed necessary by the school administration. Adjustments to the disciplinary plan will be made for students who misbehave during the last few weeks of a semester since all options will not be available.

The District’s administrators may also take disciplinary action against a student for off-campus conduct occurring at any time that would have a detrimental impact on school discipline, the educational environment, or the welfare of the students and/or staff. A student who has committed a criminal act while off campus and whose presence on campus could cause a substantial disruption to school or endanger the welfare of other students or staff is subject to disciplinary action up to and including expulsion. Such acts could include, but are not limited to, a felony or an act that would be considered a felony if committed by an adult, an assault or battery, drug law violations, or sexual misconduct of a serious nature. Any disciplinary action pursued by the District shall be in accordance with the student’s appropriate due process rights.

ASSAULT OR BATTERY

A student shall not threaten, physically abuse, or attempt to physically abuse, or behave in such a way as to be perceived to threaten bodily harm to any other person (student, school employee, or school visitor). Any gestures, vulgar, abusive or insulting language, taunting, threatening, harassing, or intimidating remarks by a student toward another person that threatens their well-being is strictly forbidden. This includes, but is not limited to, fighting, racial, ethnic, religious, or sexual slurs.

Furthermore, it is unlawful, during regular school hours, and in a place where a public school employee is required to be in the course of his or her duties, for any person to address a public school employee using language which, in its common understanding, is calculated to: a) cause a breach of the peace; b) materially and substantially interfere with the operation of the school; c) arouse the person to whom it is addressed to anger, to the extent likely to cause imminent retaliation. Students guilty of such an offense may be subject to legal proceedings in addition to student disciplinary measures.

BULLYING and CYBERBULLYING

“Bullying” means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that causes or creates a clear and present danger of: physical harm to a student or public school employee or damage to the student’s property or public school employee’s property; substantial interference with a student’s education or with a public school employee’s role in education; a hostile educational environment for one (1) or more students or public school employees due to the severity, persistence or pervasiveness of the act; or substantial disruption of the orderly operation of the school or educational environment. (Ark. Code 6-18-514)

“Cyberbullying” means a bullying act transmitted by means of an electronic device, including a telephone, wireless phone or other wireless communications device, computer, or pager. This applies to an electronic act whether or not the electronic act originated on school property or with school equipment, if the electronic act is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school, and has a high likelihood of succeeding in that purpose. (Ark. Code 6-18-514)

CORPORAL PUNISHMENT

Corporal punishment will be administered only for cause, will be reasonable, will follow warnings that the misbehavior will not be tolerated, and will be administered by a school administrator and only in the presence of another school administrator or his designee, who shall be a teacher employed by the school district.

DISRUPTION OF SCHOOL

No student shall by the use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct, intentionally cause the disruption of any lawful mission, process, or function of the school, or engage in any such conduct for the purpose of causing disruption or obstruction of any lawful mission, process, or function. Nor shall any student encourage any other student to engage in such activities.

Disorderly activities by any student or group of students that adversely affect the school’s orderly educational environment shall not be tolerated at any time on school grounds. Teachers may remove from class and send to the principal or principal’s designee a student whose behavior is so unruly, disruptive, or abusive that it seriously interferes with the teacher’s ability to teach the students, the class, or with the ability of the student’s classmates to learn. Students who refuse to leave the classroom voluntarily will be escorted from the classroom by the school administration.

EXPULSION

The Board of Education may expel a student for a period longer than ten (10) school days for violation of the District’s written discipline policies. The Superintendent may make a recommendation of expulsion to the Board for student conduct deemed to be of such gravity that suspension would be inappropriate, or where the student’s continue attendance at school would disrupt the orderly learning environment or would pose an unreasonable danger to the welfare of other students or staff.

The Superintendent or his/her designee shall give written notice to the parents or legal guardians (mailed to the address reflected on the District’s records) that he/she will recommend to the Board that the student be expelled for the specified length of time and state the reasons for the recommendation to expel. The notice shall give the date, hour, and place where the Board will consider and dispose of the recommendation.

The hearing shall be conducted not later than ten (10) school days following the date of the notice, except that representatives of the Board and student may agree in writing to a date not conforming to this limitation.

The President of the Board, Hearing Officer, or other designated Board member shall preside at the hearing. The student may choose to be represented by legal counsel. The hearing shall be conducted in open session of the Board unless the parent requests that the hearing be conducted in executive session. Any action taken by the Board shall be in open session.

During the hearing, the Superintendent will present evidence, including the calling of witnesses, that gave rise to the recommendation of expulsion. The student, or his/her representative, may then present evidence including statements from persons with personal knowledge of the events or circumstances relevant to the charges against the student. Formal cross-examination will not be permitted. However, any member of the Board, the Superintendent, or designee, the student, or his/her representative may question anyone making a statement and/or the student. The presiding officer shall decide questions concerning the appropriateness or relevance of any questions asked during the hearing.

