

AR
 YELLVILLE-SUMMIT ELEM SCHOOL
 1124 NORTH PANTHER AVENUE
 YELLVILLE AR 72687
 870-449-4244

School Parent Involvement Policy

**This form was adapted from, *A Toolkit for Title I Parent Involvement.*
 Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement.* Austin, TX: SEDL.**

Hint

District

YELLVILLE-SUMMIT SCHOOL DISTRICT

School Improvement Status

NEEDS IMPROVEMENT

Grade Levels

K-6

Parent Involvement Coordinator

JAUNIE LUNCEFORD

Are you Title I Schoolwide?

Yes

No

N/A

Percent of free and reduced lunch

70%

Parent Involvement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

Enter committee members

First Name

JAUNIE

Last Name

LUNCEFORD

Position

SECOND GRADE INSTRUCTOR/PARENTAL INVOLVEMENT FACILITATOR

Enter committee members

First Name

MARILYN

Last Name

PANGLE

Position

THIRD GRADE INSTRUCTOR

Enter committee members

First Name

PAM

Last Name

DARNELL

Position

KINDERGARTEN INSTRUCTOR

Enter committee members

First Name
DAWN

Last Name
MELTON

Position
SECOND GRADE INSTRUCTOR

Enter committee members

First Name
LISA

Last Name
GILLEY

Position
FIRST GRADE INSTRUCTOR

Enter committee members

First Name
SHARON

Last Name
DEVORE

Position
FOURTH GRADE INSTRUCTOR

Enter committee members

First Name
RENEE

Last Name
THIEME

Position
FIFTH GRADE INSTRUCTOR

Enter committee members

First Name
JANET

Last Name
PADEN

Position
SIXTH GRADE INSTRUCTOR

Enter committee members

First Name
DONNA

Last Name
TENNISON

Position
HIGH SCHOOL BUSINESS/DISTRICT FEDERAL PROGRAMS/DISTRICT PARENTAL INVOLVEMENT CHAIR

Enter committee members

First Name
SHANNON

Last Name
CASTLE

Position
PARENT

Enter committee members

First Name
MISTY

Last Name
HOLLAND

Position
PARENT

Enter committee members

First Name
CALVIN

Last Name
MALLETT

Position
ELEMENTARY PRINCIPAL

Enter committee members

First Name
KRISTA

Last Name
MCCALLA

Position
PARENT

1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

- Each teacher will send home a folder containing student papers and work samples each week. Parents will be asked to sign the folder and send it back to school.
- Teachers will routinely contact parents on an individual basis to communicate about their student's progress.
- The school will provide to parents reports/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events.
- The school will send brochures home with students, post notices in school facilities and public buildings, and provide information for local newspapers and radio stations about parent workshops and meetings.
- Calvin Mallett, Principal, 870-449-4244

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

- These meetings will include a series of family reading nights that provide an opportunity for parent and child to experience the school situation in a positive and helpful manner while the school staff may provide any needed assistance and encouragement. (9/10/15, 10/8/15, 11/12/15, 1/14/15, 2/11/15, and 3/10/15; 5:00-6:30 p.m.) Jaunie Lunceford, 449-4244
- These meetings with parents will be held at various times during the day or evening to better accommodate parents.
- Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. (September 24, 2014 and March 17, 2016; 2:00-7:00 p.m.)
- Calvin Mallet, Principal 449-4244

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

- The School will provide opportunities for parents and community members to support the instructional programs. Jaunie Lunceford, 449-4244
- The School will provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. Liz Leatherman, Counselor, 449-4244
- The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance the understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Donna

4. How will your school work with parents to create a School-Parent-Compact?

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact. Calvin Mallett, Principal, 449-4244

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

- The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way. Donna Tennison, District ACSIP Chair, 449-4066
 - Parents will be encouraged to attend and participate in the annual Public Title I meeting. Donna Tennison, District ACSIP Chair, 449-4066
 - To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. Marilyn Pangle, 449-4244
 - The school shall enable the formation of a Parent Teacher Organization that will foster parental and community involvement within the school. Jaunie Lunceford, 449-4244
 - The school will coordinate and integrate parental involvement strategies under other programs. Jaunie Lunceford, 449-4244
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6. How will your school provide resources for parents?

- Parents may check out materials, use the computer to check grades, and visit educational Web sites. Parents will be encouraged to view the School Improvement Plan located on the district website. A suggestion sheet will also be available for parental input. The school will open the parental resource center (PIE SHOP) at hours that are convenient to parents. Calvin Mallett, Principal, 449-4244
 - The school will make available informational packets each year that include a copy of the school's parental involvement plan, a survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (note, phone calls, email) Jaunie Lunceford, 449-4244
 - To promote and support responsible parenting, the school shall, as funds are available, purchase parenting books, magazines, and other informative materials regarding responsible parenting, advertise the current selection and give parents the opportunity to borrow the materials for review. Jaunie Lunceford, 449-4244
 - Included in the District Policy Handbook is the school's process for resolving parental concerns, including how to define a problem, who to approach first, and how to develop solutions. Donna Tennison, 449-4066
 - The principal shall designate one (1) certified staff member who is willing to serve as parental facilitator. Donna Tennison, 449-4066
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7. How will your school engage parents in the evaluation of your parental involvement efforts?

The school will engage parents in the annual evaluation of the parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents, and school staff. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. The Parental Involvement Committee, compiled of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. Donna Tennison, 449-4066 and Jaunie Lunceford, 449-4244

8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?

- The school will ask parents to fill out a parent interest survey at the fall open-house and/or parent/teacher conference to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. Jaunie Lunceford, 449-4244
 - The school will use the results of the parent interest survey and plan the parental involvement activities for the year. Jaunie Lunceford, 449-4244
 - The school will re-evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation and consider suggestions for the following year. Jaunie Lunceford, 449-4244
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9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

- The District is Title I schoolwide, therefore all students participate in the Title I programs. The School will hold its annual Title I meeting at such a time to ensure that there is ample time to provide a description/explanation of school curriculum, information or forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. This year the meeting was held on Monday, September 14, 3:30 in



**After completion of this form, the school should print and submit to district for review and approval. Once approved, the school is required to post their School Parent Plan on their website.*