The Superintendent shall recommend the expulsion of any student for a period of not less than one (1) year for possession of any firearm or other weapon prohibited on school campus by law. The Superintendent shall, however, have the discretion to modify the expulsion recommendation for a student on a case-by-case basis. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a weapons policy violation shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The Superintendent and the Board shall complete the expulsion process of any student that was initiated because the student possessed a firearm or other weapon on school property regardless of the enrollment status of the student.

Students expelled from the District will not be allowed to make up any work or assignments or receive credit while serving the expulsion.

An expelled student is not to be on the school grounds or attending any school function during the time of expulsion. Students violating this policy will be considered trespassing.

PLAGIARISM

Plagiarism, (or intellectual theft) is defined as “the reproduction, in whole or essential part, of a literary, artist, or musical work by one who falsely claims to be its creator.” *Encyclopedia Americana*, 2003 Some examples might include but are not limited to:

- Downloading a paper from a “paper-mill”
- Submitting another student’s work
- Copying a portion of another’s work without citing it
- Copying material, supplying proper documentation, but leaving out quotes or indents
- Paraphrasing ideas without documentation

Plagiarism is regarded as a very serious offense. Many institutions of higher education expel students found guilty of plagiarism. In our effort to prepare all Yellville-Summit students for the future, we have established the following guidelines.

Violation first offense: Teacher documents the plagiarism, contacts the parent/guardian, and assigns zero credit for the assignment.

Violation second offense: Teacher documents the plagiarism, contacts the parent/guardian, assigns zero credit for the assignment, and discipline referral sent to principal for disciplinary action.

PROHIBITED CONDUCT

Students and staff require a safe and orderly learning environment that is conducive to high student achievement. Certain student behaviors are unacceptable in such an environment and are hereby prohibited by the Board. Prohibited behaviors include, but shall not be limited to the following:

1. Disrespect for school employees and failing to comply with their reasonable directions or otherwise demonstrating insubordination;
2. Disruptive behavior that interferes with orderly school operations;
3. Willfully and intentionally assaulting or threatening to assault or physically abusing any student or school employee;
4. Possession of any weapon that can reasonably be considered capable of causing bodily harm to another individual;
5. Possession or use of tobacco in any form (including, but not limited to, cigarettes, cigars, chewing tobacco, snuff, e-cigarettes, e-cigars, and e-pips) in or on any property owned or leased by any public school;
6. Willfully or intentionally damaging, destroying, or stealing school property;
7. Possession of any electronic communication device on the school campus during normal school hours unless specifically exempted by the administration for health or other compelling reasons;
8. Possession, selling, distributing, buying, attempting to buy, or being under the influence of an alcoholic beverage, any illegal drug, unauthorized inhalants, or the inappropriate use or sharing of prescription or over the counter drugs, or other intoxicants, or anything represented to be a drug;
9. Sharing, diverting, transferring, applying to others (such as needles or lancets), or in any way misusing medication or any medical supplies in their possession;
10. Inappropriate public displays of affection;
11. Cheating, copying, or claiming another person’s work to be his/her own (plagiarism);
12. Gambling;
13. Inappropriate student dress;
14. Use of vulgar, profane, or obscene language or gestures;
15. Truancy;
16. Excessive tardiness;
17. Engaging in behavior designed to taunt, degrade, or ridicule another person on the basis of race, ethnicity, national origin, sex, or disability;
18. Possess, view, distribute or electronically transmit sexually explicit or vulgar images or representations, whether electronically, on a data storage device, or in hard copy form;
19. Hazing, or aiding in the hazing of another student;
20. Gangs or gang-related activities, including belonging to secret societies of any kind, are forbidden on school property. Gang insignias, clothing, “throwing signs” or other gestures associated with gangs are prohibited;
21. Sexual harassment;
22. Bullying; and
23. Operating a vehicle on school grounds while using a wireless communication device.

SEARCH, SEIZURE, AND INTERROGATIONS

The District respects the rights of its students against arbitrary intrusion of their person and property. At the same time, it is the responsibility of school officials to protect the health, safety, and welfare of all students enrolled in the District in order to promote an environment conducive to student learning. The Superintendent, principals, and their designees have the right to inspect and search school property and equipment. They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable suspicion to believe such student or property contains illegal items or other items in violation of Board policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the appropriate authority.

School property shall include, but not be limited to, lockers, desks, and parking lots, as well as personal effects left there by students. When possible, prior notice will be given and the student will be allowed to be present along with an adult witness, however, searches may be done at any time with or without notice or the student’s consent. A personal search must not be excessively intrusive in light of the age and sex of the student and the nature of the infraction.

The Superintendent, principals, and their designees may request the assistance of law enforcement officials to help conduct searches. Such searches may include the use of specially trained dogs.

A school official of the same sex shall conduct personal searches with an adult witness of the same sex present.

SEXUAL HARASSMENT

The Y-S School District is committed to having an academic environment in which all students are treated with respect and dignity. Student achievement is best attained in an atmosphere of equal educational opportunity that is free of discrimination. Sexual harassment is a form of discrimination that undermines the integrity of the educational environment and will not be tolerated.

It shall be a violation of this policy for any student to be subjected to, or to subject another person to, sexual harassment as defined in this policy. Any student found, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action up to, and including, expulsion.

Sexual harassment refers to unwelcome sexual advances, requests for sexual favors, or other personally offensive verbal, visual, or physical conduct of a sexual nature made by someone under any of the following conditions:

1. Submission to the conduct is made, either explicitly or implicitly, a term or condition of an individual's education;
2. Submission to, or rejection of, such conduct by an individual is used as the basis for academic decisions affecting that individual; and/or
3. Such conduct has the purpose or effect of substantially interfering with an individual's academic performance or creates an intimidating, hostile, or offensive academic environment.

The terms "intimidating," "hostile," and "offensive" include conduct of a sexual nature which has the effect of humiliation or embarrassment and is sufficiently severe, persistent, or pervasive that it limits the student's ability to participate in, or benefit from an educational program or activity.

Actionable sexual harassment is generally established when an individual is exposed to a pattern of objectionable behaviors or when a single, serious act is committed. What is, or is not, sexual harassment will depend upon all of the surrounding circumstances. Depending upon such circumstances, examples of sexual harassment include, but are not limited to: unwelcome touching; crude jokes or pictures; discussions of sexual experiences; pressure for sexual activity; intimidation by words, actions, insults, or name calling; teasing related to sexual characteristics; and spreading rumors related to a person's alleged sexual activities.

Students who believe they have been subjected to sexual harassment, or parents of a student who believe their child has been subjected to sexual harassment, are encouraged to file a complaint by contacting a counselor, teacher, or administrator who will assist them in the complaint process. Under no circumstances shall a student be required to first report allegations of sexual harassment to a school contact person if that person is the individual who is accused of the harassment.

To the extent possible, complaints will be treated in a confidential manner. Limited disclosure may be necessary in order to complete a thorough investigation. Students who file a complaint of sexual harassment will not be subject to retaliation or reprisal in any form.

Students who knowingly fabricate allegations of sexual harassment shall be subject to disciplinary action up to and including expulsion.

Individuals who withhold information, purposely provide inaccurate facts, or otherwise hinder an investigation of sexual harassment shall be subject to disciplinary action up to and including expulsion.

SUSPENSION

Students not present at school cannot benefit from the educational opportunities the school environment affords. Administrators, therefore, shall strive to find ways to keep students in school as participants in the educational process. There are instances, however, when the needs of the other students or the interests of the orderly learning environment require the removal of a student from school. The Board authorizes school principals or their designees to suspend students for disciplinary reasons for a period of time not to exceed ten (10) school days, including the day upon which the suspension is imposed. The suspension may be in-school or out-of-school. Students are responsible for their conduct that occurs: at any time on the school grounds; off school grounds at a school-sponsored function, activity, or event; going to and from school or a school activity. A student may be suspended for behavior including, but not limited to that which:

1. Is in violation of school policies, rules, or regulations;
2. Substantially interferes with the safe and orderly educational environment;
3. Is insubordinate, incorrigible, violent, or involves moral turpitude; and/or
4. School administrators believe will result in the substantial interference with the safe and orderly educational environment.

The school principal or designee shall proceed as follows in deciding whether or not to suspend a student:

1. The student shall be given written notice or advised orally of the charges against him/her;
2. If the student denies the charges, he/she shall be given an explanation of the evidence against him/her and be allowed to present his/her version of the facts;
3. If the principal finds the student guilty of the misconduct, he/she may be suspended.

When possible, notice of the suspension, its duration, and any stipulations for the student's re-admittance to class will be given to the parent(s) or legal guardian(s) prior to the suspension. Such notice shall be handed to the parents(s) or legal guardian(s) or mailed to the last address reflected in the records of the District.

Out-of-school suspensions shall be treated as suspended absences and during the period of suspension students shall not be permitted on campus except to attend a student/parent/administrator conference. Students violating this policy will be considered trespassing.

In-school suspensions shall be treated as if the student was present at school. The student shall not attend any school-sponsored activities during the imposed suspension nor shall the student participate in any school-sponsored activities.

If suspension from school is the choice made by the student and parent, then the student is not being required to stay away from school. Therefore, suspensions under this plan are unexcused absences and will count toward determining the awarding of credit.

Any student choosing to be placed in out-of-school suspension may not be allowed to make up any work or assignments or receive credit while serving the suspension.

Suspensions initiated by the principal or his/her designee may be appealed to the Superintendent but not to the Board.

Suspensions initiated by the Superintendent may be appealed to the Board.

WEAPONS AND DANGEROUS INSTRUMENTS

No student shall possess a weapon, display what appears to be a weapon, or threaten to use a weapon while in school, on or about school property, before or after school, in attendance at school or any school sponsored activity, en route to or from school or any school sponsored activity, off the school grounds at any school bus stop, or at any school sponsored activity or event. Military personnel, acting in the course of their official duties are exempted.

A weapon is defined as any firearm, knife, razor, ice pick, dirk, box cutter, numchucks, pepper spray, mace or other noxious spray, explosive; taser or other instrument that uses electrical current to cause neuromuscular incapacitation; or any other instrument or substance capable of causing bodily harm. For the purpose of this policy, "firearm" means any device designed, made, or adapted to expel a projectile by the action of an explosive or any device readily convertible to that use.

Possession means having a weapon, as defined in this policy, on the student's body or in an area under his/her control. If, a student discovers that prior to any questioning or search by any school personnel that he/she has accidentally brought a weapon, other than a firearm, to school on his/her person, in a book bag/purse, or in his/her vehicle on school grounds, and the student informs the principal or a staff person immediately, the student will not be considered to be in possession of a weapon unless it is a firearm. The weapon shall be confiscated and held in the office until such time as the student's parent/legal guardian shall pick up the weapon from the school's office. Repeated offenses are unacceptable and shall be grounds for disciplinary action against the student as otherwise provided for in this policy.

Except as permitted in this policy, students found to be in possession on the school campus of a firearm shall be recommended for expulsion for a period of not less than one year. The School Board shall have the discretion to modify such expulsion recommendation for a student on a case-by-case basis. Parents or legal guardians of students expelled under this policy shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. Parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to readmitting the student. Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a weapons policy violation shall also be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The mandatory expulsion requirement for possession of a firearm does not apply to a firearm brought to school for the purpose of participating in activities approved and authorized by the district that include the use of firearms. Such activities may include hunting safety or military education, or before or after-school hunting or rifle clubs. Firearms brought to school for such purposes shall be brought to the school employee designated to receive such firearms. The designated employee shall store the firearms in a secure location until they are removed for use in the approved activity.

The district shall report any student who brings a firearm to school to the criminal justice system or juvenile delinquency system by notifying local law enforcement.

DRESS CODE

Yellville-Summit students are expected to maintain a neat and clean appearance during the school day, and at all school activities. Students that do not abide by the student dress code at any school function, either on campus or away from campus, may be asked to leave the premises and will be subject to disciplinary actions by the school.

Yellville-Summit students are asked to comply with the following guidelines in regard to dress and grooming:

1. A student's dress should not be a threat to his or her safety or the safety of others.
2. Cleanliness is important.
3. A student's dress should not impair his or her health or the health of others.
4. Dress or grooming habits should not allow hazardous situation.
5. If the dress of any student is a clear distraction, it will not be allowed.
6. Students are prohibited from wearing, while on the school grounds during the school day and at school-sponsored events, clothing that exposes underwear, buttocks, or the breast of a female. This prohibition does not apply, however to a costume or uniform worn by a student while participating in a school-sponsored activity or event.

Specifically students are asked to:

1. Wear shoes at all times;
2. Wear shirts or blouses that cover their midsection. All shirts or blouses must be able to be tucked in and remain tucked in, even with raised hands;
3. Not wear clothing that advertises alcoholic beverages, tobacco products, drugs, or inappropriate actions;
4. Not wear hats, caps, stocking caps, bandanas, "beanies" or "do rags" in any building on campus. These hats will be confiscated when worn inappropriately;
5. Not wear shirts of the underwear type (tank tops, halters, clothing with spaghetti straps), or clothing that has tears, rips or holes above the mid-thigh;
6. Not wear bandanas or "do rags" or wear trousers in the "sagging" style or other gang related fashions;
7. Not wear shorts or skirts that are shorter than mid-thigh.

DRIVER EDUCATION

Driver Education is offered during the summer for a fee and counts for academic elective credit.

ELECTRONIC DEVICES

Students are strongly advised against bringing items of value to school. CD players, electronic games, radios, Ipods, MP3 players, and similar electronic devices are of little value at school and are not the school's responsibility to locate if they become lost. Any item that is deemed to be an interference

with the normal procedures of the school day will be confiscated and held for parents to pick up at the end of the normal school day.

Students shall not possess any hand held laser pointer while in school; on or about school property, before or after school; in attendance at school or any school-sponsored activity; en route to or from school or any school-sponsored activity; off the school grounds at any school bus stop or at any school-sponsored activity or event. School personnel shall seize any laser pointer from the student possessing it and the student may reclaim it at the close of the school year, or when the student is no longer enrolled in the District.

EMERGENCY PROCEDURES

Earthquake

No warning is usually given for an earthquake. If the building moves, or things begin to rattle and dance about, take cover away from windows and under a desk, table, or in a doorway. Evacuate the building after the shaking stops. Refer to plans posted in each room.

Fire

Fire drills are held at irregular intervals to help us clear the building quickly in case of fire. The fire signal is (1) three short bells in succession (2) verbal instructions from your teacher, or (3) fire alarm buzzer. You should notice the fire drill directions in each room, so that regardless of the time the bells ring, you will instantly know what to do. When the bell sounds, do not stop to put anything away; walk quickly with your group in single file to the proper exit and away from the building. Fire Marshals will take care of closing windows and doors.

Tornado

Tornado drills will be held during the year to help us protect ourselves in the event of weather related danger. Study the tornado drill instructions that are posted in each room so that you will know what to do in the event of a drill or alert. The tornado drill signal is (1) the continuous ringing of the bell, or (2) verbal instructions from your teacher.

EXAMINATIONS

Teachers will administer tests in their classes at their discretion during the school year. A definite date and time will be provided for required semester examinations.

Final examinations are required in all academic classes. All final exams will be given during assigned time for semester exams. Any exceptions must have prior approval by the principal. Some examinations will not be traditional paper/pencil test, but a concert, art show, or other appropriate activity.

EXTRA-CURRICULAR ACTIVITIES

It shall be the policy of the Y-S School Board of Education that the District will adhere to the requirements established by the Arkansas Activities Association in regard to:

1. Extra-curricular and non-instructional activities and their place in the school program.
2. Limit and control interruption of instructional time in the classroom and the number of absences for such activities.
3. Requirements that students must meet to be eligible to participate in extra-curricular activities, which include that any student participating in extra-curricular activities must have a grade point average of 2.0 or above in the previous semester grading period. Supplemental Instruction Program (SIP) is not offered as an option for students to remain eligible for Arkansas Activities Association participation for those students with a GPA of below 2.0.

FOOD AND BEVERAGES

Students will not be allowed to consume food or beverages in the school building without permission. Students bringing their lunch should keep it in their locker, unopened until the lunch period. Previously opened beverage containers will be confiscated and thrown away.

GRADES

Grade cards are provided for parents following each nine-week marking period. Grades are based on educational objectives only.

Progress reports for all students are available through Home Access Center (HAC). HAC is a web based program that allows parents to monitor their child's grades at any time. Grades are updated each week. Once you have activated your account you will use the same user name and password each year. If you have not activated your account please contact the counselor in your student's building to receive an activation code. You may activate your activation code by going to www.yellvilsummitschools.com and click ESCHOOL HAC for directions.

One parent/teacher conference will be scheduled during the first and third nine-weeks. Additional conferences will be scheduled as needed by the school and/or parent/guardian.

An explanation of the grades is found on the cards. The following system will be used in determining grades for regular classes:

A-Excellent (90-100)	B-Superior (80-89)	C-Average (70-79)
D-Below Average (60-69)	F-Failing (59 or below)	
S-Satisfactory	U-Unsatisfactory	I-Incomplete
WP-Withdraw Passing	WF-Withdraw Failing	
NC-No credit, excessive absences or tardies		

A grade point average is computed from the semester grades by giving 4 points for an A, 3 points for a B, 2 points for a C, 1 point for a D, and 0 points for an F, S, U, I, WP, WF, or NC. All courses marked NA (Non-Academic) will not be figured in the grade point averages. ALL ACADEMIC COURSES WILL BE COMPUTED IN THE GPA.

For grade point calculation, the following grading scale will be used for AP and International Baccalaureate classes only. For increased grade

calculations for AP courses, students must take the AP exam and instructor must have received AP training. Credit shall be given for each grading period during the course of the year, but shall be retroactively removed from a student's grade for any course in which the student fails to take the applicable AP exam. Students who do not take the AP exam shall receive the same numeric value for the grade he/she receives in the course as if it were a non-AP course.

A=5.0 B=4.0 C=3.0 D=2.0 F=0

Additional course work will not be accepted after January 15 (fall semester) and June 15 (spring semester) for grades earned the previous school year. If an error is suspected contact the teacher and/or principal as soon as possible.

GRADUATION

For a student to receive a diploma and participate in graduation exercises, he/she must accumulate 24 or more of the required credits as listed in this handbook, normally attend high school at least eight semesters, and earn a grade point average (GPA) of 1.50 or better.

An appropriate dress code will be enforced for graduation ceremonies.

Correspondence and summer school credit shall be limited to two (2) credits and must be approved in advance by the high school principal.

In order to be eligible for academic honors, a student must attend the seventh and eighth semester at Yellville-Summit High School and satisfy transfer requirements found in the Y-S SCHOOL BOARD POLICY MANUAL.

GUIDANCE

In an effort to more fully meet the needs of its students, Yellville-Summit High School has a certified counselor who is ready to assist students dealing with a wide range of issues, including those of academics, career exploration, personal problems, and college admission. A student may request to see the counselor at any time. Parents and teachers may request that the counselor meet with a student to discuss ideas which are of concern to them. All information exchanged during conferences is confidential. The main objective is to obtain a deeper understanding of the student so that the counselor may meet the individual needs of each student fully.

Information about available scholarships can be obtained in several ways by the student. All scholarship information is handled through the guidance department. Students interested in obtaining financial aid through scholarships should meet with the counselor as soon as possible during their senior year. The more the counselor knows of your interests the better he/she will be able to help you in applying for various aspects of financial aid. Current scholarships, along with specific criteria for applying for them and deadlines, will be published periodically in the daily student bulletin.

All scholarship applications open to the general student population can be obtained in the scholarship application box in the outer office of the counselor's office. Students may also request an application directly from the counselor.

If further information is needed, a student may meet with the counselor individually to discuss scholarship requirements and eligibility. Scholarships are available, but it is up to each student to apply. Start early in applying for scholarships. Your effort can pay off.

SCHOOL BASED MENTAL HEALTH SERVICES:

School-based mental health services are provided to help students who are faced with emotional and/or behavioral problems that keep them from doing well in school. Examples might be trauma, divorce, death, incarceration/rehab, serious illness, depression, anxiety, adjustment issues, new baby or new step family. In addition, numerous discipline issues may result in a referral to this program. Through individual, group and family therapy support services and case management, this program will help children and families reduce the barriers to learning and improve the emotional and behavioral development of the child. This program provides an extra hand for support and an additional ear for listening. There is no cost for this program; the program is funded through grant, Medicaid, AR Kids, or insurance. The therapist will meet with the student during school hours on campus and work with the family during and after school hours as well. A case manager will also be available to assist the student with educational support and also provide the student with additional tools and resources he or she needs in order to be successful in school and home. More information on this program is available from the school counselor, and all referrals to this program are made through the principal and school counselor.

HALL PASS

Personal business should be taken care of before school, between classes, at lunch or after school. Requests for permission to leave class during the day should be made only when absolutely necessary. If a student is on campus and not where his/her daily schedule indicates he/she should be, he/she must have a valid hall pass in his/her possession and should present it to any teacher or administrator who requests it.

When a substitute teacher is present, students are not allowed to leave the classroom. Substitute teachers are not allowed to issue hall passes or give permission for students to leave the classroom. Students that leave the classroom, with or without permission of the substitute teacher, will be disciplined for truancy.

In case of emergency, the substitute teacher must notify the office and obtain permission for a student to leave the classroom.

HEALTH CENTER (YSHC)

Students with health needs may visit the school nurse or the YSHC. If a student requires services of the YSHC, the parent will be notified prior to the delivery of services or a consent form signed by the parent/guardian must already be on file allowing treatment if parent is unavailable. Health Center enrollment forms may be faxed or emailed to parent or guardian upon request and are available for download on the school website.

INSURANCE

Each student is covered by limited, supplemental accident insurance that is in effect during the school day and while the student is participating in extracurricular activities. If you are injured, file an accident report within 2-3 days as it may be required for proof later. No matter how minor your injuries are, file an accident report! The insurance is a "secondary" policy and is not intended to provide primary coverage.

LOCKERS

Lockers are the property of the school and are loaned to the students. Designated officials may, according to law and Board policy, have access to student lockers when reasonable cause suggests that the welfare of students and other personnel may be threatened or that its contents may be related to an illegal act.

LOST AND FOUND ARTICLES

Articles found on or near the school grounds or in the building should be turned in immediately to the principal's office. A lost article may be claimed at the principal's office upon proper identification.

Be sure your property is marked with your name and is in its proper place. Do not bring unnecessary money and/or personal property to school. THE SCHOOL ASSUMES NO RESPONSIBILITY FOR LOST OR STOLEN PERSONAL PROPERTY!

MEDIA CENTER

The media center is open from 7:45 a.m. to 3:30 p.m. It is a learning area where any student who wants to read, study quietly or browse through material is welcome. Regular circulation materials are checked out for two (2) weeks and may be renewed. Reference and reserve materials are checked out for one (1) period or overnight (checked out after school and returned before 1st period). Check out and return materials at the front circulation desk. Audiovisual materials are to be used in the media center or checked out for a class. Please return materials on time. Fines are charged at the rate of 5 cents per day or per period. If any materials are lost or damaged, the student will be charged for the replacement cost of the item. Feel free to ask for help.

OFFICE HOURS

The high school office is open on all regular school days from 7:30 a.m. to 3:30 p.m. Transaction of business by students should be courteous, quiet, and businesslike, and students should leave quickly when the business is completed.

PEP BUS

From time to time, pep buses will be provided for athletic events if a sufficient number of students request transportation. Students who ride the pep bus to athletic events will be expected to return on the bus. They will be expected to abide by all rules of good conduct while enroute to and from games, and while a visitor at other schools. Parents who wish to pick up their children at out-of-town games may do so in person by checking with the sponsors. Failure to follow these instructions will result in forfeiture of the pep bus privileges.

QUIET AND ORDER

An atmosphere of calm is essential to learning, and nothing so contributes to this atmosphere as quiet: quiet voices, gentle handling of lockers, books, desks, silence in traffic areas such as halls, lobbies, stairways. Need we mention the library as a silent zone? Should a teacher be detained on his/her way to class, students are to begin work on their own and in an orderly fashion.

REMEDIATION

Students who score below proficient on the State Assessments will be required to participate in a remediation program. Failure to comply may result in retention.

SCHEDULE CHANGES

Schedule changes will be made when necessary and upon approval of the principal. If a student drops a class after four weeks, a grade of WP or WF will be assigned and zero points will be calculated in their grade-point average.

SCHOOL CLUBS

There are a number of organizations in the school which do not carry course credit, but they are enjoyable and worthwhile. Every student is encouraged to participate in some of these groups.

The following clubs and organizations will be active this year: Family, Career and Community Leaders of America (FCCLA), Future Business Leaders of America (FBLA), National FFA Organization (FFA), Art Club, Fellowship of Christian Athletes (FCA), German Club, Interact Club, Yellville-Summit Honor Society (YSHS), Chess Club, Crotchet Club and Yellville Environmental Awareness Club (YEAC).

All clubs and/or school organizations, other than regular class organizations, must have a written constitution and by-laws stating their purpose, method of acquiring membership, and procedure for electing officers. These shall be on file in the office of the principal. If a new club or school organization is to be formed, the administration and student council will first decide if the club will be of benefit to the school and student.

Class meetings will be called when needed by prior arrangement of sponsors and principal.

SCHOOL PROPERTY

Pupils will be held responsible for proper care of all books, supplies, apparatus, and furniture furnished by the Board of Education. Pupils who deface or injure school property shall be required to pay all damages.

SCHOOL-SPONSORED FUNCTIONS

Functions sponsored by school organizations are the responsibility of the school. These functions must be properly chaperoned and approved by the principal. The school is not responsible for activities of this type that are not approved and properly chaperoned.

School-sponsored dances will be held periodically at our school this year. The functions will be properly chaperoned and school regulations will be followed by those attending. Those who attend school-sponsored dances are not to leave the dance area and return without permission from an adult in charge.

Homecoming dances are held in conjunction with football and basketball homecomings. Guests and alumni are welcome to attend.

Only juniors and seniors currently enrolled in Yellville-Summit School and their guest are allowed to attend the junior/senior prom. Prom guest must be 10th grade or above and approved by the principal.

SCHOOL TRIPS

All school-sponsored field trips and out-of-town trips will be properly supervised and approved by the administration. The participants will depart and return as a group. Transportation to and from school events will be provided by the school. Students may not drive or ride in a private vehicle unless prior arrangements have been made and approved by the principal or his designee.

Students will be representing Yellville-Summit and are expected to conduct themselves accordingly. Their personal appearance and dress will not in any way reflect negatively on the school.

School trip privileges may be revoked depending upon degree of disciplinary infractions occurring during the school year and on required attendance on the day(s) prior to the school trip. All school trip privileges subject to principal approval.

Any violation of CIVIL LAW (eg. shoplifting) while on the trip will result in the following consequences:

1. 5-day suspension from school.
2. One calendar year suspension from ALL school trips.

SELECTIVE SERVICE

Male students on or before their 18th birthday must register with the Selective Service. Registration blanks are available in the high school office.

STUDENT AFFECTION

The display of student affection or emotions is restricted, except on the basis of common courtesy. Examples of restricted student affection or emotions are as follows: kissing, hugging, sitting on laps, etc. Students who do not refrain from the above rules will be disciplined.

STUDENT COUNCIL

The Student Council is the highest governing organization in the school. It is concerned with the entire student body. The main functions of the council are to provide a means for the expression of student's opinion; to unify and coordinate student and club activities; to uphold school customs and traditions; to promote student-faculty relations; to encourage the practices of democracy, and develop and promote leadership at Yellville-Summit High; to help develop school spirit; student morals, and pride in Yellville-Summit; to carry on worthwhile projects, and to promote good school-community relations.

Its immediate purpose is to build school leadership and participation. As a type of student government, the Council gives each student an opportunity to be a better citizen. In the spring, the student body elects the Council President for the coming school year. After that election, there is another election for class representatives, two (2) male and two (2) female from each grade 9, 10, 11, and 12 to fill the council. The council in turn listens to the students' suggestions and criticisms as it is the only student organization that can speak for the entire student body.

STUDENT VEHICLES AND PARKING

A school certificate will be issued to drivers of properly authorized vehicles and must be displayed while parked in school owned parking lots.

Students may drive cars to school, but must adhere to safe driving practices and the following regulations:

1. Each student driver must hold a valid Arkansas Driver's License.
2. Students will not be in or around vehicles during normal school hours.
3. A student must not block another car.
4. Students must register their cars with the office within five (5) school days.
5. Evidence of compliance with Arkansas liability insurance laws is required.
6. Bumper stickers or other items of decoration that advertise alcoholic beverages, drugs, or inappropriate actions are prohibited, including items that contain profanity and/or "cuss" words.
7. Student drivers shall enter and leave the high school parking lot in a safe and orderly manner.
8. Continued violation of these rules will result in loss of parking privileges.
9. It is understood that there is no expectation of privacy in vehicles in parking areas. Drivers of vehicles parked on a school campus will be held accountable for illegal substances or any other item prohibited by District policy found in their vehicle.
10. Students are forbidden to operate a vehicle on school grounds while using a wireless communication device.

Parking privileges may also be revoked for the following offenses:

1. Reckless driving (squealing tires, driving while someone sits on your car, carrying passengers in the bed of a pick-up or open truck)
2. Excessive speeds
3. Leaving school without permission of school official.
4. A student may petition the principal for reinstatement of parking privileges after one month (20 school days).

SIX SECONDS SPENT FASTENING YOUR SEAT BELT MAY SAVE YOUR LIFE!!!

TARDINESS

Tardiness is defined as any appearance of a student beyond the scheduled time a class begins. When students are not in their classrooms or areas when the final bell rings, he/she is considered tardy. A tardiness of ten or more minutes will be recorded as an absence.

Each student will be allowed a total of five tardies to all classes or to school per semester without penalty. Students who are detained by teachers are not to be marked tardy provided the student presents a note from that detaining teacher.

Students who arrive on campus after start of their first period, or after 8:00 a.m., are to report to the principal's office before going to class. This is necessary in order for attendance records to be accurate.

TECHNICAL CENTERS

Courses are available through the North Arkansas College and Arkansas State University Mt. Home Technical Centers. Students receive high school and/or college credit depending on the course. The high school guidance counselor has more information concerning the program.

Tuition will be paid by the Yellville-Summit School. Any student failing to complete any semester course due to poor attendance, discipline, or lack of effort will be required to repay the school the cost of tuition.

TEXTBOOKS/CLASSROOM EQUIPMENT

Students are responsible for textbooks and classroom equipment assigned to them and must pay for any which are lost, destroyed, or damaged.

TRUANCY

Truancy is defined as an absence from an assigned class or a school activity without permission from the school and/or the parent.

1st truancy: Corporal punishment or 3-day in-school suspension

2nd truancy: 5-day in-school suspension

3rd truancy: 10-day in-school suspension and contact local juvenile authorities

Any further truanancies will result in out-of-school suspension.

USE OF FACILITIES AFTER SCHOOL HOURS

Arrangements are to be made with the principal for all activities which require the use of facilities after school hours, and should be made at least one week in advance. An application should be filed by the teacher sponsoring the organization or activity. No students shall gather as a group without adult supervision.

WITHDRAWALS AND TRANSFERS

The procedure for withdrawal or transferring is as follows:

1. Secure authorization or transfer note from your parent or guardian.
2. Obtain appropriate forms from the high school office.
3. Have the forms completed by teachers, return all school books and property, and make sure all fees are paid.
4. Take completed forms to the high school office for final clearance.

Grades and/or records will be released to individuals or schools upon receipt of a written request from the receiving school, the parent, or the student who is 18 years of age or older.